



## PUBLIC WORKS COMMITTEE

### REPORT

Held Wednesday, April 22, 2015 at 8:30 a.m.  
In the Classroom, Town Hall

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#### PRESENT:

B. Stockwell	Councillor/Chair
N. Bifulchi	Deputy Mayor/Co-Chair
S. Bray	Councillor
R. Ego	Councillor
B. Smith	Councillor
B. Smith	Mayor
G. Vadeboncoeur	Chief Administrative Officer/Deputy Clerk
K. Lalonde	Director of Public Works
M. Pincivero	Manager of Engineering Services
H. Kenney	Recording Secretary

#### ABSENT:

#### 1. CALL TO ORDER

Councillor Stockwell called the meeting to order at 8:30 a.m.

#### 2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Stockwell declared no disclosure of pecuniary interest.

#### 3. DEPUTATIONS, PETITIONS, PRESENTATIONS AND PUBLIC MEETINGS

**a) Ms. Tina Rogers is in attendance to discuss Water Bill Appeal: 5 29<sup>th</sup> St. North, Unit 10 – Requesting sewer surcharges to be waived due to a leak.**

Mr. Lalonde welcomed Ms. Rogers to the meeting; he stated there is an outline on the report attached. He commented that the owner was contacted with a courtesy call that there was an unusual spike in water usage for this property which would indicate some form of leak. Public Works was dispatched and the leak was noted, however the water was not turned off as there are 11 units on the property with occupants living there full time. Furthermore, it was noted that by shutting off the water at that time would have created further frozen pipe issues throughout the private services. Ms. Rogers is seeking relief for the sewer surcharge.

Ms. Rogers stated that she was a victim of the weather; she uses the cottage year round, however had decided to escape the weather. She indicated that the staff was amazing. The repairs have been completed and the water has been turned on. Ms. Rogers stated that she does have heat at the meter. She stated that the water leaked completely under the cottage and did not dissipate into the sewer, and she is looking for leniency for this purpose. Mayor Smith noted that there have been discussions regarding the water that discharges into the ground and not into the sewer. He feels it would be ludicrous to charge Ms. Rogers for this.

Ms. Quinlan, Treasurer, was asked to speak with regards to this. She indicated that Ms. Rogers has been fabulous through this process. We sympathize with this unfortunate situation, however in order to not set precedence, she recommends that the surcharge not be waived, as we have not in the past. She indicated that this is consistent with other related sewer charges as well, including lawn watering, irrigation, washing your car, etc. Deputy Mayor Bifulchi asked if this would be setting precedence for other appeals to come forward. Ms. Quinlan suggested that this would be the case, once we offer to one we will have to offer to others, equitably. Deputy Mayor Bifulchi stated that Council should review the policy that is in place. Ms. Quinlan indicated that the only way to know what truly goes through the sewer would be to meter this, which would be extremely expensive. Ms. Quinlan noted that the rates are very reasonable and that Ms. Rogers has been offered a 6 month interest free period. Councillor Ego noted that he feels this situation is different and that the usage was not caused by the person herself, such as watering the lawn, in this situation the person is aware they are using the water; however Ms. Rogers was not aware she was using the water. Mayor Smith asked if it was clear that the water was not running into the sewer. Mr. Lalonde indicated that during the initial assessment, it was not clear, we were trying to isolate the situation, however we would not know if the service was broke before or after the meter.

Councillor Stockwell thanked Ms. Rogers for attending the meeting, it was then;

MOVED BY R. EGO

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-04-01

RESOLVED THAT the Public Works Committee recommends to Council that it **not waive** the Sewer Surcharge for the property located at 5 29<sup>th</sup> Street North, Unit 10 in keeping with past practice.

CARRIED

**b) Water Bill Appeal: 240 Kirby Lane – Requesting sewer surcharges to be waived due to a leak.**

Councillor Stockwell read the motion and explained that this individual was invited to attend the meeting, however chose not to. It was then;

MOVED BY S. BRAY

SECONDED BY R. EGO

RESOLUTION NO. 2015-04-02

RESOLVED THAT the Public Works Committee recommends to Council that it **not waive** the Sewer Surcharge for the property located at 240 Kirby Lane in keeping with past practice.

