



PUBLIC WORKS COMMITTEE

REPORT

Held Thursday, July 24, 2014 at 8:30 a.m.
In the Classroom, Town Hall

PRESENT:

C. Patterson	Mayor
D. Foster	Deputy Mayor/Chair
M. Bercovitch	Councillor
N. Bifulchi	Councillor
G. Watson	Councillor
S. Wells	Councillor
G. Vadeboncoeur	Chief Administrative Officer/Deputy Clerk
K. Lalonde	Director of Public Works
M. Pincivero	Manager of Engineering Services
S. Chapman	Recording Secretary

ABSENT:

1. CALL TO ORDER

Deputy Mayor Foster called the meeting to order at 8:30 a.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Foster declared no disclosure of pecuniary interest.

He informed Committee that Councillor Bifulchi has declared a Pecuniary Interest with respect to item 5h) Public Works Accounts – May and June 2014, cheque #016221 and #016272, as it pertains to a family member. Deputy Mayor Foster advised Committee that if they have a disclosure of pecuniary interest during the meeting, they can come forward at that time.

3. DEPUTATIONS/PRESENTATIONS

a) **Mr. John Klonowski is in attendance to speak to general maintenance of roadways along River Road East to Eastdale, walkway entrance to beach area from River Road East and general street lighting.**

Deputy Mayor Foster welcomed Mr. Klonowski to the meeting. Mr. Klonowski briefly outlined to Committee that his family has resided in Wasaga Beach since 1950 in the Allenwood Beach area and have been property owners since 1960, and retired here in 2005. He informed Committee that the residents in the east end of Wasaga Beach, specifically the Allenwood Beach area, have been neglected and believes the demographics of this area have changed. He mentioned a lot more full time residents are living in this area now, rather than cottagers. He noted the concerns are with the roadside grass cutting which is only being done two to three times each year. He stated they are lucky if their area is cut once. He further stated with respect to the street sweeping, the sweeping in his area was finally completed in June, which has taken much longer to complete than in the past.

He mentioned many of the residents in this area come up earlier in the year. Mr. Klonowski then addressed street lighting concerns and encroachments on Town property. He indicated that in some areas there are street lights on every other pole and in other areas there are 7-8 poles with no lights on them. Mr. Klonowski stated he realizes this is something that cannot be addressed immediately, but he stated if we start upgrading these types of things and cleaning up this area, it will help promote Wasaga Beach. He then spoke to the entrance ways, leading north to the beach areas and maintaining these walkways adding signage and possibly a gazebo, inviting people to the beach as they are hard for visitors to find. He noted that many pathways along this area that existed quite some time ago are very hard to find now. Mr. Klonowski thanked Councillor Bifulchi for coming out a couple of years ago to address these concerns, but he stated he feels his issues need to be revisited.

Deputy Mayor Foster advised Mr. Klonowski that the winter sand clean up is scheduled to take eight weeks to complete the entire Town and was completed within this allotment. Councillor Bifulchi mentioned that Mr. Reinders and his staff did go out to look at this area for improvements a couple of years ago and she suggested that he be contacted to find out what areas in the Allenwood area should be addressed. Discussion then ensued with regards to the street lighting concerns. Mr. Lalonde advised Committee that back when Mr. Klonowski inquired about the street lighting concerns, staff was in the process of establishing a Street Light Installation Policy, as there was no Policy in place. Since then he has forwarded a copy of the Policy to Mr. Klonowski along with the Street Light Request Form. Mr. Lalonde pointed out from a safety standpoint, this area is safe with adequate lighting at intersections, bends, curves and hills. He recommended to Mr. Klonowski that he complete the Street Light Request Form outlining the specific areas of concern. Furthermore, he suggested speaking with the adjacent property owners in that particular area before the request is made, as they may not want a street light placed. Mr. Lalonde noted that from a maintenance perspective, the grass is cut 2-3 times a year in this area, consistent with the level of service provided to the rest of Town, noting no changes, and the street sweeping took approximately eight weeks to complete the entire town, as predicted. He stated signage to the beach areas should be further discussed with Mr. Reinders, Manager of Parks and Recreation and possibly the Ministry of Natural Resources (MNR) as this is their jurisdiction. Deputy Mayor Foster agreed the signage would be a great idea. Mr. Lalonde advised Mr. Klonowski that with respect to encroachments, there is an Encroachment Policy on the Town website and any concerns should be addressed through the Clerk's Office, and Public Works will then investigate.

