

**Minutes of the Wasaga Beach Public Library Board
July 16, 2018**

ATTENDANCE: Sylvia Bray, Odette Chin Fook, Rorry Cruikshank, Nancy Donnelly, Deborah Grant, David Gross, Lorraine Gruzuk, Jennette MacKenzie, Jody Mayhew, Rosanna Vryvogel.

REGRETS:

STAFF: Jackie Beaudin, Jeannette Hess, Angela Kemp, Pamela Pal

- Municipal Council candidate Patrice McCammon attended the Library Board meeting as an observer.
- JB introduced new library staff person Angela Kemp, Adult & Seniors Services Programmer, Age Friendly Community Coordinator to the board.

**1) OPENING OF MEETING
RESOLUTION #032-18**

Moved by: Nancy Donnelly **Seconded by:** Odette Chin Fook
BE IT RESOLVED THAT the regular meeting of the Wasaga Beach Public Library Board opens at 7:00 p.m.

CARRIED

1.1 DECLARATION OF PECUNIARY CONFLICT OF INTEREST:
None.

**1.2 APPROVAL OF MINUTES:
RESOLUTION #033-18**

Moved by: Jody Mayhew **Seconded by:** Nancy Donnelly
BE IT RESOLVED THAT that the minutes of the **June 18, 2018** meeting be adopted as AMENDED

CARRIED

5.2 This line should refer to meetings being live *streamed*, to make them more accessible to the public.

1.3 ACTION ITEMS ARISING FROM THE MINUTES:

2) FINANCIAL REPORT:

2.1 APPROVAL OF PAYMENT OF ACCOUNTS:

- Board members enquired about the beyond book items. They have been very popular and are currently all checked out. Items can be put on hold but not for a specific date.

RESOLUTION #034-18

Moved by: Rosanna Vryvogel **Seconded by:** Nancy Donnelly
BE IT RESOLVED THAT the Wasaga Beach Public Library Board approves the Cheque, PAP and EFT Register as presented for the months of May and June, 2018.

CARRIED

2.2 STATEMENT OF OPERATIONS

- D. Grant commented that 6 months into the year the budget lines reflect the expenditures correctly in most cases. Some programs are offset by grant money the library has received.

2.3 BUSINESS ARISING FINANCIAL REPORT

- J. Beaudin suggested the board look into which reserve lines would have funds available for the new library.
- D. Grant agreed and suggested that this be done in September.
Action: J Beaudin to invite Jocelyn Lee (Town Treasurer) to the Board meeting in September.

3) REPORT FROM:

3.1 Board Chair

- D. Grant thanked board members for their efforts and commitment at this very crucial time for the library.
- The Wasaga Sun recently featured several articles and photos about the library, this is an excellent opportunity for promotion.

3.2 CEO

- A second Storybook Trail has been funded through a donation by a member of the Rotary Club in memory of her sister. A Grand Opening is scheduled for Friday, July 27th at 11:00 am.
- The Friends of the Library will be holding a Book Sale on Friday, July 20th and Saturday, July 21st. They are also holding a fundraiser through Vesey's bulbs, brochures will be available at the front desk.
- The Friends of the Library sponsored the child's magician for the launch of summer programs.
- Georgian Bay Reads is celebrating 10 years. The event will take place at Meaford Hall this year. The WBPL has chosen *The Marrow Thieves* by Cheri Dimaline, which will be defended by local author Bianca Lakoseljic.
- The excursions offered through the Seniors Connect Through Creativity program are ready to go. Registration for the ticket lottery can be done online or at the library.

4) FOLLOW UP BUSINESS:

4.1 Library/Community Hub Update

- On July 10th a letter of intent from the builder, Fram Building Group was brought to council. The Board discussed the implications and options of this partnership.
- J. Beaudin hopes to have Director of Economic Development and Tourism, Andrew McNeill attend a board meeting to explain options and answer questions.

4.2) CEO Search Selection Committee Update

- The position of CEO has been posted on the Town website as well as on Municipal World, the OLA Job Board and in the Wasaga Sun.

4.3) Strategic Plan Update, July 2018

- J. Beaudin distributed copies of the revised Strategic Plan.

- L. Gruzuk commented that the Strategic Plan is coming together after a lot of effort, and revisions are ongoing.

4.4) Golf Tournament Fundraiser Update

- Loot bag item(s)

- N. Donnelly updated the board on the progress for this event.
- Several community sponsors have been contacted about items for the Silent Auction, as well as prizes for the event.
- A 50/50 draw is being discussed, a permit would be required.
- J. Beaudin showed board members a brochure which could be added to the loot bags, the library could also donate an item. Board members discussed options and cost.
- Board members suggested including the Year in Review brochure in the loot bag as well.

- New Building Tag Line

- J. Beaudin passed out a document with several suggestions for the board to consider.
- L. Gruzuk suggested library staff be polled for suggestions as well.

4.5) Policy committee: Third Party Fundraising

- D. Grant explained that the need for a policy on this matter is required in order to clarify any arrangements that involve the library.

RESOLUTION #035-18

Moved by: Rorry Cruikshank

Seconded by: Jody Mayhew

BE IT RESOLVED THAT the Third Party Fundraising Policy be accepted as presented.

CARRIED

5). NEW BUSINESS

5.1 Blues Festival

- The Blues festival is on the weekend of September 15th and 16th.
- The Friends of the Library will not be participating this year.
- Board members discussed options about how to promote the library at this event.
- D. Grant will speak to Stonebridge and find out the details.

5.2 New Library; Focus group (distributed)

- J. Beaudin distributed a quote for the cost of holding a focus group.
- Board members discussed the value and cost of a focus group.
- L. Gruzuk suggested the board look at which funds can be accessed to cover the cost of holding a focus group.
- Board members expressed concern that the facilitators have experience working with libraries, P. Pal assured them that all of the ones she was in contact with had worked with libraries in the past.

5.3 New Library: Letter of Intent

- Board members reviewed the Letter of Intent as it relates to the library.
- Concerns were raised about the amount of parking and commercial space in the Town Square.

- The Letter of Intent has not yet been signed. There will be more negotiations and consultations before this process is completed.
- The board needs to be ready to negotiate and make clear what they want.
- O. Chin Fook questioned the Town's power to tell the board where the new library will be, close attention must be paid to details as we move forward.
- J. Mayhew raised a concern that the new Provincial Government could decide to cancel the funding for Community Hubs.

6) **COMMITTEE REPORTS:**

No separate community reports

7) **CORRESPONDENCE:**

- D. Grant read a comment card from a library user.
- A Thank You card and home baked treats were given to J. Beaudin and library staff by JoAnne Nyhuis. She is enrolled in the Library Tech program and shadowed library staff over a period of time to learn more about working in a library environment.
- Sandra Watts sent a letter of support about Provincial Funding for First Nations Libraries.

8) **Date of the next meeting:**

- Monday, August 20th , 2018 at 7 pm

9) **MEETING ADJOURNED:**

RESOLUTION #036-18

Moved by: Jody Mayhew **Seconded by:** Rosanna Vryvogel

BE IT RESOLVED THAT the regular meeting of the Wasaga Beach Public Library Board is adjourned at 9:00 pm.

CARRIED