

Huronia West O.P.P. Detachment Board Agenda

February 24, 2026

04:00 PM

Council Chambers

This meeting is being held using a hybrid in-person format where members of the Board and staff are attending virtually or in-person at the Township of Clearview Council Chambers located at 217 Gideon Street, Stayner, ON.

All information including opinions, presentations, reports, documentation, etc. that are provided at a public or open meeting are considered a public record.

Reference Documents

- [Community Safety and Well-Being Plan 2025-2029](#)
 - [Huronia West OPP Local Action Plan](#)
 - [Community Safety and Policing Act](#)
-

1. Closed Session

Recommendation:

Be It Resolved that the next portion of the meeting be closed to the public in accordance with s. 44 of the Community Safety and Policing Act:

2(b) personal matters about an identifiable individual, including members of the police service or any other employees of the board;

2(d) labour relations or employee negotiations.

Topic for Discussion: Detachment Commander Updates

1.1 Approval of Agenda

1.2 Declarations of Interest

1.3 Detachment Commander Update

1.4 Identification of Items to Arise into Open Session

1.5 Resolution to Reconvene into Open Session

2. Call to Order

3. Declaration of Interest

4. Approval of Minutes from Previous Meeting(s)

No items.

5. Deputations/Presentations

No Items.

6. Detachment Commander Report

Recommendation:

Be It Resolved that the Huronia West O.P.P. Detachment Board hereby receives the Detachment Command Report for information.

7. Correspondence

7.1 Legislative and Regulatory Changes Effective January 1, 2026 Page 4

7.2 OAPSB Discussion Groups Page 7

7.3 North Grenville - Letter of Support for Enhanced School Bus Safety and the Implementation of Stop-Arm Camera Systems Page 8

7.4 Town of Wasaga Beach - Letter of Support for Enhanced School Bus Safety and the Implementation of Stop-Arm Camera Systems Page 12

7.5 Inspector General Memorandum 9 - Province-Wide Inspection on Police Integrity and Anti-Corruption Practices Page 14

7.6 OAPSB - Supporting Local Conversation during Heightened Public Attention Page 16

8. Reports and Items for Consideration

8.1 2026 OAPSB Spring Conference Update Page 20

Recommendation:

Be It Resolved that the Huronia West O.P.P. Detachment Board receive the report 2026 OAPSB Spring Conference Update, dated February 24, 2026; and,

That the following members and/or staff be permitted to attend the conference on behalf of the Detachment Board:

- _____

- _____
- _____

8.2 Other Items for Consideration

9. By-laws

No items.

10. Motion to Adjourn

Recommendation:

Be It Resolved that the Huronia West O.P.P. Detachment Board Meeting adjourn at _____ p.m.

[Home](#) / [Announcements](#) / Legislative And Regulatory Changes Effective January 1, 2026

Legislative and Regulatory Changes Effective January 1, 2026

January 02, 2026

Legislative and regulatory change is a constant feature of the environment in which police governance boards operate. While not every update requires action, understanding what has changed and how it may affect governance responsibilities is essential to effective oversight.

This notice is intended to support awareness and informed decision-making. It is not intended to be a legal interpretation, nor does it replace professional advice. Rather, it provides a practical overview of key changes that came into effect on January 1, 2026, with a focus on what boards may wish to understand, monitor, or discuss as part of their governance role.

Boards are not expected to be subject-matter experts in every area outlined below. The goal is to support thoughtful oversight, informed questions, and constructive dialogue with police leadership and partners.

1. Employment, Recruitment, and Labour-Related Changes

Several legislative updates now in effect clarify employer responsibilities related to recruitment, transparency, and workforce practices.

1.1 Recruitment and Job Posting Requirements

What has changed

Recent updates to employment legislation introduce clearer expectations regarding recruitment practices, including:

- Increased transparency in job postings, including the inclusion of compensation or salary ranges.
- Clearer requirements for maintaining records related to recruitment and hiring activities.
- Greater emphasis on consistency and fairness throughout the hiring process.

These changes are intended to promote transparency, reduce bias, and support equitable access to employment opportunities.

Why this matters for police boards

Police service boards may:

- Directly recruit for board, administrative, or governance support roles.
- Provide oversight of recruitment practices used by the police service.
- Be asked to demonstrate that appropriate governance and risk management practices are in place.