Mr. Lalonde spoke to a LED retrofit program and informed Committee that he will be looking into this for next year's budget. He suggested a lighting study will help improve areas where there may be gaps in the network and help improve lighting throughout town. He noted there may be upwards of approximately 60% in energy savings through consumption.

Mr. Klonowski was then thanked by Committee for presenting his concerns.

Discussion then ensued with respect to paving work with reference to the Schoonertown Bridge Project. Mr. Lalonde stated he was informed yesterday by the Contractor that they would like to schedule paving on Monday evening, if the window is available to conduct this work. He recommends this, as there is a considerable amount of asphalt to go down and he would like to see the base down before the long weekend. He further noted that notices will be delivered to residents within a 400 foot radius, to notify them of the scheduled work. Mr. Pincivero noted that if this work is not done at this time, then the work will not be able to get done before the long weekend. Committee concurred.

Councillor Wells inquired about construction work being restricted until the fall, on the Schoonertown Bridge Project? Mr. Lalonde indicated that Dagmar will be working on electrical, traffic lights as well as the sidewalk work. In-water works cannot proceed until September.

Deputy Mayor Foster asked Committee if they could move forward with the Agenda until Ms. Bokowa, from Environmental Odour Consulting arrives. Committee then moved to item 4.b).

b) Ms. Anna Bokowa, from Environmental Odour Consulting, is in attendance to provide a brief presentation regarding the sampling procedures when undertaking an Odour Assessment Study.

Mr. Lalonde informed Committee that Ms. Bokowa is in attendance to outline the techniques and the analysis in conducting the Odour Study at the Waste Water Treatment Facility for information. Ms. Bokowa was then welcomed to the meeting. She conducted a brief presentation on the Odour Study, providing an Overview on measuring odour, the Standards and Guidelines for Odour Sampling, Methodology and Conclusions. She then reviewed common odour approaches and how the development of a complaint program is handled with recording an odour episode, odour investigation, source testing for odour emissions and odour sampling at the sources. She provided Standards/Guidelines for sampling and the procedures in collecting samples, such as Point Source Sampling for vents, stacks, Area Source Sampling for Lagoons and Ambient Sampling. Ms. Bokowa then highlighted on the Odour panel evaluations, and how the odour emission rates are calculated. Committee then thanked Ms. Bokowa for her presentation. Councillor Bercovitch expressed how interesting and informative the presentation was. Mr. Lalonde informed Committee that the Odour Assessment Study is a Team partner approach in conducting the final study. He indicated the Odour Specialist identifies the source and the design will be conducted through Ainley Group and Ontario Clean Water Agency (OCWA) reviews the operation aspects. The CAO then inquired if there have been any further complaints received due to odour? Mr. Lalonde stated there have been no further complaints since April. The CAO then inquired if the odour sampling was done at the complainants locations? Ms. Bokowa stated they have been conducting the odour sampling at sensitive receptor areas. The CAO inquired if it has been sometime since Delegations attended the Public Works Committee meeting and asked if they have been kept in the loop with this information provided? Mr. Lalonde stated that any information and updates related to the Odour Assessment Study is available in each Public Works Committee Agenda under the Capital Project Status Report Updates.

4. UNFINISHED BUSINESS

a) Transit Service – Report regarding future planning and alternatives related to specialized transit systems and route additions/extensions – *PW–Dec 5, 2013 and PW – Feb 6, 2014.*

b) Nottawasaga River – By-law prohibiting the dumping of foreign material in the Nottawasaga River – *PW–March 6, 2014*

Mr. Lalonde informed Committee that Mr. Doug Vincent has received documentation from the Solicitor on this and will be bringing this forward at General Government Committee. Therefore, it can be removed from Unfinished Business.

c) Summary Report related to the current Infrastructure Inventory – *PW–March 6, 2014.*

d) Paved Shoulders - Summary Report outlining the updates to Provincial Guidelines, together with recommendations related to the delineation of existing paved shoulders throughout Town – *PW–March 6, 2014.*

5. DEPARTMENT REPORTS

Public Works

a) Mr. Pincivero to provide Engineer’s Report on Capital Works Project Status Report.

