

GENERAL GOVERNMENT COMMITTEE

REPORT

Held Wednesday, December 9, 2015 at 10:30 a.m.
Classroom, Town Hall

PRESENT:

R. Anderson	Councillor/Chair
S. Bray	Councillor/Co-Chair
N. Bifulchi	Deputy Mayor
B. Stockwell	Councillor
R. Ego	Councillor
B.F. Smith	Mayor
G. Vadeboncoeur	Chief Administrative Officer
H. Bryce	Town Clerk
P. Archdekin	Deputy Clerk
M. Quinlan	Treasurer
A. McNeill	Director of Economic Development & Tourism
J. Legget	Corporate Communications & Special Projects
A. Webster	Special Events Coordinator

ABSENT:

B. Smith	Councillor
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1. CALL TO ORDER

Councillor Anderson called the meeting to order at 10:30 a.m.

Councillor Anderson noted that Councillor Smith is absent today and Councillor Ego will be sitting in for her.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DEPUTATIONS, PETITIONS, PRESENTATIONS AND PUBLIC MEETINGS - None

4. UNFINISHED BUSINESS

- a) Community Health Centre – Development Charges; October 16, 2014
- b) Analysis of staff time to set up and take down for Special Events
- c) Assessment Review Board Settlements - Two Beach Area 1 properties; June 17, 2015

5. DEPARTMENTAL STAFF REPORTS

Economic Development and Tourism

a) Economic Development and Tourism – November 2015

Councillor Bray inquired if those who leased in 2015 will be offered the first opportunity to renew before we look outside. Mr. McNeill responded yes, 2015 tenants get the first opportunity.

Deputy Mayor Bifulchi spoke to the Chamber of Commerce presentation and asked if it is the Town's intention to have presentations from other groups that can provide tourism services. The Chamber has toured one building they are interested in, which seems premature. Is the Town still considering other options? She spoke to Council's previous discussion and decision to sever ties and we are moving forward with that.

Mr. McNeill noted there has been no decision to go with the Chamber. He is exploring options and the intent is to come back to Committee of the Whole in January with a report that conveys options. It was requested that we have a presentation by the GTTA. He felt it would be appropriate but he has not had a conversation with them. He is presently waiting for details from Simcoe County, which has created a new Development Tourism Fund of \$100,000, on how these funds are to be allocated to DMO's, such as GTTA. Some municipalities are not affiliated with the GTTA and they are trying to come up with scenarios how all can access those dollars. Recently the Clerk provided a draft report with three options and there may be a fourth option that the Chamber and GTTA can work together. He is trying to understand what that is and suggested that the GTTA be invited to a future meeting, then Council can make an informed decision.

Mayor Smith asked Deputy Mayor Bifulchi about her comment to severing ties with the Chamber. Deputy Mayor Bifulchi referred to a conversation that was held previously about the Chamber and their advising this would be the final year for organizing the Parade and severing ties and looking at alternatives. It was then;

MOVED BY R. EGO

SECONDED BY S. BRAY

RESOLUTION NO. 2015-12-01

RESOLVED THAT the General Government Committee does hereby receive the November 2015 Update Report from the Director of Economic Development and Tourism, for information.

CARRIED

Special Events

a) Special Events Monthly Report – November 2015

MOVED BY R. EGO

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-12-02

RESOLVED THAT the General Government Committee does hereby receive the November 2015 Special Events Report, for information.

CARRIED

b) Special Events – Wasaga Cruisers Fun Run

Councillor Bray inquired of the cost of the in-kind. Ms. Webster advised that the smaller stage for set up and take down is \$589.48 in staff time.

Mayor Smith noted that the basic cost for stage set up and take down is \$600.00. He suggested it may be cheaper to build a permanent stage in Festival Square. It is a great stage but is labour intensive.

Deputy Mayor Bifulchi noted Council did have that discussion and that is why we went with a portable stage until it is decided which way is best.

The CAO confirmed that Festival Square was designated as a concept, staff started to look at various options where a permanent stage could be placed. Before spending money on a permanent site, the portable stage would be tried in different locations for wind, noise, crowd etc. Staff are still looking at the different options and have not determined the best location for a permanent stage. The portable stage can be used in other locations such as the Sports Park or Stonebridge and rented out. Festival Square is still being analyzed for the best spot for a permanent stage.

Mayor Smith noted that the stage predominately gets used at Festival Square and looking at the line-up of events for 2016 it will be used 90% time. He would like to find a way to set the stage up and leave it up. To set up and take down every event at \$600.00 a time doesn't make sense.

The CAO further noted that staff have discussed leaving the stage in one place, however a major concern is stage security and how to protect it from vandalism. If it is used by an event they are required to provide security for the stage so it is not vandalized. It was then;

MOVED BY R. EGO

SECONDED BY S. BRAY

RESOLUTION NO. 2015-12-03

RESOLVED THAT the General Government Committee does hereby recommend to Council approval to host the Wasaga Cruisers Fun Run June 24 & 25, 2016; and,

FURTHER THAT the Fun Run event occupy the Playland Parking Lot (Festival Square) for the duration of the event on June 25 and the rental rate for parking be waived; and,

FURTHER THAT the south lane on Beach Drive be closed from Spruce Street to 1st Street on June 25 from 8 a.m. to 4 p.m.; and,

FURTHER THAT Main Street be closed from Stonebridge Blvd. to River Road West on June 24 from 2 p.m. to 9 p.m.; and,

FURTHER THAT a \$2,500.00 sponsorship grant be provided to the Wasaga Beach Cruisers to assist with acquiring live entertainment acts to enhance the event; and,

FURTHER THAT the Town provide the SL100 Stage for the duration of the event as an in-kind donation.