Even where recruitment is operationally delegated, Municipal and First Nations' boards retain accountability for governance frameworks and oversight expectations.

What boards may wish to do

- Confirm that job posting templates include required information, including compensation ranges where applicable for board hires and service hires.

- Ensure recruitment records are being maintained in line with current requirements.
- Ask how recruitment policies and practices have been updated.
- Confirm alignment when using external recruiters or third-party support.

1.2 Labour Mobility and Workforce Access

What has changed

Recent federal and provincial initiatives have strengthened labour mobility across jurisdictions. These changes are intended to reduce unnecessary barriers and improve access to skilled workers, particularly in regulated or specialized roles.

Why this matters for police boards

While sworn policing roles remain subject to specific legislative and regulatory requirements, labour mobility changes may affect:

- Civilian and professional staff recruitment for the board and for the service
- Competition for specialized skill sets
- Workforce planning and retention strategies

What boards may wish to do

- Understand whether labour mobility changes affect civilian or technical roles within the board or the service.
 - Consider how these changes may influence recruitment strategies and workforce planning.
 - Ensure hiring practices remain fair, transparent, and compliant.
-

2. Occupational Health and Safety Updates

2.1 Workplace Cleaning and Record-Keeping Requirements

What has changed

Employers are now required to maintain records confirming that workplace washrooms are cleaned at prescribed intervals. These records must be available upon inspection.

Why this matters for police boards

Boards may oversee or occupy administrative spaces and may share responsibility for ensuring compliance. Even where facilities management is delegated, governance oversight remains important.

What boards may wish to do

- Confirm that appropriate cleaning records are being maintained by asking your Police Leadership for an update to ensure they are compliant.
 - Understand who is responsible for monitoring compliance.
 - Ensure clarity between board and service responsibilities and any external contractors.
-

2.2 Automated External Defibrillators (AEDs) on Construction Projects

What has changed

Certain construction projects are now required to have an Automated External Defibrillator (AED) on site, depending on project duration and workforce size.

Why this matters for police boards

This may affect new builds, renovations, or other capital projects overseen or approved by the board.

What boards may wish to do

- Confirm whether current or planned projects meet the criteria requiring an AED.
 - Ensure safety requirements are incorporated into project planning and oversight with contractors.
 - Include this consideration in capital project reporting and risk discussions.
-

3. Public Safety and Enforcement Updates

Impaired Driving Enforcement

What has changed

Updates to provincial impaired driving legislation affect how roadside enforcement and related procedures are carried out.

Why this matters for police boards

While boards do not direct operational policing, these changes may influence:

- Enforcement activity and public interactions
- Community expectations and public messaging
- The nature of questions or concerns raised with the board

What boards may wish to do

- Request a briefing from the Chief or Detachment Commander on how changes are being implemented locally.
- Understand any anticipated impacts on service delivery.
- Ensure public communications are clear and consistent.

4. Broader Regulatory and Policy Environment

Additional federal and provincial regulatory changes also came into effect on January 1, 2026. These include updates related to labour regulation, benefits administration, and sector-specific compliance requirements.

While these changes may not require immediate board action, they form part of the broader operating environment in which police services operate.

What boards may wish to do

- Maintain general awareness of emerging regulatory trends.
- Discuss with your Police Leadership
- Consider implications for workforce planning and inter-agency collaboration.
- Monitor for future guidance or sector-specific impacts.

Moving Forward

OAPSB will continue to monitor legislative and regulatory developments and will share updates as appropriate. These changes will also inform future tools, resources, and learning opportunities designed to support effective police governance.

To support shared understanding, OAPSB will be hosting ongoing discussion groups between January and March. These sessions will provide space for conversation, questions, and peer learning related to the updates outlined above as well as any general inquires around Governance and your roles and responsibilities.

← [Previous](#)

[See All](#)

[Next](#) →



Toll Free: 1-800-831-7727
 Local Phone: 519-659-0434
 Email: oapsb@oapsb.ca





DISCUSSION FORMAT



Updates

Any previous open follow-up items and answers
Updates from Ministry & IoP



Best Practice Sharing

Share and learn from your peers
Ask questions that are top of mind for your board

Discussion Groups

The Ontario Association of Police Service Boards (OAPSB) invites you to participate in our enriching discussion groups. By engaging in meaningful conversations with fellow community members, experts, and stakeholders, you can exchange valuable ideas and knowledge, share your insights, and learn from others' experiences.