Deputy Mayor Foster read the motion. Mr. Pincivero spoke to additional items not reported on the Project Status Report dated July 10th, 2014. He spoke to Construction Projects such as the Robinson Road SWM Pond Project where a meeting is scheduled for next Monday. He stated that with the Knox Road East Servicing Project, he noted that it has been delayed due to electrical issues. He then spoke to the Shore Lane and Betty Boulevard Drainage Outlet Improvements Project noting deficiencies that have been identified and will be corrected.

Mr. Pincivero advised Committee that there is activity, and expressed interest, in putting in servicing to the DAS Development on the southwest corner at the round-about across from Lyons Court. He stated this would be a Capital project and development driven, as outlined in the budget, providing water servicing to the residents along Lyons Court. He mentioned they are considering a public meeting, by the end of August, to address servicing for those residents on Lyons Court.

Councillor Bercovitch inquired if the residents will be notified once they are able to connect to the water and sewer services on the Knox Road East servicing project? Mr. Lalonde stated the residents will be mailed a package outlining the process to connect to the services.

Mr. Pincivero then spoke to the Bay Sands Area Drainage Environmental Assessment (EA). He noted seventeen (17) comments were received from residents and responses will be sent out to those area residents. Mr. Pincivero advised Committee that they may expect phone calls from property owners in this area, inquiring about local improvements. He wanted to let Committee know it will still be a long process before this can be considered. It was then;

MOVED BY M. BERCOVITCH

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2014-06-01

RESOLVED THAT the Public Works Committee does hereby receive the July 10, 2014 Engineer’s Status Report on Capital Works Projects, for information.

CARRIED

b) Nottawasaga River Bridge Crossing Environmental Assessment – Summary of Comments re. Public Information Centre held May 29, 2014.

Deputy Mayor Foster read the motion. Mr. Pincivero advised Committee that Ainley Group has drafted a written response and will be sending them out to the residents, following the Public Information Centre (PIC) meeting which was held May 29th, 2014. It was then;

MOVED BY N. BIFOLCHI

SECONDED BY M. BERCOVITCH

RESOLUTION NO. 2014-06-02

RESOLVED THAT the Public Works Committee does hereby receive the Memorandum dated June 12, 2014 from the Ainley Group regarding the Nottawasaga River Bridge Crossing Environmental Assessment PIC Summary, for information.

CARRIED

c) Robinson Road Area Servicing – Local Improvement (Petition Status).

Deputy Mayor Foster read the motion. Councillor Bifulchi pointed out that moving forward, she would like to see the petition process made easier, gained through previous experience. It was then;

MOVED BY M. BERCOVITCH

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2014-06-03

RESOLVED THAT the Public Works Committee does hereby receive the Robinson Road/Mapleside Drive Area Servicing Local Improvement Petition Status report for information;

AND FURTHER THAT staff provide a formatted petition to all property owners within Phases 1 and 2 to confirm if a majority of owners are in favour of proceeding with the works.

CARRIED

Deputy Mayor Foster then asked Committee to refer back to Item 3.b) as Ms. Bokowa is in attendance to present the sampling procedures when undertaking an Odour Assessment Study.

d) A Letter from the Ministry of Natural Resources re. Nottawasaga River Dredging Class Environmental Assessment.

Deputy Mayor Foster read the motion. Mr. Lalonde stated they have been waiting several months for information from the Ministry of Natural Resources on the Environmental Assessment Class and Category Screening. He pointed out that, as outlined in the letter received, the category has still not been identified. He further indicated that with the Class EA-PPCR, which allows recurring projects to proceed for a period of up to ten years, the Class EA District does not. Mr. Lalonde advised Committee that they will be resubmitting the revised screening document and moving forward with the information that has been provided, as it has delayed our project for four months.

