

**Minutes of the Wasaga Beach Public Library Board
February 11, 2019**

ATTENDANCE: David Gross, James Kowbel, Rosanna Vryvogel,
Deborah Grant, Lorraine Gruzuk, Jody Mayhew, Nancy Donnelly,
Dan Trafford, David Foster, Didi DaSilveira

REGRETS:

STAFF: Pamela Pal, Jake Marion, Brittany Pampalone

1. OPENING OF MEETING:

RESOLUTION #060-19

Moved by: N. Donnelly **Seconded by:** D. DaSilveira

BE IT RESOLVED THAT the regular meeting of the Wasaga Beach Public Library Board opened at 6:55 p.m.

1.1 DECLARATION OF PECUNIARY CONFLICT OF INTEREST:

None.

1.2 APPROVAL OF MINUTES:

RESOLUTION #061-19

Moved by: J. Kowbel **Seconded by:** N. Donnelly

BE IT RESOLVED THAT that the minutes of the **January 21, 2019** meeting be adopted as CIRCULATED.

CARRIED

1.3 ACTION ITEMS ARISING FROM THE MINUTES:

- Action Item- Sharing library tour reports with new board members
P. Pal is having trouble locating the compiled report from the original segment of tours. L. Gruzuk and D. Grant will check their files for the tour summation form.
- Action Item- P. Pal was to invite J. Marion, Public Services Coordinator to the February board meeting and he was in attendance.
- Action Item- The board will revisit commissioning an appraisal of the library property at a later date.

FINANCIAL REPORT:

2.1 APPROVAL OF PAYMENT OF ACCOUNTS:

RESOLUTION #062-19

Moved by: D. Foster **Seconded by:** D. Trafford

BE IT RESOLVED THAT that the Wasaga Beach Public Library Board approve the Cheque, PAP, and EFT Register as presented.

CARRIED

2.2 STATEMENT OF OPERATIONS- Not Available

- The Statement of Operations for January will be available after the 2019 budget is passed. January and February statements should be available for review at the meeting in March.

2.3 BUSINESS ARISING: FINANCIAL REPORTS

- None.

3. REPORT FROM:

3.1 Board Chair

- D. Grant welcomed D. DaSilveira to her first Board meeting. D. Grant invited D. DaSilveira to read details of the Board's committees and then indicate which committees she would like to be involved in.
- D. Grant also wanted to highlight that some library staff, P. Pal, A. Kemp, A. Noble and B. Pampalone, attended that Ontario Library Association (OLA) Super Conference in January and was happy to hear that they returned with enthusiasm and new motivation to be put into their work.

3.2 CEO

- P. Pal summarized her lengthy CEO Report for January. She spoke about the OLA Conference and the benefits it presented to the staff who attended. She also mentioned the OLA Awards Gala that the staff at the conference attended. Wasaga Beach Public Library was nominated for its Connect with Seniors initiative under the Angus Mowat Award for Excellence but did not win. However, Simcoe County Library was nominated and won an Innovation award for its Immigration Hub that the Wasaga Beach Public Library was a part of.
- P. Pal presented to Beachcombers Probus and was excited to see that there were a lot of people in attendance, who were looking forward to supporting the library's new build project.
- P. Pal clarified that the program report numbers from the Adult/Seniors Programmer include data for number of session, attendance, and time of day for the program. All data will help the library to determine how to better serve the community.

4. FOLLOW UP BUSINESS:

4.1 Budget 2019

- P. Pal mentioned that the budget had a small increase to allow for the purchase of a new phone system that will provide additional lines and handsets. The current phone system has reached the end of its projected eight year life span so replacement is preferable to upgrading.

5. NEW BUSINESS

5.1 Marlwood Golf Tournament Fundraiser Update

- The Board forwarded a letter to A. and S. Smardenka, thanking them for hosting a golf tournament fundraiser in support of the new library build, and inquiring what day in April 2019 they can meet with the Board Chair to submit the proceeds from the fundraiser.

5.2 Third Party Fundraiser Policy Update

- The Board revised the policy, specifically clarifying the following two items:
 - Event organizers must read, sign and agree to the terms of the policy.
 - Funds raised at the event must be received by WBPL within 90 days of the event.

RESOLUTION #063-19

Moved by: R. Vryvogel **Seconded by:** D. Trafford

BE IT RESOLVED THAT that the Wasaga Beach Public Library Board accepts the revised Third Party Fundraising Policy.

5.3 Stephen Abrams Presentation in Meaford

- P. Pal invited the board to attend the Stephen Abrams, the Executive Director of the Federation of Ontario Libraries, presentation in Meaford on February 26.

5.4 Friends Meet & Greet

- The Friends of WBPL will be hosting a Meet & Greet social with refreshments on March 18 at 6 p.m. in order to provide Friends and Board members with the opportunity to mingle and converse.

5.5 New Library Site Discussion (In Camera)

RESOLUTION #064-19

Moved by: L. Gruzuk **Seconded by:** J. Kowbel

BE IT RESOLVED THAT that the Wasaga Beach Public Library Board move into camera for a discussion of new library sites (land acquisition).

RESOLUTION #065-19

Moved by: R. Vryvogel **Seconded by:** L. Gruzuk

BE IT RESOLVED THAT that the Wasaga Beach Public Library Board move out of camera from the discussion of new library sites (land acquisition).

RESOLUTION #066-19

Moved by: R. Vryvogel **Seconded by:** D. Trafford

BE IT RESOLVED THAT that the CEO proceed with preparing a library site report to reflect the in-camera discussion.

6. **COMMITTEE REPORTS:**

- D. Grant will forward Board members with a selection of dates for an upcoming Strategic Plan Committee meeting.

7. **CORRESPONDENCE:**

- P. Pal shared a thank you card that was sent in recognition of the library staff's stellar service. The note from a member specifically mentioned Andrew Murdoch's willingness to go above and beyond standard service provision to locate the title and author of a book even when provided with few details.

8. Date of the next meeting:

- Monday, March 18, 2019
 - 6 p.m. Meet and Greet with Friends of Wasaga Beach Public Library
 - 7 p.m. Board Meeting

**9. MEETING ADJOURNED:
RESOLUTION #067-19**

Moved by: N. Donnelly **Seconded by:** D. Foster

BE IT RESOLVED THAT the regular meeting of the Wasaga Beach Public Library Board is adjourned at 9:30 p.m.

CARRIED