Staying informed is another significant benefit of joining our discussion groups. You'll be up-to-date with the latest developments, trends, and challenges in policing, gaining access to exclusive information and resources that can help you make informed decisions.

Not a member of the OAPSB? Contact us for more information.

EVERY 3RD WEEK

Monthly

12:00PM

TUESDAYS

Admin & Municipal Staff

THURSDAYS

Board Members



<https://oapsb.ca/events/>



training@oapsb.ca



285 County Road 44, Box 130
Kemptville, ON K0G 1J0
T: 613) 258-9569
clerk@northgrenville.on.ca

January 2, 2025

The Honourable Doug Ford
Premier of Ontario

The Honourable Prabmeet Sarkaria
Minister of Transportation
Province of Ontario

RE: Support for Enhanced School Bus Safety and the Implementation of Stop-Arm Camera Systems

Dear Premier Ford and Minister Sarkaria,

On behalf of the Grenville 1 O.P.P. Detachment Board, we are writing to express our strong support for enhanced school bus safety measures across Ontario, including the implementation of school bus stop-arm camera systems and other child-safety technologies.

Illegal passing of stopped school buses remains a persistent and dangerous problem in Ontario, occurring an estimated 30,000 times per day. These violations place children at serious risk and continue to result in preventable injuries and fatalities. Municipalities require additional tools to address this issue effectively and consistently.

The Grenville 1 O.P.P. Detachment Board supports provincial investment in and expansion of school bus stop-arm camera systems under Part XIV.3 (School Bus Camera Systems) of the Highway Traffic Act. These systems have proven effective in deterring dangerous driving behaviour, improving compliance, and enhancing accountability. Provincial funding and support would enable municipalities to implement these technologies equitably and at scale.

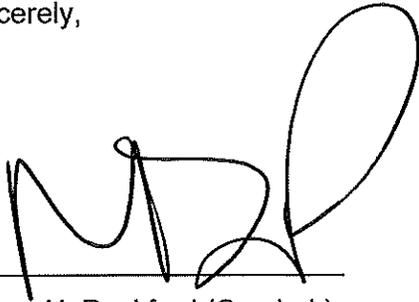
Grenville 1 O.P.P. Detachment Board also proudly supports the Let's Remember Adam – Stop for the School Bus campaign, launched in memory of Adam Ranger, a five-year-old child who tragically lost his life when a driver failed to stop for a school bus displaying its flashing lights and stop arm. Adam's story underscores the urgent need for stronger enforcement, public education, and modern safety solutions to protect children travelling to and from school.

We respectfully call on the Province of Ontario to continue advancing this life-saving work by providing municipalities with the funding mechanisms, legislative support, and implementation guidance necessary to deploy stop-arm cameras and complementary safety technologies province-wide.

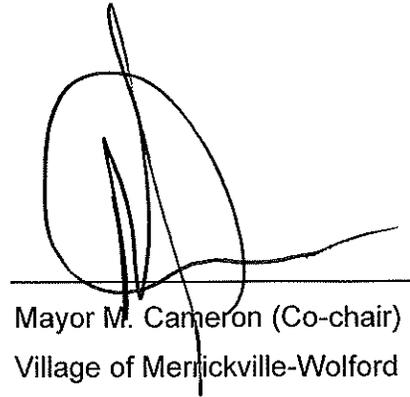
Protecting children is a shared responsibility. With provincial leadership and municipal partnership, we can take meaningful action to prevent further tragedies and ensure Ontario's roads are safer for students and families.

Thank you for your consideration and continued commitment to road safety.

Sincerely,

A handwritten signature in black ink, consisting of several loops and a long vertical stroke on the right side.

Mayor N. Peckford (Co-chair)
Municipality of North Grenville

A handwritten signature in black ink, featuring a large circular loop on the left and a long horizontal stroke extending to the right.

