



PUBLIC WORKS COMMITTEE

REPORT

Held Thursday, December 5, 2013 at 8:30 a.m.
In the Classroom, Town Hall

PRESENT:

D. Foster	Deputy Mayor/Chair
N. Bifulchi	Councillor/Co-Chair
M. Bercovitch	Councillor
S. Wells	Councillor
G. Vadeboncoeur	Chief Administrative Officer/Deputy Clerk
K. Lalonde	Director of Public Works
M. Pincivero	Manager of Engineering Services
S. Chapman	Recording Secretary

ABSENT:

1. CALL TO ORDER

Deputy Mayor Foster called the meeting to order at 8:30 a.m.

2. DISCLOSURE OF PECUNIARY INTEREST - None

Deputy Mayor Foster declared no disclosure of pecuniary interest. He informed Committee that Councillor Bifulchi has declared a Pecuniary Interest with respect to item 5 h) Public Works Accounts – October 2013, cheque #010531, as it pertains to a family member. Deputy Mayor Foster advised Committee that if they have a disclosure of pecuniary interest during the meeting, they can come forward at that time.

3. DEPUTATIONS/PRESENTATIONS

Deputy Mayor Foster then asked Committee if they could move forward to item 3 b) as Mr. Vern Kakoschke was currently not present. Committee agreed.

a) Mr. Vern Kakoschke from 89 Mamie Avenue is in attendance to speak to a road encroachment.

Mr. Kakoschke was welcomed to the meeting. Mr. Kakoschke informed Committee that he built his timberframe home at the east end of Town. He stated it is a large home that was combined onto two lots and that he had cut down a fair number of trees, sending them to a mill to have them cut up into timbers, to be able to recycle them on his property. He indicated he had utilized the timbers to replace the existing fence that was on the property. He noted the property has been in the family for fifty years. Mr. Kakoschke admitted he did get carried away with placing stone and structures on the road allowance with the recycled material he was utilizing. He stated at the time, it appeared there was no encroachment enforcement policy, as he had observed surrounding neighbours had trees, hedges, fences and retaining walls placed out on Town property.

Mr. Kakoschke noted he has since seen the Encroachment Policy and indicated that back at the end of November of last year he was requested by the Town of Wasaga Beach to remove the obstructions from the road allowance. He pointed out he was given an extension until the spring to move the items back. He indicated he has moved all structures back with the exception of the two fence posts. He pointed out to Committee that the fence is 2-3 feet on town property and the reason he has not moved the fence is due to a large hill on his property, which interferes with relocating the fence posts. He stated the fence is not interfering with snow plowing operations and asked why it needed to be moved. He stated he has had ongoing discussions with Administrators and feels there needs to be some reasonableness in this request. Mr. Kakoschke was then thanked by Committee for his presentation. Councillor Wells stated he accepts, recognizes and agrees the fence encroachment is on Town property, but the one exception is with it being on town property and in the unlikely event something was to happen the Town of Wasaga Beach would be held liable. Therefore, he agrees that there has to be an Encroachment Agreement established, including provision for insurance coverage. The CAO then asked Mr. Kakoschke if he would be willing to enter into an Agreement with the Municipality. Discussion then ensued as to the seriousness of the encroachment. Mr. Kakoschke stated he is willing to enter into an Agreement, including naming the Town as Additional Insured, but feels this is a minor encroachment and the costs of a survey for the fence, as well as the cost for the Agreement does not warrant this, therefore, he stated he would just cut down the fence. Deputy Mayor Foster then inquired about a similar type of encroachment where a large rock needed to be moved back. Mr. Lalonde indicated the stone was moved back, but this was in an urban section and it was also prior to the establishment of the Encroachment Policy and By-law coming into affect. Mr. Lalonde stated there are two different types of encroachments identified in the Policy; minor and major, he then outlined them. He stated from an operations standpoint, the placement of the fence does not appear to be of concern as it relates to health & safety; however, it is in contravention of the By-law and Council alone have the authority to accept this deviation. Councillor Bifulchi then inquired if Mr. Kakoschke is willing to go into an Agreement with the Town, could a sketch be done from the road to the fence, rather than requesting a registered survey? The CAO stated sketches have been considered in the past and could be considered in this case demarking where the fence is. Following further discussion, Committee asked Staff to facilitate this and get back to Mr. Kakoschke with respect to entering into an Encroachment Agreement with the Town of Wasaga Beach.

Deputy Mayor Foster then asked Committee to move to item 3 c).

b) Ms. Vanessa Larter-Smithers from 41 Melrose Avenue is in attendance to bring forth the safety concerns of the Melrose Avenue residents.

