



## PUBLIC WORKS COMMITTEE

### REPORT

Held Wednesday, May 20, 2015 at 8:30 a.m.  
In the Classroom, Town Hall

---

#### PRESENT:

B. Stockwell	Councillor/Chair
N. Bifulchi	Deputy Mayor/Co-Chair
S. Bray	Councillor
R. Ego	Councillor
B. Smith	Mayor
G. Vadeboncoeur	Chief Administrative Officer/Deputy Clerk
K. Lalonde	Director of Public Works
M. Pincivero	Manager of Engineering Services
S. Chapman	Recording Secretary

#### ABSENT:

#### 1. CALL TO ORDER

Councillor Stockwell called the meeting to order at 8:30 a.m.

#### 2. DISCLOSURE OF PECUNIARY INTEREST-

Councillor Stockwell informed Committee that Deputy Mayor Bifulchi has declared a Pecuniary Interest with respect to item 5)g Public Works Accounts – April 2015, cheque #17824, as it pertains to a family member.

#### 3. DEPUTATIONS, PETITIONS, PRESENTATIONS AND PUBLIC MEETINGS

##### a) Mr. & Mrs. Turner from #59 Meadowood Drive in attendance to appeal the Notice of Construction re. sidewalk correction and extension on Meadowood Drive.

Councillor Stockwell read the recommendation. Mr. & Mrs. Turner were welcomed to the meeting by Committee. Mrs. Turner stated she was notified by Mr. Lalonde that she was welcome to attend Public Works Committee meeting to put a grievance in with respect to the sidewalk placement in front of her property at 59 Meadowood Drive. She mentioned that from the start of the development the sidewalk was overlooked and overseen where it was to end. She stated additional parking in her driveway was the reason for buying the home, and once a sidewalk is placed than half the driveway is gone, and this is the reason she is grieving this decision. Mr. Turner questioned why a change is necessary now. Mr. Lalonde provided Committee with background information on the original design of the Phase 2 of the Marl Lake Village Subdivision and noted that it was not until an on-site final assumption inspection was conducted that it was noticed there was an error in the sidewalk extension.

He noted in reviewing the “Accepted for Construction” drawings for the development, it was confirmed that the contractor had installed the sidewalk as per the drawings, however, the driveway locations had not been included on the “Accepted for Construction” design drawings, and this was overlooked at that time by the designer and the Town. Mr. Lalonde stated the Developers Engineers were contacted as the residents needed to be contacted regarding this oversight and made aware of this. Mr. Lalonde further mentioned that the recommendation to extend the sidewalk on Meadowood Drive be done as a safety standpoint as many pedestrians utilize this area to get to and from the neighbourhood park, just three properties from where the existing sidewalk ends. Discussion then ensued as to when the sidewalks were placed. Mrs. Turner then questioned why there is a safety aspect now. Mr. Lalonde stated that the original sidewalk layout forces pedestrians to cross the road twice to get to the neighbourhood park, or forces them to walk across the frontages of #57 & #59 Meadowood Drive, not allowing for pedestrian connectivity or safety for pedestrian traffic to the park. Councillor Bray then entered the meeting. Mr. Turner then asked if a sidewalk is placed in front of his property, would he be compensated for the sprinkler system, curbs and French drain that were placed if alterations were required. Mr. Lalonde stated sprinkler systems are not allowed on town property and noted that when the sidewalk is placed there may be some adjustments that would be required. He stated the contractor would be responsible for arranging locates and to restore and taper off the curbing where necessary. Mr. & Mrs. Turner were asked how long they have owned the property. They stated they were second owners of the home and purchased in August of 2014. Mr. Lalonde indicated that the Draft Plan of Subdivision was done in around 2001 and it has been under construction for approximately ten years. He stated the Subdivision is at the end of the maintenance period and this was noted as one of the deficiencies. Mrs. Turner stated they bought the house the way it is now and stated this is not her error and feels very upset that for the amount of money she paid for the home, known what she knows now, she would have gone somewhere else. Councillor Stockwell stated Mr. & Mrs. Turner’s point has been made, but due to the fact that residents utilize this sidewalk to get to the park area, it is a matter of safety and the municipality has to address this, as it is on Town property not private property. Councillor Stockwell thanked Mr. & Mrs. Turner for their attendance. Mayor Brian Smith mentioned this is the first time he has ever seen a sidewalk at a 90 degree bend, end at the end of the driveway. He recommended that any costs incurred for the three residents affected by this sidewalk extension should not be passed onto these residents, such as relocation of the drain, curb tapering and sprinkler system, and that it should be done through the process. Mr. Lalonde pointed out that the Developer may not want to incur the costs of the sprinkler system, etc. as they realize these items are not to be placed out on town property. Councillor Ego inquired if the sidewalk could follow the curb instead of having to place it across the driveways? Mr. Lalonde indicated that if it were a barrier curb then this could have been considered. There are mountable curbs in this area and there are minimum setbacks to maintain the standard boulevard width. He further mentioned that a streetlight is also situated between #55 & #57, which has to be taken into consideration. Mayor Smith then asked that the motion be amended to include that the Developer be responsible for all reasonable expenses related to the construction of the sidewalk. Deputy Mayor stated she does not agree to the motion and stated she is more comfortable in having Staff deal directly with the Developer. The CAO read the motion. It was then;