Mayor M. Cameron (Co-chair)
Village of Merrickville-Wolford

cc:
The Honourable Steve Clark, Government House Leader
Association of Municipalities of Ontario (AMO)
Ontario Municipalities

Enclosed: Co-signing Template

[Municipality Name]
[Municipal Address]

[Date]

The Honourable Doug Ford
Premier of Ontario

The Honourable Prabmeet Sarkaria
Minister of Transportation
Province of Ontario

Re: Municipal Support for School Bus Safety and Stop-Arm Camera Systems

Dear Premier Ford and Minister Sarkaria,

On behalf of the **[Council / Municipality / Township / City] of [Municipality Name]**, I am writing to express our strong support for enhanced school bus safety measures across Ontario, including the implementation of school bus stop-arm camera systems and other child-safety technologies.

Illegal passing of stopped school buses remains a serious and widespread issue throughout the province, occurring an estimated 30,000 times per day. These violations place children at unacceptable risk and continue to result in preventable injuries and fatalities. Municipalities require effective, modern enforcement tools to address this dangerous behaviour.

[Municipality Name] supports provincial investment in and expansion of school bus stop-arm camera systems under Part XIV.3 (School Bus Camera Systems) of the *Highway Traffic Act*. These systems have demonstrated success in deterring illegal passing, improving driver compliance, and strengthening accountability. Provincial funding and implementation support would help ensure municipalities of all sizes can deploy this technology equitably.

We also support the Let's Remember Adam – Stop for the School Bus campaign, launched in memory of Adam Ranger, a five-year-old child who tragically lost his life when a driver failed to stop for a school bus displaying its flashing lights and stop arm. This tragedy highlights the urgent need for continued public education, enforcement, and the use of technology to better protect children travelling to and from school.

We respectfully call on the Province of Ontario to provide municipalities with the necessary funding tools, legislative support, and implementation guidance to advance school bus stop-arm camera systems and complementary child-safety initiatives across Ontario.

Protecting children on our roads is a shared responsibility. Through strong provincial leadership and municipal partnership, meaningful progress can be made to prevent further tragedies and enhance road safety for families across Ontario.

Thank you for your attention to this important matter.

Sincerely,

[Name]

[Title – Mayor / Reeve / Warden]

[Municipality Name]

cc:

The Honourable Steve Clark, Government House Leader
Association of Municipalities of Ontario (AMO)
Ontario Municipalities



30 Lewis Street, Wasaga Beach
Ontario, Canada L9Z 1A1
Tel (705) 429-3844
mayor@wasagabeach.com

OFFICE OF THE MAYOR

February 3, 2026

The Honourable Doug Ford
Premier of Ontario

The Honourable Prabmeet Sarkaria
Minister of Transportation
Province of Ontario

BY EMAIL ONLY

Dear Premier Ford and Minister Sarkaria,

RE: Letter of Support for Enhanced School Bus Safety and the Implementation of Stop-Arm Camera Systems

On behalf of the Council of The Town of Wasaga Beach, I am writing to express our strong support for enhanced school bus safety measures across Ontario, including the implementation of school bus stop-arm camera systems and other child-safety technologies.

Illegal passing of stopped school buses remains a serious and widespread issue throughout the province, occurring an estimated 30,000 times per day. These violations place children at unacceptable risk and continue to result in preventable injuries and fatalities. Municipalities require effective, modern enforcement tools to address this dangerous behaviour.

The Town of Wasaga Beach supports provincial investment in and expansion of school bus stop-arm camera systems under Part XIV.3 (School Bus Camera Systems) of the Highway Traffic Act.

These systems have demonstrated success in deterring illegal passing, improving driver compliance, and strengthening accountability. Provincial funding and implementation support would help ensure municipalities of all sizes can deploy this technology equitably.

We also support the Let's Remember Adam – Stop for the School Bus campaign, launched in memory of Adam Ranger, a five-year-old child who tragically lost his life when a driver failed to stop for a school bus displaying its flashing lights and stop arm. This tragedy highlights the urgent need for continued public education, enforcement, and the use of technology to better protect children travelling to and from school.

We respectfully call on the Province of Ontario to provide municipalities with the necessary funding tools, legislative support, and implementation guidance to advance school bus stop-arm camera systems and complementary child-safety initiatives across Ontario.