CARRIED

**4. UNFINISHED BUSINESS**

**a) All Terrain Vehicle (ATV) Recreation Presentation – Item was referred to Staff for further review and comment – PW-February 11, 2015.**

Councillor Stockwell indicated that committee had heard a prior deputation regarding this matter and had requested further review from staff.

Mr. Lalonde stated his report is attached and is recommending that, if the linkages are authorized by neighbouring municipalities and routing agreed upon, then a future trial period is recommended. He feels more work is required from the Central Ontario ATV Club to bring the adjacent municipalities on board before we enact a by-law as we do not have any ATV trails and the intent is to connect to the existing forest trails. Mr. Lalonde feels a trial period is required to assess the environmental impact, public safety and any unknown costs. Councillor Stockwell confirmed that if this recommendation passes we will consider a trial period only. Councillor Bray stated she was disappointed with the report, she feels that if a municipality would take the lead, such as Wasaga Beach, then other municipalities would follow. She also indicated this could have a positive financial impact on the Town of Wasaga Beach businesses. Councillor Stockwell asked Councillor Bray, having said that is she recommending a motion for additional information? Mayor Smith also indicated that he would like to see the Town of Wasaga Beach take the lead with this issue as the ATV world is growing in huge numbers and this is a great opportunity for the economic development. Councillor Stockwell asked if there were any comments from the Ministry of Natural Resources (MNR). Mr. Lalonde indicated that MNR policy restricts motorized vehicles on their lands. Furthermore, Mr. Lalonde noted that the ATV trails should not use the existing snowmobile trails as these trails are used by hikers and that most of the snowmobile trails traverse MNR lands under separate agreement. Additional information was requested including by-laws from other municipalities. Councillor Smith noted that the City of Ottawa has an ATV by-law. Mr. Lalonde stated that he does have many bylaws from surrounding municipalities and could easily add that information to the report. He read a list of those by-laws, including Adjala-Tosorontio, Beckwith Island, Essa, Innisfil, Oro-Medonte Ramara, Severn, Springwater, etc. He commented that the City of Ottawa does have an ATV by-law; however, we must be aware that this by-law applies to the Osgoode area and not the urban core of the city and there is a distinction. Mr. Lalonde informed Council that he will provide further information and update the report accordingly. Mayor Smith wanted to make it clear that he does not support the use of ATV's throughout the town but only to the businesses. Deputy Mayor Bifulchi stated she supports the recommendation of more information, and would like to be made aware of the additional costs that could incur and also would like staffs opinion on this matter.

Councillor Stockwell read the motion. It was then;

MOVED BY S. BRAY

SECONDED BY B. SMITH

RESOLUTION NO. 2015-04-03

RESOLVED THAT report 4 a) pertaining to All Terrain Vehicles be referred back to staff for further research on practices that currently exist in other communities in Simcoe County and other communities in Ontario.

CARRIED

## 5. DEPARTMENTAL STAFF REPORTS

### Public Works

#### a) **Streetlighting Retrofit Program – LED Lighting Local Authority Services (LAS)/RealTerm Energy Corp. Procurement Process for Turn-key Services.**

Mr. Lalonde indicated that this initiative was discussed during the budget process and further noted that staff have been evaluating LED streetlighting alternatives over the past couple of years. After thorough review, it is recommended that the Town partner with the Local Authority Services (LAS) and RealTerm Energy. Nearly 100 municipalities across the province have partnered with LAS and RealTerm Energy to retrofit their existing streetlights to LED lighting. In addition, LAS has undertaken a competitive procurement process to evaluate the preferred LED fixture. He spoke to the RFP terms of reference and would like to use this procurement process to satisfy our own policy. Energy consumption is estimated upwards of 70%. Once the letter of intent has been executed with LAS, an investment grade audit will be conducted, and lighting improvements will be noted. Mr. Lalonde indicated that there are two ways to proceed financially; the first is through LAS/RealTerm as an energy performance contract, where they design and complete the upgrade at no cost out of municipal pockets. RealTerm and the Town jointly share the energy and maintenance savings; however, RealTerm collects approximately 90% until their capital costs are recovered. The other is for the Town to finance directly; payback is approximately 5 years for this option. Mr. Lalonde noted that there is a 10 year warranty for fixtures; however, the labour warranty depends on the contract. Councillor Stockwell asked what the term would be with LAS/RealTerm. Mr. Lalonde stated that it is a ten year program, however can be adjusted if need be, otherwise we could pursue the financing ourselves, which is estimated at 5 years.