MOVED BY MAYOR B. SMITH  
SECONDED BY R. EGO

RESOLUTION NO. 2015-05-01

RESOLVED THAT pertaining to the appeal of the construction of the sidewalk on Meadowood Drive be amended by adding to the last paragraph, “with the developer being responsible for all reasonable expenses related to the construction of the sidewalk”.

DEFEATED.

Councillor Stockwell read the original motion. It was then;

MOVED BY N. BIFOLCHI  
SECONDED BY R. EGO

RESOLUTION NO. 2015-05-01

RESOLVED THAT the Public Works Committee does hereby receive the Pacific Homes, Marl Lake Subdivision Sidewalk Extension, Meadowood Drive Report for information;

AND FURTHER THAT Staff be given authority to direct the Developer to extend the sidewalk across the frontages of #55, #57 and #59 Meadowood Drive as proposed.

CARRIED

Councillor Stockwell advised Mr. & Mrs. Turner that they will be contacted by Staff regarding the placement of the sidewalk.

#### 4. UNFINISHED BUSINESS

- a) **All-Terrain Vehicle (ATV) Recreation Presentation – Item was referred to Staff for further information re. By-Laws established in other municipalities and related costs, including insurance premiums – *PW-February 11, 2015, pw-April 22, 2015.***

Mr. Lalonde advised Committee that he has received a response from the Insurance Agency with respect to the liability policy. He stated he is working with the Treasurer with respect to the O.P.P. costs. Mr. Lalonde stated this item was referred back to staff with respect to specific area By-laws and the costs incurred. Committee concurred. He mentioned that the recommendation won't necessarily change in that the ATV Club will still need to pursue the link with the neighbouring communities.

#### 5. DEPARTMENTAL STAFF REPORTS

##### Public Works

- a) **Mr. Pincivero to provide Engineer's Report on Capital Works Project Status Report.**

Mr. Pincivero spoke to additional items he wanted to add to his Project Status Report. He stated under the Construction Projects; Schoonertown Bridge Widening, the traffic west of the bridge is expected to be switched before the July long weekend. He stated under the Design Projects; Trillium Creek Flow Containment Berm, the property appraisal, draft reference plan and agreement have been provided to the last property owner for their review and acceptance.

Mr. Pincivero informed Committee that a Report on the Main Street Bridge options for staging and traffic control will be brought forward to the June Public Works Committee meeting.

Councillor Stockwell then inquired if the speed signs on Main Street have been relocated? He stated it appears the traffic in this area is travelling at a high rate of speed. Mr. Lalonde mentioned Staff have expanded the limit of the 40 km/hr. speed signs. Mayor Brian Smith asked if there are speed signs that indicate the speed being travelled. Mr. Lalonde stated there are speed notification signs that are solar type panel that could be considered if Committee wishes.

He indicated they are in the range of approximately \$10,000.00 for those types of signage. Councillor Stockwell suggested communicating with the O.P.P. on the speeding issues. Councillor Bray suggested utilizing the Community Policing Committee's speed sign, as it is mobile and can be moved from place to place and capable in collecting data on the speeds travelled in this particular area. The CAO mentioned that the Community Policing Committee was looking into possibly purchasing a solar powered pole mounted sign that tracks the speed and the technology has improved and costs have since reduced.