CARRIED

c) 10th Annual Beachfest

Councillor Anderson noted it is nice to see something that didn't work for the Beach be done away with. It was then;

MOVED BY R. EGO
SECONDED BY S. BRAY

RESOLUTION NO. 2015-12-04

RESOLVED THAT the General Government Committee does hereby recommend to Council that it not approve the 10th Annual Beachfest event proposed on June 25th and 26th 2016.

CARRIED

d) Country Music Festival

MOVED BY R. EGO
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-12-05

RESOLVED THAT the General Government Committee does hereby recommend to Council that it approve in principle hosting the 1st Annual Country Music Festival on July 2nd, 2016, in Playland Park Square.

CARRIED

Administration**a) Historical Advisory Committee Minutes – November 2, 2015**

MOVED BY N. BIFOLCLHI
SECONDED BY R. EGO

RESOLUTION NO. 2015-12-06

RESOLVED THAT the General Government Committee receive the Historical Advisory Committee Minutes dated November 2, 2015, for information.

CARRIED

b) High School Task Force Minutes – November 12, 2015

MOVED BY S. BRAY
SECONDED BY R. EGO

RESOLUTION NO. 2015-12-07

RESOLVED THAT the General Government Committee does hereby receive the November 12, 2015 High School Task Force Committee Minutes, for information.

CARRIED

c) Year End Cemetery Report

MOVED BY R. EGO
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-12-08

RESOLVED THAT the General Government Committee does hereby receive the 2015 Year End Cemetery Report, for information.

CARRIED

d) Beachfront Cleaning Contract Tender Results

Councillor Stockwell spoke to the Cleaning Contract that expires in 2018 and inquired if going forward after that would it be one tender under one tender call. The Clerk responded yes.

The Clerk noted that the contract outlines prime times for cleaning, areas to be cleaned and special provisions for increased use or special events. We can adjust the schedule based on usage for provision of time vs. non-prime time. She also noted that the garbage bins will be emptied at the end of day rather than morning. It was then;

MOVED BY S. BRAY
SECONDED BY R. EGO

RESOLUTION NO. 2015-12-09

RESOVLED THAT the General Government Committee does hereby receive the report pertaining to the Results of the Cleaning Contract Request for Tenders – Beach Areas (Food Court, Washrooms, Waste Bins) and;

THAT the General Government Committee does hereby recommend to Council that the Town enter into a two year agreement with CA Sellers Cleaning Services Ltd. for the cleaning of municipal facilities located in the Beach Area in the amount of \$37,700, plus HST for the first year and \$39,600 for the second year.

CARRIED

e) Property Management Contract

Councillor Stockwell inquired of the big spread in bids. The Clerk advised that National Recovery Management is the current property manager and is familiar with the buildings and work required. The Clerk felt this bid would be more accurate and the other two bid takers did not go in the buildings and bid sight unseen.

Councillor Stockwell inquired if the CAO was satisfied with their work. The CAO advised that he was satisfied and dealt with two gentlemen; National Recovery Management and the one site person who worked for National. It was then;

MOVED BY R. EGO
 SECONDED BY S. BRAY

RESOLUTION NO. 2015-12-10

RESOLVED THAT the General Government Committee does hereby receive the report pertaining to the Results of the Property Management Request for Tenders – Beachfront Properties and;

THAT the General Government Committee does hereby recommend to Council that the Town enter into an agreement with National Recovery Management Inc. for the property management of municipal facilities located in the Beachfront Area at a cost of \$18,000 per year, plus HST for a term of one (1) year commencing December 2015 and concluding December 2016 with an option to renew for two consecutive one (1) year terms.

CARRIED

f) Audit Request for Proposal

Councillor Anderson spoke to the wording in the report. The Treasurer advised that the Town is going out for an RFP. The Auditors appointment ended August and this request is to extend it to the end of 2015. As per the *Municipal Act* an Auditor should be appointed every five (5) years. The new term will begin for the 2016 financial year.

It was noted the RFP will come back with Council to make the appointment effective January 2, 2016 to 2019. Collins Barrow will complete the 2015 Audit.

Councillor Anderson expressed his concern that this matter should have been brought forward for consideration before any interim audit work was done.

It was also noted that the original By-Law should have gone to the end of the year and by amending the By-Law it will now be cleaned up. It was then;

MOVED BY N. BIFOLCHI
 SECONDED BY S. BRAY

RESOLUTION NO. 2015-12-11

RESOLVED THAT the General Government Committee does hereby recommend to Council that it receive the Treasurer's report on the issuance of the Audit RFP, for information; and,

FURTHER THAT it recommend to Council that it approve a By-Law extending the term of the Town's Auditors to December 31, 2015.

CARRIED

g) Interim Audit of December 31, 2015 Financial Statements

MOVED BY R. EGO
 SECONDED BY S. BRAY

RESOLUTION NO. 2015-12-12

RESOLVED THAT the General Government Committee does hereby receive the correspondence from Collins Barrow on the Interim audit of December 31, 2015 Financial Statements.

CARRIED

h) Council and Administration Accounts – November 2015

Councillor Bray questioned two large amounts to Beach Boosters and noted that Council had asked about distribution numbers and have not heard anything back as yet. It was then;

MOVED BY N. BIFOLCHI
SECONDED BY R. EGO

RESOLUTION NO. 2015-12-13

RESOLVED THAT the November 2015 Accounts as reviewed by General Government Committee, are hereby confirmed.

CARRIED

6. OTHER AGENCY REPORTS - None

7. DATE OF NEXT MEETING – January 14, 2016

8. ADJOURNMENT

Councillor Anderson adjourned the meeting at 10:55 a.m.