



Advisory Committee on Tourism

AGENDA

August 1, 2019

1:00 p.m. to 3:00 p.m.

In the Classroom, Town Hall

1. **Call to Order**
2. **Disclosure of Pecuniary Interest**
3. **Minutes of Last Meeting - none**
4. **Deputations/Presentations - none**
5. **Unfinished Business - none**
6. **Sub-Committee Reports**
7. **New Business**
 - a) **Introductions**
 - b) **Elect Chair** – to chair meetings and oversee the business of the Committee for the remainder of 2019.
Elect Vice-Chair – the role of the Vice-Chair is that of the Chair when assuming the role of Chair for the same duration.
Secretary – to confirm the meeting date and location with the Clerk's office, prepare the agenda, take minutes and provide copy of minutes to Town Clerk and all committee members.
 - c) **Review the Code of Conduct – Town Clerk**
 - d) **Review the Terms of Reference – Town Clerk**
8. **Items for Future Meetings**
9. **Date of Next Meeting(s)**
10. **Closed Session (as required)**
11. **Adjournment**