

# GENERAL GOVERNMENT COMMITTEE

## REPORT

Held Wednesday, November 18, 2015 at 10:30 a.m.  
Classroom, Town Hall

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### PRESENT:

R. Anderson	Councillor/Chair
S. Bray	Councillor/Co-Chair
N. Bifulchi	Deputy Mayor
B. Smith	Councillor
B. Stockwell	Councillor
R. Ego	Councillor
B.F. Smith	Mayor
G. Vadeboncoeur	Chief Administrative Officer
P. Archdekin	Deputy Clerk
M. Quinlan	Treasurer
A. McNeill	Director of Economic Development & Tourism
J. Legget	Corporate Communications & Special Projects
A. Webster	Special Events Coordinator
D. Bowers	Chief Information Technology Officer
H. Bryce	Manager of Corporate & Strategic Initiatives

### 1. CALL TO ORDER

Councillor Anderson called the meeting to order at 10:30 a.m.

### 2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Bray declared a Pecuniary Interest with respect to the General Government Accounts cheque no. 18360.

### 3. DEPUTATIONS, PETITIONS, PRESENTATIONS AND PUBLIC MEETINGS - None

### 4. UNFINISHED BUSINESS

- a) Community Health Centre – Development Charges; October 16, 2014
- b) Analysis of lost revenue in municipal parking lots due to Special Events plus cost of staff set up take down time; May 20, 2015
- c) Assessment Review Board Settlements - Two Beach Area 1 properties; June 17, 2015

### 5. DEPARTMENTAL STAFF REPORTS

## **Economic Development and Tourism**

### **a) Economic Development and Tourism – October 2015**

Deputy Mayor Bifulchi inquired about advertising in the Beach Booster Bulletin and the Beach Booster circulation numbers, as they are not governed as regular newspapers are. She also noted that at a recent High School Task Force meeting at the Fire Hall she attended the door to the meeting room was closed and felt that since these are public meetings, the doors should be kept open.

Mr. McNeill agreed that the Wasaga Sun is the Town's newspaper of choice to publicize Town events; however given the significance of the Downtown Open House, he wanted to go the extra step to communicate through the Beach Booster circulation also. If Council does not wish him to take that step, he will not.

Deputy Mayor Bifulchi indicated she would appreciate knowing the Beach Booster circulation numbers in order to substantiate using the publication in the future.

Mr. McNeill explained the door was closed at the High School meeting on a temporary basis as a result of cleaning staff using a vacuum and disturbing the meeting. The door should have been re-opened, but was overlooked. It was then;

MOVED BY B. SMITH  
SECONDED BY S. BRAY

RESOLUTION NO. 2015-11-01

RESOLVED THAT the General Government Committee does hereby receive the October 2015 Update Report from the Director of Economic Development & Tourism, for information.

CARRIED

## **Special Events**

### **a) Special Events Monthly Report – November 2015**

MOVED BY S. BRAY  
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-11-02

RESOLVED THAT the General Government Committee does hereby receive the November 2015 Special Events Report, for information.

CARRIED

### **b) Special Events – Snowmobile Radar Run**

MOVED BY S. BRAY  
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-11-03

RESOLVED THAT the General Government Committee does hereby recommend to Council that it approve hosting the 1<sup>st</sup> Annual Snowmobile Radar Run at the Wasaga Sports Park on January 30, 2016; and,

FURTHER THAT the \$200.00 rental cost of the Fernbrook Centre be covered by the Town as a sponsorship.

CARRIED

**c) Order of Wasaga Beach, Recognition Awards and Historical Advisory Committee Award**

Councillor Bray requested that the Order of Wasaga Beach recognition be made as special as it has been in the past. She is hoping that it is not diminished by being included with other awards. It was noted that it is not necessary that five people be nominated every year, a lesser number is permitted. It was then;

MOVED BY B. SMITH  
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-11-04

RESOLVED THAT the General Government Committee does hereby recommend to Council that the Order of Wasaga Beach event, typically held in January be moved to coincide with the Parks & Facilities Recognition awards, held in May as one event.