Councillor Ego inquired if there are any other projects that will be added onto the Project Status Report. Mr. Pincivero stated new projects are added on as they come up, but as far as new projects for this year, he believes all the projects have been added onto his report at this time. Mr. Lalonde mentioned that the maintenance projects are not included on Mr. Pincivero's Project Status Report, as they are not a Capital item. Mr. Lalonde informed Committee that they will be advertising in the newspaper and website regarding the scope, limits, and scheduling for each project.

Discussion then ensued with respect to a meeting that was recently held with respect to the Baywood-New England Village Development. The CAO suggested that Mr. Pincivero could speak to this meeting that was held, as he was in attendance. Mr. Pincivero stated Ainley Representatives, Public Works Staff as well as himself and a Site Superintendent for Baywood Developments recently met to go over and inspect deficiencies within the Development. Mr. Pincivero indicated that while they were present, topsoil was being placed and they were working towards getting the work done. Mr. Pincivero noted that the notice that was to be sent to the owners regarding the deficiencies and the draw on their securities was held, as they had seen that they were moving forward and that the Site Superintendent was hired to finish the site and it was felt that this work would be completed in due time. Councillor Stockwell expressed that the residents in this Development have been more than patient. Mayor Brian Smith requested that the notice to residents be sent anyways to let them know that if the work is not completed than there will be a draw on securities, so that they do not have to go through another season waiting for this work to be done. Councillor Stockwell agreed. Mr. Pincivero stated he will look after arranging this.

Mr. Pincivero then spoke to the Studies on his Project Status Report; Nottawasaga River Crossing Environmental Assessment. He stated this project is complete and notified Committee that this will now be removed from his Report. He stated a Public Information Centre will be held on June 18<sup>th</sup>, 2015 between 7:00 to 9:00 p.m. on the West End Water Storage Facility and Maintenance Depot project, which is just before the next Public Works Committee meeting. He stated it will be advertised in the local newspaper as well as the Town website. It was then;

MOVED BY N. BIFOLCHI  
SECONDED BY R. EGO

RESOLUTION NO. 2015-05-02

RESOLVED THAT the Public Works Committee does hereby receive the May 11, 2015 Engineer's Status Report on Capital Works Projects, for information.

CARRIED

**b) Street Sign Specifications – Veterans Way.**

Councillor Bray stated she is happy to see this request come this far. Deputy Mayor Bifulchi stated it is great that the Public Works CUPE Staff have offered to contribute two flag poles and flags and look after the maintenance of them. Mayor Smith stated he had been speaking with Mr. Mike Ambeau with respect to their request and asked that they forward a letter to Council reflecting that. Councillor Stockwell inquired when this will come before Committee and whether this would come through Community Services Committee as it relates to the park. Committee concurred. It was then;

MOVED BY R. EGO

SECONDED BY MAYOR B. SMITH

RESOLUTION NO. 2015-05-03

RESOLVED THAT the Public Works Committee does hereby recommend to Council that the street sign specifications for the proposed Veterans Way signage include the image of a poppy.

CARRIED

**c) Contract No. 11115-1 – Robinson Road Area Servicing (Phase 2) – Tender Award.**

Councillor Bray inquired if evaluating to local priced governed bids is considered. Mr. Lalonde stated that this was a tender, which is priced based, and further that a true process for this type of evaluating local content, would be more through a Request for Proposal. The CAO stated taken into consideration life cycle costs are part of this evaluation. Councillor Stockwell read the motion. It was then;

MOVED BY N. BIFOLCHI

SECONDED BY R. EGO

RESOLUTION NO. 2015-05-04

RESOLVED THAT the Public Works Committee does hereby recommend to Council that the Robinson Road Area Servicing – Phase 2, Contract No. 11115-1 Tender be awarded to B&J Contracting in the amount of \$1,329,749.50, which excludes HST;

AND FURTHER THAT the project costs exceeding the approved 2015 budget be financed as outlined in the “Financial Implications” section of the May 20, 2015 “Robinson Road Area Servicing – Phase 2, Contract No. 11115-1 Tender Award Recommendation” staff report;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the agreement for the works.