He stated a Public meeting is scheduled for August 21st, 2014, with public consultation. He stated this year there have been record flow rates, but they cannot wait any longer and need to move forward with this program. Mr. Lalonde stated there has been a consultation meeting with the River Resources Committee representatives on this matter. It was then;

MOVED BY S. WELLS

SECONDED BY M. BERCOVITCH

RESOLUTION NO. 2014-06-04

RESOLVED THAT the Public Works Committee does hereby receive the letter dated June 20th, 2014 from the Ministry of Natural Resources regarding the Nottawasaga River Dredging Class Environmental Assessment, for information.

CARRIED

e) River Resources Committee – Minutes of Meetings May 15 and June 26, 2014.

Deputy Mayor Foster read the motion. Committee had no comments. It was then;

MOVED BY N. BIFOLCHI

SECONDED BY S. WELLS

RESOLUTION NO. 2014-06-05

RESOLVED THAT the Public Works Committee does hereby receive the River Resources Committee Report of May 15 and June 26, 2014, for information.

CARRIED

f) Public Works Department – Statement of Operations – 2nd Quarter Financial Report.

Deputy Mayor Foster read the motion. Committee had no comments. It was then;

MOVED BY N. BIFOLCHI

SECONDED BY S. WELLS

RESOLUTION NO. 2014-06-06

RESOLVED THAT the Public Works Committee does hereby receive the Public Works Department – 2nd Quarter Financial Report, for information.

CARRIED

g) Equipment Contract RFP #PW2014-14 – Front End Loader with Industrial Loader Mount 2 Stage Snow Blower.

Deputy Mayor Foster read the motion. Councillor Bercovitch questioned as to price of the equipment being much lower than outlined in budget. Mr. Lalonde stated the budgeted amount was for a replacement Sicard Snow Blower, which is a single use vehicle, similar to the current piece of equipment being utilized. He noted that this type of equipment is approximately in the range of \$600,000.00; however, the Equipment Advisory Committee looked at different options, and recommended Option 2 with a new front-end loader with a loader mount snow blower unit, which allows for greater flexibility, and year-round use of the equipment when blowing is not necessary. Committee concurred.

It was then;

MOVED BY M. BERCOVITCH
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2014-06-07

RESOLVED THAT the Public Works Committee does hereby recommend to Council that RFP #PW2014-14 for new diesel, 4 wheel drive, articulated, front end wheel loader and the Larue industrial loader-mount 2 stage snow blower with a self-contained diesel engine, including Option No. 1 (reversible plow and wing attachment), be awarded to Strongco LP (CASE Division), in the amount of \$418,570.00 (excluding HST).

CARRIED

h) Public Works Accounts – May and June 2014.

Councillor Bifolchi then left the table. Deputy Mayor Foster read the motion. Committee had no comments. It was then;

MOVED BY S. WELLS
SECONDED BY M. BERCOVITCH

RESOLUTION NO. 2014-06-08

RESOLVED THAT the May and June 2014 Accounts, as reviewed by the Public Works Committee, are hereby confirmed.

CARRIED

Councillor Bifolchi then returned to the table.

6. OTHER AGENCY REPORTS

Transit

a) Wasaga Beach Transit Reports – May and June 2014 and Monthly Ridership Statistics.

Deputy Mayor Foster read the motion. Mayor Patterson inquired about the Transit Agreement with the Town of Collingwood, and if there have been any further contributions requested? Mr. Lalonde stated there has been no request for contributions. It was then;

MOVED BY N. BIFOLCHI
SECONDED BY S. WELLS

RESOLUTION NO. 2014-06-09

RESOLVED THAT the Public Works Committee does hereby receive the Wasaga Beach Transit Reports for May and June 2014, for information.

CARRIED

b) Wasaga Beach-Collingwood Link Ridership – May and June 2014 Statistics.