CARRIED

**Administration**

**a) Commercial Waste Bin Contract**

Councillor Bray questioned the three companies listed to which Ms. Bryce responded. It was then;

MOVED BY N. BIFOLCHI  
SECONDED BY S. BRAY

RESOLUTION NO. 2015-11-05

RESOLVED THAT the General Government Committee receive the report pertaining to the Commercial Waste Bin Collection Contract, for information.

CARRIED

**b) RFQ Results for 50 Mosley Street Roof Repairs**

MOVED BY B. SMITH  
SECONDED BY S. BRAY

RESOLUTION NO. 2015-11-06

RESOLVED THAT the General Government Committee does hereby receive the report pertaining to the Results of the Roof Repair Request for Quotes – 50 Mosley Street (former Dairy Queen); and,

THAT only one (1) bid was received which exceeded the budgeted amount for said project; and,

THAT the General Government Committee does hereby recommend to Committee of the Whole as Budget Committee to reject the submitted bid and to carry forward the budgeted amount of \$10,000 to the 2016 capital budget for 50 Mosley Street.

CARRIED

**c) 11<sup>th</sup> Street Parking Proposal & Agreement**

Councillor Bray inquired about the payment of property taxes if the site is used as a parking lot, to which the Treasurer advised that MPAC may pick up the change in use during its regular drive through of the Town and it could become taxable. Councillor Anderson did not support the proposed lease rate as he felt it was too low. It was then;

MOVED BY B. SMITH  
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-11-07

RESOLVED THAT the General Government Committee does hereby receive the report pertaining to the request from Riverdocks Suites Hotel to enter into an Agreement for additional parking – 11<sup>th</sup> Street South; and,

THAT prior to entering into said agreement, Riverdocks Suites Hotel, at their cost, be required to provide the Town with an engineered plan to outline the proposed improvements, including resurfacing, line painting, turning movements, drainage, additional lighting, signage etc. in accordance with the Town's Engineering Design Standards; and,

FURTHER THAT conditional upon the submission and Town approval of the above engineered plan, General Government recommends to Council that the Town enter into said agreement under the terms and conditions and cost as outlined in the draft agreement.

CARRIED

**d) Joe Software (Penny) Upgrade**

MOVED BY S. BRAY  
 SECONDED BY B. SMITH

RESOLUTION NO. 2015-11-08

RESOLVED THAT the General Government Committee does hereby recommend to Council that it approve the budget variance in the amount of \$2,660 plus applicable taxes for the upgrade of Joe Software (Penny) to version 4.2 as the current version is no longer being supported; and

FURTHER THAT that this variance amount be funded from the general IT reserves.

CARRIED

**e) Accessibility Advisory Committee Minutes – October 1, 2015**

MOVED BY N. BIFOLCHI  
 SECONDED BY S. BRAY

RESOLUTION NO. 2015-11-09

RESOLVED THAT the General Government Committee receive the October 1, 2015 Accessibility Advisory Committee Minutes.

CARRIED

**f) Tourism Advisory Committee Minutes – September 2, 23, October 14 & 21, 2015**

Councillor Bray questioned an action that was not assigned to a staff member, but to a volunteer, noting approval normally has to be provided by Council. The CAO spoke to the language in the Terms of Reference being general and the requirement of Committee and Council approval if money is spent or excessive staff time is required to perform a task.

Mr. McNeill advised there was discussion on events, some town run, some not and the energetic people that moved here that are willing to get involved and help out. The Committee discussed the creation of a data base and felt it was good idea to start one to assist with future events. There was no financial commitment, it was simply a question of who from the Committee would like to take that on and member Ed Parks volunteered. Councillor Bray cautioned that under privacy legislation and various other acts, creating a data base is fairly sensitive and we need to be careful who is asking for information and representing the Town.

