

**Minutes of the Wasaga Beach Public Library Board  
June 18, 2018**

**ATTENDANCE:** Sylvia Bray, Odette Chin Fook, Rorry Cruikshank, Nancy Donnelly, Deborah Grant, Lorraine Gruzuk, Jennette MacKenzie, Jody Mayhew, Rosanna Vryvogel.

**REGRETS:** David Gross

**STAFF:** Jackie Beaudin, Jeannette Hess.

**1) OPENING OF MEETING:**

**RESOLUTION #028-18**

**Moved by:** Nancy Donnelly      **Seconded by:** Jody Mayhew

**BE IT RESOLVED THAT** the regular meeting of the Wasaga Beach Public Library Board opens at 7:05 p.m.

**CARRIED**

**1.1 DECLARATION OF PECUNIARY CONFLICT OF INTEREST:**

None.

**1.2 APPROVAL OF MINUTES:**

**RESOLUTION #029-18**

**Moved by:** Jody Mayhew      **Seconded by:** Lorraine Gruzuk

**BE IT RESOLVED THAT** that the minutes of the **May 28, 2018** meeting be adopted as CIRCULATED

**CARRIED**

**1.3 ACTION ITEMS ARISING FROM THE MINUTES:**

- 1.3 - The Policy Committee will discuss the Third Party Fundraising policy at the June 19<sup>th</sup> meeting.
- 5 - The corrections to the CEO Job Description have been made.

**2) FINANCIAL REPORT:**

**2.1 APPROVAL OF PAYMENT OF ACCOUNTS:**

- The board reviewed the cheque register for April 1-30, 2018.

**RESOLUTION #030-18**

**Moved by:** Rosanna Vryvogel      **Seconded by:** Nancy Donnelly

**BE IT RESOLVED THAT** the Wasaga Beach Public Library Board approve the Cheque, PAP and EFT Register as presented for April 1-30, 2018.

**CARRIED**

**2.2 STATEMENT OF OPERATIONS**

**2.3 BUSINESS ARISING FINANCIAL REPORT**

3) **REPORT FROM:**

**3.1 Board Chair**

- The board and staff who were able to attend the BBQ had an excellent time. It was a great opportunity to interact.

**3.2 CEO**

- The library will be contributing a bi-weekly article to the Wasaga Sun. This will be an excellent opportunity to promote library news and events.
- The Friends of the Library cancelled the Royal Tea event due to low registration.
- The library will be adding several Beyond Books items to the collection this summer, including a snow cone maker, a popcorn machine, a bubble machine, a candy floss machine, fishing rods and outdoor games.
- A. Noble has joined the Youth Advisory Committee and the Strategic Plan Committee.
- The new summer student started this week. She will be working with A. Noble to coordinate summer programming at the library.
- B. Pampalone was very busy providing support and assistance to staff from Town Hall during the recent ransom wear attack.
- The library computer system has been updated; there were a few issues but nothing serious.
- A reminder that the Age Friendly Expo will take place this Wednesday from 10am to 2pm at the RecPlex.

4) **FOLLOW UP BUSINESS:**

**4.1 Library/Community Hub Update**

- Members of the Community Hub Steering Committee participated in several Library Tours to gain some knowledge about library/arena partnerships.
- On June 7<sup>th</sup> they visited the Midland Cultural Centre and Public Library.
- On June 13<sup>th</sup> they visited the Bradford West Gwillimbury Public Library as well as the Markham Public Library and the Vaughn Public Library.

**4.2) CEO Search Selection Committee Update**

- The position of CEO will be posted on July 9<sup>th</sup>.
- The committee has created a list of interview questions and has prepared a candidate package for those being interviewed.

**4.3) Strategic Plan Update**

- The Strategic Plan committee met today before the board meeting.

**4.4) Golf Tournament Fundraiser Update**

- N. Donnelly attended the 1<sup>st</sup> meeting. There were many people in attendance who were eager to get involved.
- A tentative registration sheet and poster have been created.
- The date is Friday, September 2<sup>nd</sup> at Marlwood Golf & Country Club.
- The registration fee will be \$100 and includes a cart, golf and dinner. People not wishing to golf can attend the dinner for \$35.
- There will be a silent auction, hole prizes and sponsorship opportunities.

- The Friends of the Library will be asked if they are interested in helping out, perhaps with the 144 loot bags.
- D. Grant read a letter from local residents Mr. & Mrs. Bruneau which included a \$500 donation to the Library Building Fund.

**4.5) Policy committee: Third Party Fundraising**

- A meeting is scheduled for June 19<sup>th</sup> at 3:30pm.

**5). NEW BUSINESS**

**5.1 Film Fest**

- The Gala is on Saturday, July 14<sup>th</sup> at the Wasaga Country Life banquet hall. Tickets are on sale for \$40 each.

**5.2 Videotaped Committee meetings**

- S. Bray told the board she is proposing to Council that all board and committee meetings should be live streamed so that they may be viewed online. This would also make meetings accessible to people unable to attend the meeting in person.
- Board members were asked to consider whether library board meetings should be included in this.
- J. Mayhew suggested the board reach out to SOLS and find out what other libraries are doing, and also review the Library Act.

**5.3 Election Propaganda**

- J. Beaudin provided board members with an update regarding buttons/t shirts and election propaganda.

**6) COMMITTEE REPORTS:**

**7) CORRESPONDENCE:**

**8) Date of the next meeting:**

- Monday, July 16<sup>th</sup> , 2018 at 7 pm

**9) MEETING ADJOURNED:**

**RESOLUTION #031-18**

**Moved by:** Nancy Donnelly

**Seconded by:** Rosanna Vryvogel

**BE IT RESOLVED THAT** the regular meeting of the Wasaga Beach Public Library Board is adjourned at 8:05 pm.

**CARRIED**