Deputy Mayor Foster read the motion. Mayor Patterson pointed out that it appears this month's reports show a record ridership for the month of May. Discussion then ensued with respect to a \$600,000.00 savings to the Province, with the implementation of the Collingwood to Wasaga Beach Transit Link Service. He mentioned that the Province has been asked to split the cost savings to offset our Transit costs. Discussion ensued with regards to the County's Regional Transit Study being conducted. It was then;

MOVED BY S. WELLS

SECONDED BY M. BERCOVITCH

RESOLUTION NO. 2014-06-10

RESOLVED THAT the Public Works Committee does hereby receive the Wasaga Beach-Collingwood Link Ridership Statistics for May and June 2014, for information.

CARRIED

Councillor Bercovitch inquired about some leaf and yard waste bags that have been left out for collection and if Public Works Department will collect them? Mr. Lalonde stated he could have By-Law Department follow up on this, as the Public Works Department no longer handles this collection.

Discussion then ensued with respect to the placement of a stop sign at Wedgewood Drive and Morgan Road. Mayor Patterson stated he received a request from a resident. Mr. Lalonde stated he would have the traffic counters set up in this area to find out if this area warrants a stop sign or if it is a speed enforcement issue. Councillor Wells pointed out a stop sign was installed at Lamont Creek Drive and Morgan Road some time ago. Mr. Lalonde stated he will bring back the results at a future Public Works Committee meeting, when available. Committee concurred.

7. CLOSED SESSION

a) Potential litigation including matters affecting the municipality, with respect to the Public Works Yard.

b) Potential litigation including matters affecting the municipality, with respect to commercial water shut-off procedures.

Deputy Mayor Foster read the motion. It was then;

MOVED BY S. WELLS

SECONDED BY M. BERCOVITCH

RESOLUTION NO. 2014-06-11

RESOLVED THAT pursuant to *Section 239 of the Municipal Act, 2001, as amended*, the next portion of the Public Works Committee meeting be closed to the public to consider litigation or potential litigation matters affecting the municipality with respect to the Public Works Yard and commercial water shut-off procedures.

CARRIED

MOVED BY S. WELLS
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2014-06-12

RESOLVED THAT the closed session of the Public Works Committee meeting adjourns and the open session resumes.

CARRIED

MOVED BY N. BIFOLCHI
SECONDED BY S. WELLS

RESOLUTION NO. 2014-06-13

RESOLVED THAT the Public Works Committee does hereby confirm the direction given to the Director of Public Works and the Treasurer during the Closed Session regarding the Public Works Yard and commercial water shut-off procedures.

CARRIED

Mr. Lalonde advised Committee that four (4) Public Works staff; Brett Donald, Kevin Yaniw, Shawn McGuire and Derek Parsons helped out with clean-up efforts and tree removal as part of the Angus Tornado Relief and wanted to make sure these individuals were recognized for their help. Mayor Patterson mentioned that Wasaga Beach was thanked for their efforts and that a letter will be coming from Essa Township. Councillor Bifolchi asked that all staff from various Departments that helped out, be recognized with letters.

Councillor Wells spoke to the Clearview Township Servicing going in along Knox Road West and the reinstatement work to put back the road exactly as it was. He asked if there is an opportunity, at this point, to find funding to make this area more pedestrian friendly and to incorporate the placement of paved shoulders when the reinstatement work is done? He noted there are areas on the plan of servicing, such as west of Pauline Place through to Seeley Court and Wasaga Sands, that are not slated for servicing until 2023 and stated this area will not be dug back up until that time. He stated Knox Road West is a very busy road for vehicular traffic. Mayor Patterson and Councillor Watson agreed. Mr. Lalonde stated it is a great idea, but indicated that they would also need to address drainage improvements along the roadway if paved shoulders are extended, as this effectively eliminates infiltration capacity along the roadside; particularly in areas without a ditch or swale. Mr. Lalonde stated he will look into this and respond back to Committee on the costs to place paved shoulders. He further indicated that direction will be needed with respect to financing these paved shoulders, if accepted. Committee concurred.

8. DATE OF NEXT MEETING

Thursday, September 4 2014 at 8:30 a.m. in the Classroom.

9. ADJOURNMENT

Deputy Mayor Foster adjourned the meeting at 10:24 a.m.