Deputy Mayor Bifulchi stated that she has attended a number of Committee meetings as an observer and her concern is, with no disrespect to members at the table, that there are a lot of volunteers sitting on the Committee, a new staff member providing guidance, along with new members of Council and feels someone needs to be at the table who knows the rules and how to guide the committee. She referred to a request for business cards as an example. She felt there needs to be better direction at the meeting so that Committee stays within the intent of an advisory committee. Perhaps the new Clerk can review the terms of reference so they don't go in a direction without Council approval.

Councillor Smith responded that the Committee has been doing a lot of brainstorming over the first few meetings to see what they will focus on as a Committee and no decisions have been made. People are sharing ideas and thoughts and no recommendations have been made to Council at this point. Once the Committee has clear recommendations, it will bring them forward to Committee for consideration.

The CAO stated that the creation of a volunteer data base is an excellent idea and has been talked about internally to assist with special events. It might be appropriate to link the Tourism Committee person with a staff member so if a data base is created there is a link for continuity purposes. He added that the Community Policing Committee has talked about the need; as well as Special Events and the Chamber, and there may be an opportunity for all these groups to connect with someone internally. It was noted that the Special Event Coordinator has a list of volunteers that she calls on

Councillor Anderson noted that the hospital requires the 450 volunteers it has registered to assist with operations.

Councillor Smith then advised that she along with Ed Parks have agreed to chair the 2017 Canada Day Celebration and have started to gather names of volunteers and establishing a committee. They will be coming forward with a recommendation. All they are doing right now is collecting names. It was then;

MOVED BY B. SMITH  
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-11-10

RESOLVED THAT the General Government Committee does hereby receive the September 2 and 23, 2015 and October 14 and 21, 2015 Tourism Advisory Committee Minutes.

CARRIED

**g) High School Task Force Minutes – September 2, 24, October 22, 2015**

MOVED BY B. SMITH  
SECONDED BY S. BRAY

RESOLUTION NO. 2015-11-11

RESOLVED THAT the General Government Committee does hereby receive the September 2, 24 and October 22, 2015 High School Task Force Committee Minutes.

CARRIED

**h) Council and Administration Accounts – October 2015**

MOVED BY B. SMITH  
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-11-12

RESOLVED THAT the October 2015 Accounts as reviewed by General Government Committee, are hereby confirmed.

CARRIED

**6. OTHER AGENCY REPORTS - None**

**7. DATE OF NEXT MEETING – December 9, 2015**

**8. CLOSED SESSION**

**a) Personal matters about an identifiable individual**

MOVED BY S. BRAY

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-11-13

RESOLVED THAT pursuant to Section 239 of *The Municipal Act, 2001*, as amended, the next portion of the General Government Committee meeting of October 14, 2015 be closed to the public with respect to personal matters about an identifiable individual.

CARRIED

The Closed Session began at 10: 55 a.m.

Closed Session Motion: 2015-11-14

The open session resumed at 11:08 a.m.

MOVED BY B. SMITH

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-11-15

RESOLVED THAT the General Government Committee does hereby confirm the direction given to the Chief Administrative Officer, in Closed Session.

CARRIED

Councillor Anderson rose and reported that a discussion was held with respect to identifiable individuals, a possible partnership with the County and direction was provided to staff.

MOVED BY S. BRAY

SECONDED BY B. SMITH

RESOLUTION NO. 2015-11-16

RESOLVED THAT the General Government Committee does hereby recommend to Council that it receive the Treasurer`s update on the affordable housing units; and,

FURTHER THAT direction be given to staff regarding the rental unit at 404 Mosley Street lower unit; and,

FINALLY THAT Council enact a formal resolution/letter to be addressed to Simcoe County regarding the possible partnership between the Town and the County to manage these properties.

CARRIED

**9. ADJOURNMENT**

Councillor Anderson adjourned the meeting at 11:10 a.m.