Councillor Stockwell read the motion. It was then;

MOVED BY S. BRAY

SECONDED BY R. EGO

RESOLUTION NO. 2015-04-04

RESOLVED THAT the Public Works Committee does hereby recommend that Council accept the procurement process undertaken by **Local Authority Services (LAS)**, a wholly owned subsidiary company of the Association of Municipalities of Ontario (AMO), for the selection of a streetlight retrofit program to upgrade to LED lighting with the turn-key service;

AND FURTHER THAT the execution of a Letter of Intent with LAS service partner RealTerm Energy Corp. be approved for the design, upgrade, and energy performance analysis of LED streetlights as detailed in their proposal;

AND FURTHER THAT the Mayor Smith and Clerk be authorized to enter into and execute the necessary agreements on behalf of the Town.

CARRIED

**b) 2015 Engineering Standards Update.**

Mr. Lalonde indicated that the Standards are updated every 5 years, and that an extensive review has taken place over the past eight months. Mr. Pincivero added that this review and update was completed in house as opposed to the consulting engineers. The CAO asked with respect to the sewer lateral clean out at property line, if it has been considered to modify the size as he has had developers indicate that this is smaller in other communities. Mr. Pincivero indicated this is because this is also an observation port; the size of which allows the Town's CCTV camera to access the lateral in both directions, which helps determine blockages and responsibilities, homeowner or Town. Mayor Smith asked if 8" is required for the camera. Mr. Lalonde noted that the diameter is required to facilitate the access of the camera and its cable in both directions, upstream and downstream at property line. He stated that a smaller port would not facilitate the inspection with our equipment. Councillor Stockwell read the motion. It was then;

MOVED BY R. EGO

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-04-05

RESOLVED THAT the Public Works Committee does hereby recommend to Council that the March 2015 Engineering Standards Update be adopted as proposed.

CARRIED

**c) Mr. Pincivero to provide Engineer's Report on Capital Works Project Status Report.**

Mr. Pincivero had no further updates to the status report. Mr. Lalonde indicated that he would like to update committee on the Odour Assessment Study and the mitigation strategy. He stated that an amendment to our Environmental Compliance Approval is required from the Ministry of the Environment (MOE) to authorize limited operational flexibility and this permit is being pursued in order to initiate the application of the XLR 8 product He indicated that the Town is trying to expedite this process as our goal was to introduce this product from April to November. The Ministry of Environment however has indicated that the application is in the queue and could not commit to a time as to when it will be approved; possibly May or June.

Councillor Stockwell read the motion. It was then;

MOVED BY S. BRAY

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-04-06

RESOLVED THAT the Public Works Committee does hereby receive the April 14, 2015 Engineer's Status Report on Capital Works Projects, for information.

CARRIED

**d) Request for Proposals (RFP #PW2015-03) for Consulting Engineering Services for the River Road West Widening – Powerline Road to Blueberry Trail.**

Mr. Lalonde indicated there was nothing more to add to the report; he is recommending C.C. Tatham & Associates be awarded the RFP as their proposal met all criteria and rated the highest.

Councillor Stockwell read the motion. It was then;

MOVED BY N. BIFOLCHI  
SECONDED BY R. EGO

RESOLUTION NO. 2015-04-07

RESOLVED THAT the Public Works Committee does hereby recommend to Council that the Consulting Engineering Services for the Detailed Design of River Road West from Powerline Road to Blueberry Trail (RFP#PW2015-03) be awarded to C.C. Tatham & Associates in the amount of \$232,196.00 plus a contingency amount of \$10,000 for a total of \$242,196, which includes disbursements, excluding HST;

AND FURTHER THAT the Mayor Smith and Clerk be authorized to execute the associated agreement.

CARRIED

**e) Sunnidale Water Tower Interior Painting – Contract No. 114093 Tender Award.**

Mr. Lalonde recommended that the contract be awarded to MacDonald Applicators Ltd, as their tender came within budget. Discussion ensued with regards to the different cost estimates provided and the time lines in which painting of the tower will occur.

