

**TOWN OF WASAGA BEACH
SENIOR OF THE YEAR
ELIGIBILITY & NOMINATION PROCESS**



ELIGIBILITY FOR NOMINATION

- Minimum age – 65 (must be living)
- Candidate's contributions must have been made in the Town of Wasaga Beach or in a location from which Wasaga Beach residents benefit (e.g hospital volunteer) within the last 5 years. The individual should still be involved in some or all activities.
- Candidates must have contributed positively to the enhancement of life in the Town of Wasaga Beach
- Activities must have been voluntary (unpaid positions)
- Volunteer activities may include, but not limited to: fields such as the arts (music, drama, writing, visual arts); community services; education; environment and humanitarian activities.
- No activities or achievements related to political appointments are eligible
- Individuals may not nominate themselves or family members
- Members of the selection committee are not eligible while they serve on the committee
- No Town staff or sitting Town politician is eligible
- Previous recipients of the Senior of the Year Award are not eligible

NOMINATION PROCESS

- Nominations must be submitted using the prescribed form
- Nomination submissions will be accepted from **November until February 28th at 4 pm** each year. Outside of this window, nominations will need to be re-submitted the following year.
- All nomination packages should be emailed or dropped off or mailed in a sealed envelope to:

Attn: AFCAC c/o Wasaga Beach Public Library, 120 Glenwood Drive, Wasaga Beach, ON L9Z 2K5 or wasagabeachseniors@gmail.com.

- After February 28th, a master list of nominations is compiled. If further information about any nominee is required, committee members will be assigned to seek out the information.
- During March, the committee will use the prescribed evaluation rubric to identify the successful nominee.
- Only one award will be presented annually to an individual who meets the criteria
- All deliberations and results are confidential.
- When a recipient is identified, the individual will be notified and invited to the presentation ceremony.

- If an unsuccessful nomination is, after the scoring process, considered highly eligible, the nominator will be contacted once the successful recipient is confirmed, and will be encouraged to resubmit the following year.

NOMINEE CRITERIA FOR THE SENIOR OF THE YEAR AWARD

The nominee will have:

- A distinguished, well-rounded record of community service demonstrated through participation and leadership of community organizations and institutions
- Been an upstanding citizen and model of behaviour in and for various organization
- Contributed to well-being and improved lifestyle in Wasaga Beach.
- Possibly been recognized for service to the broader community
- Identifiable activities that have brought attention/recognition to the individual

EVIDENCE TO SUPPORT THE NOMINATION

Specific examples of contributions are required to support the application. A limited number of attachments providing evidence of the nominee's accomplishments will be accepted. Consider things like newspaper articles, not more than two letters of support, commentaries from peers, etc.

SENIOR OF THE YEAR AWARD SUB COMMITTEE OF AGE-FRIENDLY COMMUNITY ADVISORY COMMITTEE

- The committee will be a working group of the Wasaga Beach Age-Friendly Community Advisory Committee
- The committee will have a minimum of (4) members and not more than (6) members
- At least one (1) of the members of the committee will be a Town employee
- Committee membership will be for a period of approx. 6 months during the nomination timeline.
- All members will be well-versed in the Town of Wasaga Beach community
- Members will meet in accordance with the timeline (October – March).

COMMUNICATION AND ADVERTISING

- Press Release, Town of Wasaga Beach website, Facebook Page, Wasaga Sun
- Downloadable Nomination Forms