TOWN OF WASAGA BEACH **Item 7.4**

30 Lewis Street, Wasaga Beach
Ontario, Canada L9Z 1A1
Tel (705) 429-3844
mayor@wasagabeach.com

OFFICE OF THE MAYOR

Protecting children on our roads is a shared responsibility. Through strong provincial leadership and municipal partnership, meaningful progress can be made to prevent further tragedies and enhance road safety for families across Ontario.

Thank you for your attention to this important matter.

Should you have any questions, please contact me at mayor@wasagabeach.com or (705) 429-3844 ext. 2225.

Sincerely,

Brian Smith
Mayor, Town of Wasaga Beach

/mps

cc: Grenville 1 O.P.P. Detachment Board
Huronian West OPP Detachment Board
Association of Municipalities of Ontario (AMO)



**Inspectorate
of Policing**

**Service d'inspection
des services policiers**

Office of the Inspector
General of Policing

777 Bay St.
7th Floor, Suite 701
Toronto ON M5G 2C8

Bureau de l'inspecteur général
des services policiers

777, rue Bay
7^e étage, bureau 701
Toronto ON M5G

Item 7.5

Inspector General of Policing Memorandum

TO: All Chiefs of Police and
Commissioner Thomas Carrique, C.O.M.
Chairs, Police Service Boards

FROM: Ryan Teschner, Inspector General of Policing of Ontario

DATE: **February 9, 2026**

SUBJECT: Inspector General Memo #9: Province-Wide Inspection on Police Integrity and Anti-Corruption Practices

On February 5, York Regional Police announced the results of Project South, a complex criminal investigation into organized crime and corruption. The investigation identified serious allegations and resulted in the arrest of several current and former members of the Toronto Police Service and has prompted broader concerns about the integrity and public confidence in policing.

It is essential that these concerns are addressed directly, examined independently and handled in a manner that strengthens public trust. This is a responsibility the Inspectorate of Policing takes seriously.

After considering a request from the Toronto Police Service and the Toronto Police Service Board, I will be initiating a province-wide inspection on police integrity and anti-corruption practices. While the scope of the inspection is still to be finalized, it will focus on five defined areas, with the ability to examine additional areas should they arise:

- Supervision and span of control, including how officers are supervised and how effective that supervision is;
- Screening and vetting of police officers both at recruitment and on an ongoing basis;
- Access to police databases and information systems, including permissions, controls and clearances;
- Evidence and property management practices; and
- Substance abuse and fitness for duty.

Given the scope of this inspection and the importance of it being conducted in a timely manner, I will appoint an individual external to government to serve as lead inspector. Upon completion, the inspector will submit a report outlining their independent findings. I will review the report to determine whether there has been any non-compliance with the *Community Safety and Policing Act, 2019*, including a failure to provide adequate and effective policing. If there has been non-

compliance, I will determine whether to issue any legally binding Directions to ensure compliance and improve performance across Ontario's policing system.

As the Inspectorate of Policing's work moves forward, I encourage you to evaluate your policies, procedures and practices as they relate to the five issues identified. To the extent you may identify vulnerabilities and approaches to address them in your own organization, please continue to engage the Inspectorate of Policing through your Police Services Advisor for support and guidance as needed. As always, our Police Services Advisors are there to help you navigate emerging issues, provide guidance, and support your compliance with the *Community Safety and Policing Act, 2019*. Finally, and importantly, as this work unfolds, my team will be careful and thoughtful in both our planning and execution to avoid compromising any ongoing criminal or other proceedings. I will keep the policing sector apprised as planning for this inspection evolves.

I take seriously our shared responsibility to maintain public confidence in the strength and integrity of Ontario's policing system.

Sincerely,



Ryan Teschner
Inspector General of Policing of Ontario

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Supporting Local Conversations During Heightened Public Attention

Practical Messaging Support for Police Service Boards

This document is intended to support police service boards if contacted by local media or community stakeholders following recent high-profile events involving policing elsewhere in Ontario.

It is not incident-specific and does not address the details of any ongoing investigation. Its purpose is to help boards communicate clearly, calmly, and within their governance role, while supporting public confidence and local police service members and staff.

A few framing reminders

- Events in one jurisdiction can prompt questions in others, even where there is no local connection.
- Boards are not expected to explain, defend, or comment on matters outside their authority.
- Calm, consistent language helps prevent unnecessary escalation or misinterpretation.