Councillor Stockwell read the motion. It was then;

MOVED BY N. BIFOLCHI  
SECONDED BY S. BRAY

RESOLUTION NO. 2015-04-08

RESOLVED THAT the Public Works Committee does hereby recommend to Council that the Sunnidale Water Tower Interior Painting Tender, Contract No. 114093 be awarded to MacDonald Applicators Ltd., in the amount of \$453,300, excluding HST;

AND FURTHER THAT an amount not to exceed \$25,000 be allocated for inspection services for the interior painting contract, including inspection of the cathodic protection system, as well as the one-year and two-year warranty inspections in accordance with the Tender Documents;

AND FURTHER THAT the Mayor Smith and Clerk be authorized to execute the associated agreements.

CARRIED

**f) Tender Contract No. PW2015-04 – Line Painting and Pavement Markings.**

Mr. Lalonde had no further comment. The CAO pointed out that although only one company actually submitted a bid, five companies picked up the tender documents. He indicated even though only one company submitted a bid, this bid was reviewed. Mayor Smith questioned why only one company out of five issued would actually submit? Mr. Lalonde indicated that it may be the result from the increased quantities for durable paint, as this requires more hand work.

Councillor Stockwell read the motion. It was then;

Mr. Lalonde indicated that the line painting may possibly start as early as next Tuesday, weather permitting, because the winter sand sweeping is ahead of schedule this year, allowing them to start earlier than the usual, which is typically just prior to the May long weekend.

MOVED BY R. EGO

SECONDED BY S. BRAY

RESOLUTION NO. 2015-04-09

RESOLVED THAT the Public Works Committee does hereby recommend to Council to award the Traffic Line Painting & Pavement Marking Contract No. PW2015-04 to Midwestern Line Striping Inc. for the prices stipulated in the tender bid.

CARRIED

**g) Tender Contract No. PW2015-06 – For the Supply and Placement of Hot Mix Asphalt.**

Councillor Stockwell read the motion, Committee had no comments, it was then;

MOVED BY R. EGO

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-04-10

RESOLVED THAT the Public Works Committee does hereby recommend to Council to award the Supply and Placement of Hot Mix Asphalt Contract No. PW2015-06 to Coco Paving Inc. for the prices stipulated in the tender bid.

CARRIED

**h) Tender Contract No. PW2015-07 – For the Supply and Placement of Granular ‘A’.**

Councillor Stockwell read the motion, Committee had no comments, and it was then;

MOVED BY N. BIFOLCHI

SECONDED BY S. BRAY

RESOLUTION NO. 2015-04-11

RESOLVED THAT the Public Works Committee does hereby recommend to Council to award the Supply and Placement of Granular ‘A’, Tender #PW2015-07 to Walker Aggregates Inc. for the unit price stipulated in the tender bid.

CARRIED

**i) Request for Quotation Contract No. PW2015-08 – For the Supply and Application of Dust Suppressant for 2015.**

Councillor Stockwell read the motion. Councillor Smith questioned where the suppressant is being applied? Mr. Lalonde stated, Freethy Road, the south portion of Ryther Road, the gravel driveway to Big Shots Driving range, within the quarry on Zoo Park Road North, as well as the Wasaga Distribution parking lot on Beck Street.

It was then;

MOVED BY R. EGO  
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-04-12

RESOLVED THAT the Public Works Committee does hereby recommend to Council that RFQ# PW2015-08 for the Supply and Application of Dust Suppressant be awarded to 513125 Ontario Limited O/A Da-Lee Dust Control in the amount of \$6,600.00 (plus HST).

CARRIED

**j) Request for Quotation Contract No. PW2015-09 – For Asphalt Road Repair for 2015.**

Mayor Smith questioned why the same company that won the Hot Mix asphalt contract would not bid on this also? Mr. Lalonde indicated that this contract is on a much smaller scale, the repairs are more driveway size, and localized road cuts for settlements, manhole repairs, smaller operations. Mayor Smith asked if there would not be a savings for the other company to do these jobs at the same time. Mr. Lalonde said that the other companies will not bid on these smaller scale projects as they are equipped for highway paving and prefer bulk quantities.