CARRIED

Deputy Mayor Bifulchi asked if notices will be going out to the property owners, advising them that the Town is moving forward. Mr. Pincivero stated the residents will be notified.

**d) Request for Proposal (RFP #2015-10) for One (1) New Heavy-Duty Single Axle Plow & Sander Truck.**

Mayor Brian Smith inquired about a recently new Single Axle Vehicle that was purchased and had several issues with the weight of the plow on the truck. He asked if this vehicle is now up and running and if the issues have been resolved. Mr. Lalonde stated all the issues have been addressed. Discussion ensued with respect to the front axle rating of vehicles. Mayor Brian Smith inquired as to the reason for purchasing a Single Axle Truck as opposed to a Tandem? Mr. Lalonde noted that two Tandem trucks were purchased a few years ago, and it was recommended that with the number of cul-de-sacs and narrow road allowances, it is much easier for these problematic areas to utilize a Single Axle truck rather than a Tandem. Councillor Stockwell read the motion. It was then;

MOVED BY R. EGO

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-05-05

RESOLVED THAT the Public Works Committee does hereby recommend to Council that the heavy-duty vehicle and equipment contract, RFP# PW2015-10, for a new single axle plow & sander truck with options from Larochelle Equipment be awarded to Lewis Motor Sales, in accordance with the complete bid process issued by the County of Simcoe, in the amount of \$290,109.42, (Including H.S.T.).

CARRIED

**e) Request for Proposal (RFP #2015-05) for Three (3) New Pick-up Trucks.**

Councillor Stockwell read the motion. It was then;

MOVED BY MAYOR B. SMITH

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-05-06

RESOLVED THAT the Public Works Committee does hereby recommend to Council that the light-duty vehicle equipment contract (RFP# PW2015-05) for three (3) new pickup trucks be awarded to Tom Smith Chevrolet Buick GMC Limited, in accordance with the complete bid process issued by the County of Simcoe, in the amount of \$94,270.50 (excluding H.S.T.).

CARRIED

**f) Town of Wasaga Beach – Stop Sign Installation Policy.**

Councillor Stockwell read the motion. It was then;

MOVED BY R. EGO

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-05-07

RESOLVED THAT the Public Works Committee does hereby recommend to Council that it adopt the Stop Sign Installation Policy, dated May 2015, for the Town of Wasaga Beach.

CARRIED

**g) Public Works Accounts –April 2015.**

Deputy Mayor Bifulchi previously declared a Disclosure of Pecuniary Interest with respect to this item. She then left the table. Councillor Stockwell read the motion. It was then;

MOVED BY R. EGO

SECONDED BY MAYOR B. SMITH

RESOLUTION NO. 2015-05-08

RESOLVED THAT the April 2015 Accounts, as reviewed by the Public Works Committee, are hereby confirmed.

CARRIED

Deputy Mayor Bifulchi then returned to the table.

**6. OTHER AGENCY REPORTS****Transit****a) Request for Tender (PW# 2015-02) for One (1) New Twenty (20) Passenger Transit Bus.**

Mr. Lalonde informed Committee that this new bus is to replace the first Transit bus that was purchased. He stated they have the Mechanics going over the old bus to confirm its condition prior to auction or sale. He indicated the engine was rebuilt, but the body is in need of major repairs. Councillor Stockwell read the motion. It was then;

MOVED BY R. EGO

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-05-09

RESOLVED THAT the Public Works Committee does hereby recommend to Council that the Supply and Delivery of One (1) New Transit Vehicle, in accordance with Contract No. PW2015-02, be awarded to Crestline Coach Ltd., in the amount of \$95,601.54 (Including H.S.T.).

CARRIED

Mayor Brian Smith inquired if consideration was given on the size of the bus when tendering, as the Transit Service is growing. Mr. Lalonde stated the Transit Operator conducts the ridership statistics daily, including how frequent riders need to stand due to capacity issues. He stated there are more riders on the Connecting Link bus, than on Route 2, which is our busiest route. He stated the cost for a larger bus is three times more and he stated it was not warranted at this time. Councillor Bray stated with the cost savings on the purchase of the bus, this can help go towards the automated transit fare management system, as well as the integrated on-board Smart card announcement technology for audio/visual electronic display.