What boards can say

Boards may find it helpful to stay anchored in a small number of clear themes when responding locally.

Acknowledge seriousness without amplifying it

It is appropriate to recognize that events elsewhere are serious, without speculating or drawing conclusions.

Possible language

- “The issues being examined elsewhere are serious and understandably raise public concern.”
- “Accountability and public trust are essential to policing and police governance.”

Clarify local context

If there is no connection to the local police service or board, it is appropriate to state that clearly.

Possible language

- “There is no connection between those matters and our local police service.”
- “These events are specific to another jurisdiction.”

Reinforce confidence in independent oversight

Boards may be asked about the role of independent oversight bodies, including the Inspectorate of Policing. It is appropriate to express confidence in the oversight framework and the importance of independent review.

Support for oversight does not involve commenting on investigations or outcomes. It reflects confidence in the system of accountability that exists to protect public trust.

Possible language

- “Independent oversight is an essential part of maintaining public confidence in policing.”
- “Oversight bodies exist to independently examine serious matters when they arise.”
- “It’s important that oversight processes are allowed to proceed independently.”

Support local police service members and staff

Sector-wide attention can place additional pressure on police service members and civilian staff who are not connected to the events prompting coverage.

Boards may acknowledge professionalism and service without minimizing the seriousness of matters elsewhere.

Possible language

- “Our local police service members and staff continue to serve the community with professionalism and integrity.”
- “We are mindful that heightened attention can place added strain on police personnel who are not connected to these events.”

What boards should avoid saying

Certain statements, even when well-intentioned, can create confusion or unintended risk.

Avoid speculation or commentary on investigations

Boards should not comment on allegations, charges, evidence, or potential outcomes.

Avoid

- “It appears that...”
- “What likely happened is...”
- “This suggests that...”

Instead

- “It would not be appropriate for the board to comment on an ongoing investigation.”

Avoid minimizing or generalizing

Downplaying seriousness or making broad claims about policing can undermine credibility.

Avoid

- “This is just an isolated issue.”
- “This doesn’t reflect any real problem.”
- “These things happen everywhere.”

Instead

- Focus on accountability, oversight, and local professionalism.

Avoid operational or investigative language

Boards should not speak about discipline, internal controls, or operational processes.

Avoid

- “The board is taking action.”
- “We are reviewing officers.”
- “Leadership should have known.”

Instead

- Stay grounded in governance, accountability, and public confidence.

Avoid questioning the legitimacy of oversight

Comments that second-guess or undermine oversight processes can erode trust.

Avoid

- “This is being overblown.”
- “Oversight bodies are getting involved too quickly.”
- “This should have been handled internally.”

Instead

- Reinforce respect for independent review and accountability frameworks.

If you are contacted by local media

Boards may wish to:

- Identify who will respond on behalf of the board.
- Keep responses brief, factual, and measured.
- Use consistent language rather than improvised explanations.
- Redirect questions that fall outside the board's role.

It is always appropriate to say:

“That question relates to an ongoing investigation and is outside the board's role.”

Final note

High-profile events can test public confidence across the policing sector, even when they are unrelated to local services. Boards that communicate calmly, avoid speculation, and reinforce accountability help steady local conversations and support confidence in their communities.

The Ontario Association of Police Service Boards will continue to monitor developments and share additional resources as appropriate.

STAFF REPORT

Huronia West OPP Detachment Board

Meeting Date: 2/24/2026

DATE: 2/24/2026

SUBJECT: 2026 OAPSB Spring Conference Update

CONTACT: Emma Coleman, Deputy Clerk – Clearview Township

RECOMMENDATION:

Be It Resolved that the Huronia West OPP Detachment Board receive the report 2026 OAPSB Spring Conference Update, dated February 24, 2026; and,

That the following members and/or staff be permitted to attend the conference on behalf of the Detachment Board:

- _____
- _____
- _____

EXECUTIVE SUMMARY:

- In 2025, two members of the Huronia West OPP Detachment Board and one staff member attended the OAPSB Conference in London, Ontario.
- The OAPSB 2026 conference is from May 31 – June 3 at The Brock Niagara Falls in Niagara Falls, Ontario
- The cost per person to attend the conference would be approximately \$1,865.44.
- For 2026, the Board has budgeted \$4,000 for conferences, workshops or conventions and \$3,500 for accommodation, mileage & meals.