Councillor Stockwell read the motion. It was then;

MOVED BY N. BIFOLCHI  
SECONDED BY S. BRAY

RESOLUTION NO. 2015-04-13

RESOLVED THAT the Public Works Committee does hereby recommend to Council to award the Asphalt Road Repair RFQ# PW2015-09 to Road Readie Paving for the prices stipulated in the tender bid.

CARRIED

Councillor Bray asked why this bid was so much lower. Mr. Lalonde indicated that all the companies are provided with the same document, the same scale of work, and that the Town is very fortunate that this price came in lower.

**k) Public Works Accounts – March 2015.**

Councillor Stockwell read the motion, Committee had no comments, it was then;

MOVED BY R. EGO  
SECONDED BY S. BRAY

RESOLUTION NO. 2015-04-14

RESOLVED THAT the March 2015 Accounts, as reviewed by the Public Works Committee, are hereby confirmed.

CARRIED



## 6. OTHER AGENCY REPORTS

### Transit

#### **a) Wasaga Beach Transit Service Petition to Extend Evening Hours for Route 2.**

Mr. Lalonde stated that the Town had received a petition with upwards of 300 names to extend the hours of service for Route 2 by an hour, the purpose being to accommodate the shift change/dismissal at the end of the day at local businesses. Recognizing the extent of this petition, Mr. Lalonde recommends the hours be extended for a trial period to monitor ridership and see if a permanent extension is warranted. This is specific to Route 2, Walmart to the Super Store. He stated that he has spoken with the Treasurer, and given the dollar value this could simply be a budget variance and not necessarily be drawn from reserves. Councillor Stockwell asked how long the Transit Service has been in use. Mr. Lalonde indicated since 2008. He pointed out that there are now upwards of 80,000 riders a year, and between 7,000 and 8,000 riders a month, he added that the service is very successful and well used. Mayor Smith indicated that he has heard nothing but compliments regarding the Transit service, past and present, and has no problems extending the hours.

Councillor Stockwell read the motion. It was then;

MOVED BY N. BIFOLCHI

SECONDED BY R. EGO

RESOLUTION NO. 2015-04-15

RESOLVED THAT the Public Works Committee does hereby receive the Petition submitted by Natalie Lachapelle (dated March 23, 2015) requesting an extension to the Wasaga Beach Transit hours of service for Route 2;

AND FURTHER THAT Council approves a six (6) month trial period to extend Route 2 service by one (1) hour to 10:00 pm, six (6) days per week, Monday to Saturday (excluding Sundays) at an estimated cost of \$7,800.00;

AND FURTHER THAT all related costs be applied as a transit budget variance.

CARRIED

#### **b) Wasaga Beach Transit Report – March 2015 and Monthly Ridership Statistics.**

The CAO stated that from time to time the town gets requests to remove the bus signs and the staff does an evaluation. He added that sometimes the outcome is not liked, and he is forewarning committee that most likely a certain request with regards to a stop near Birchview Dunes will be elevated to this committee. This individual is quite adamant on the impact this stop has on his driveway. Councillor Bray asked who would receive requests for the bus stop signs. Mr. Lalonde answered that Mike Latimer would receive all requests; an evaluation will be completed. Discussion ensued with regards to the cycle times for Routes 1 and 2 and implications from introducing additional stops to the already lengthy cycle times of our Routes.

Councilor Bray asked when the bus shelters would be installed as she noticed the sweepers were cleaning this area. Mr. Lalonde noted that the week of April 27, three shelters are to be installed. Councillor Stockwell read the motion.

It was then;

MOVED BY S. BRAY  
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2015-04-16

RESOLVED THAT the Public Works Committee does hereby receive the Wasaga Beach Transit Report for March 2015, for information.

CARRIED

**c) Wasaga Beach-Collingwood Link Ridership – March 2015 Statistics.**

Councillor Stockwell read the motion, Committee had no comments, it was then;

MOVED BY N. BIFOLCHI  
SECONDED BY R. EGO

RESOLUTION NO. 2015-04-17

RESOLVED THAT the Public Works Committee does hereby receive the Wasaga Beach-Collingwood Link Ridership Statistics for March 2015, for information.

CARRIED

**7. DATE OF NEXT MEETING**

Wednesday, May 20, 2015 at 8:30 a.m. in the Classroom.

**8. ADJOURNMENT**

Councillor Stockwell adjourned the meeting at 9:40 a.m.