**b) Wasaga Beach Transit Report – April 2015 and Monthly Ridership Statistics.**

Deputy Mayor Bifulchi spoke to an email that she was copied on with respect to an issue of a bus stop sign that is on River Road West opposite Birchview Dunes School and near the pedestrian crossing to the school. She stated the property owner is upset with the stop being at the end of their driveway and having to contend with littering of garbage and people playing on their driveway. Deputy Mayor Bifulchi asked if someone could call them back today and speak to them in regards to relocating the bus stop further along the road. Mr. Lalonde stated he has looked at other locations. He indicated the bus drivers log the number of pickups in various locations. He stated according to the logs, there is one pick up a day in both these bus stop locations, averaging 30-32 a month. He stated this stop was situated in an area that complies with our policy. Deputy Mayor Bifulchi stated the situation is escalating, as the resident has had their driveway even blocked and the situation needs to be addressed. Mayor Brian Smith asked if this is the only bus stop that is at the end of the driveway? Mr. Lalonde stated the bus stops are placed at property line and in some instances the riders congregate near the ends of driveways, especially in the winter months when the snow is piled up from residents clearing their driveways, etc. The bus provider will make that adjustment. Discussion then ensued as to whether a bus shelter could be placed close to this area to eliminate this problem. Mr. Lalonde stated bus shelters are issued based on the number of riders generated at that particular area. He indicated this location would not accommodate a shelter at this time. The CAO informed Committee that both himself and Mr. Lalonde went out on site and walked both 30 yards each way of the bus stop to look at an alternative solution. The CAO stated he has not responded to the individual on an update, but will do so. He stated if Committee wishes to get rid of stop all together, this could be done, but from a School standpoint, this location would be the area the kids would go to. Councillor Stockwell suggested the resident be contacted to ask them to attend a Public Works Committee meeting. Committee concurred. The CAO stated he will contact the resident today to notify them of this. Councillor Stockwell read the motion. It was then;

MOVED BY N. BIFOLCHI  
 SECONDED BY MAYOR B. SMITH

RESOLUTION NO. 2015-05-10

RESOLVED THAT the Public Works Committee does hereby receive the Wasaga Beach Transit Report for April 2015, for information.

CARRIED

**c) Wasaga Beach-Collingwood Link Ridership – April 2015 Statistics.**

Councillor Stockwell read the motion. It was then;

MOVED BY MAYOR B. SMITH  
 SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-05-11

RESOLVED THAT the Public Works Committee does hereby receive the Wasaga Beach-Collingwood Link Ridership Statistics for April 2015, for information.

CARRIED



**7. CLOSED SESSION**

**a) A proposed or pending acquisition or disposition of land by the municipality.**

Committee went into Closed Session at 9:37 a.m. There was no Disclosure of Pecuniary Interest declared. The CAO read the motion. It was then;

MOVED BY N. BIFOLCHI  
SECONDED BY R. EGO

RESOLUTION NO. 2015-05-12

RESOLVED THAT pursuant to *Section 239 of the Municipal Act, 2001, as amended*, the next portion of the Public Works Committee meeting be closed to the public to consider a proposed acquisition of land by the municipality.

CARRIED

The Public Works Engineer provided an update on the proposed acquisition of land by the municipality. The CAO read the motion. It was then;

MOVED BY R. EGO  
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-05-13

RESOLVED THAT the closed session of the Public Works Committee meeting adjourns and the open session resumes.

CARRIED

Committee went out of Closed Session at 9:51 a.m.

MOVED BY MAYOR B. SMITH  
SECONDED BY R. EGO

RESOLUTION NO. 2015-05-14

RESOLVED THAT the Public Works Committee does hereby confirm the direction given to the Director of Public Works during the Closed Session regarding a proposed acquisition of land by the municipality.

CARRIED

**8. DATE OF NEXT MEETING**

Wednesday, June 17, 2015 at 8:30 a.m. in the Classroom.

**9. ADJOURNMENT**

Councillor Stockwell adjourned the meeting at 9:52 a.m.