BACKGROUND:

In 2025, two members of the Huronia West OPP Detachment Board and one staff member attended the OAPSB Spring Conference and AGM in London, Ontario. This report outlines the approximate costs per person, dates and conference agenda, for the OAPSB Spring 2026 Conference and AGM.

DISCUSSION:

The [Ontario Association of Police Service Boards’ Spring Conference](#) is being held from Sunday, May 31st – Wednesday, June 3rd in Niagara Falls, Ontario at The Brock Niagara Falls-Fallsview Tapestry. The Conference is in-person attendance only with no virtual option. OPP Detachment Boards have programming on Monday, June 1 and Tuesday, June 2. Below is an outline of the OPP Detachment Boards Agenda:

Monday, June 1st

Time	Activity
7:30AM – 9:00AM	Hot Buffet Breakfast
9:00AM – 12:00PM	Main Plenary Sessions & Breakouts
12:00PM – 1:00PM	Lunch
1:00PM – 2:00PM	OAPSB Annual General Meeting
2:00PM – 4:30PM	Joint Plenary Sessions
4:30PM – 6:30PM	OAPSB Board of Directors' Meeting (By Invite Only)
6:30PM	Dinner & Entertainment

Tuesday, June 2nd

Time	Activity
7:00AM – 8:30AM	Hot Buffet Breakfast
8:30AM – 12:00PM	Joint Plenary Session
12:00PM – 1:00PM	Lunch
1:00PM – 5:00PM	Joint Plenary Session & Breakout Sessions
5:00PM – 6:30PM	Free Time
6:30PM	Joint Reception

Wednesday, June 3rd

Time	Activity
Wednesday Agenda Items are for Municipal & First Nations Boards only	

Budget

For a Board member to attend the conference registration fees, hotel fees, mileage and any meal reimbursements need to be considered. Below is a high-level breakdown of the costs per person to attend.

Item	Cost (HST not included)	Comments
Conference Registration	\$899	This is an early bird rate, the cost will go up to \$999 on April 1, 2026.
Hotel accommodation	\$630	The current price per night for a room at The Brock ranges from \$209-\$239. The cost quoted is a 3-night stay (Sunday - Wednesday)
Mileage	\$286.44	Mileage is based on a round trip from Stayner area (434 km). The Board has not set a mileage rate, but the avg. is \$0.66 per km
Meals	\$50.00	Most meals are included in the conference package, except for dinner on Sunday night for early arrival and dinner on Tuesday night.
Total per person	\$1,865.44	

CORPORATE IMPLICATIONS:

For 2026, the Board has budgeted a total of \$4,000 for conferences, workshops or conventions and \$3,500 for accommodation, mileage & meals. In reviewing the per person cost to attend the conference, it would be financially feasible to allow three members and/or staff to attend, allowing for some additional funds to be available for any workshops/webinars etc. that might become available throughout the year.

To ensure members have an opportunity to attend a conference, the Board can look at a rotating schedule based on sending two members each year. In 2025, the Chair and Deputy Chair attended the conference. Staff recommended that one Board member and one member of Staff attend the conference, however, budget allocations allow for an additional Board member.

If the Board wants to look at cost savings to potentially send four members, reducing the number of nights stay at the hotel (i.e. two-night hotel stay from Sunday to Tuesday as there are no OPP Detachment Board activities on Wednesday) has savings and carpooling can reduce the mileage amount.

The municipal budgets for the Detachment Board total \$46,500, the Board estimated cost is \$46,500. If the Board wishes to send additional members to the Conference, a motion could be considered to increase the travel budget estimates to accommodate. Staff do not recommend this.

CONCLUSION:

Based on the current budget and established conference attendance allocations, funding is available for three Board members and/or staff to attend the OAPSB Spring Conference and AGM this year. This ensures representation for the Huronia West OPP Detachment Board, while ensuring there are still funds should other workshops/webinars become available throughout the year. Should the Board wish to increase attendance in future years, this should be considered while preparing the 2027 Budget Estimates.

Authored by:

Emma Coleman
Deputy Clerk, Township of Clearview

Attachment: Not applicable.