Mr. Lalonde stated Ms. Larter-Smithers is in attendance to discuss comments and concerns relating to safety in the Melrose Avenue area. Ms. Larter-Smithers and Ms. Barber were then welcomed to the meeting. Ms. Larter-Smithers stated she moved to Wasaga Beach with her husband and three children in June 2012 from the Edmonton area. She thanked Committee for allowing her to address the safety concerns. She stated the residents of Melrose Avenue are requesting a reduction in the current speed limit due to safety concerns. She indicated that on numerous occasions vehicles are speeding in the area of Melrose Avenue and on the north entrance of Melrose Avenue there is a blind corner, where the trees need to be removed or trimmed back. She indicated there are many residents in this area that walk their dogs, strollers, children playing and walking to and from school.

She advised Committee that her own dog was hit by a speeding vehicle at the end of her driveway, and this is one of the reasons she is here today to speak to this matter. She noted that while gathering the petition, many residents brought forth many safety concerns they have observed over the years they have lived in this area. She mentioned that there was a recent accident where a teenager had crashed into a tree. She stated she did not even know the speed limit for her area was 50 km/hr, until she contacted the Town, as there were no speed limit signs posted. She noted the Ontario Provincial Police (OPP) had informed them that due to staff shortages, increase patrolling is not a priority. She then spoke to other requests such as “Children Playing” signs be posted, a 3-way stop at the intersection of Melrose Avenue and Springdale Avenue as well as placement of rumble strips in the summer months. Councillor Bercovitch then inquired if this area is a through road to get to other areas? Ms. Larter-Smithers stated it appears to be visitors and local residents that are speeding in this area and explained that there are two entrances off of Sunnidale Road that enter onto Melrose Avenue. Councillor Bifulchi suggested Public Works Staff review the concerns addressed and bring back a report to Committee. Councillor Wells inquired whether her dog was on a leash when it was struck by a vehicle to which Ms. Larter-Smithers replied no. Deputy Mayor Foster then inquired about the placement of “Children Playing” signs and if this is something that can be done? Mr. Lalonde stated they are typically placed in the vicinity of schools or park areas. Mr. Lalonde stated he will have staff investigate the blind corner where the large brush and trees are causing a visibility issue for pedestrians and vehicular traffic as soon as possible. Following discussion, Committee asked that Mr. Lalonde look into the concerns addressed and report back to the next Public Works Committee meeting in February. Mr. Lalonde stated he will respond to this and will notify Ms. Larter-Smithers of the same. Ms. Barber stated she resides on Fernbrook Boulevard and stated this could be a systemic issue for other areas of Town, as Wasaga Beach is a blossoming community with many young families with small children moving into this area. Committee then thanked Ms. Larter-Smithers and Ms. Barber for their presentation.

Deputy Mayor Foster then asked Committee to move to item 3 a).

c) Mr. Brian Wickenheiser, Ainley Group in attendance to present the findings of the Main Street and Schoonertown Bridges Underwater Inspection and Deck Condition Survey Reports.

Mr. Wickenheiser was welcomed to the meeting. He stated based on the recommendations from the 2012 OSIM inspection, he is providing a further update on the underwater pier investigations, as well as deck condition surveys. He then displayed the detailed conditions and findings on the Schoonertown and Main Street Bridges. He pointed out the reason for these additional investigations was to identify areas of concern and deterioration that could not be obtained by visual inspection and to determine the most appropriate rehabilitation treatments for the bridge structures. Mr. Wickenheiser indicated there are no concerns or remedial action required with respect to scour and erosion protection of the Schoonertown bridge piers and abutments. However, some additional cover and scour protection in the form of river stone or other appropriate material should be installed over and adjacent to both abutment footings on the Main Street Bridge as part of a future rehabilitation program. Committee thanked Mr. Wickenheiser for his presentation. Mr. Lalonde noted a Request for Proposal (RFP) will be issued next year to undertake a condition assessment and cost benefit analysis to replace or rehabilitate the Main Street Bridge.

Due to the large costs of this project, and limited funds available to undertake the works, it is proposed to undertake the assessment and initiate detail design so that the design is complete, should funding become available to commence construction. Discussion then ensued with respect to bike lanes on the bridges. Mr. Lalonde pointed out that the Terms of Reference will include the evaluation of bike lanes, not only along the Bridge, but continuing through to 6th Street, as this has been identified as one of the Beach Area 1 & 2 Implementation Initiatives.

4. UNFINISHED BUSINESS

- a) Bus Stop Design Guidelines – Accessibility for Ontarians with Disabilities Act (AODA) requirements – *PW-Nov 7, 2013*
- b) River Resources Committee Recommendation – Develop a public education program related to the dumping of foreign material into the Nottawasaga River and investigate the Town's authority to create and enforce a by-law prohibiting the same - *PW-Nov 7, 2013*

5. DEPARTMENT REPORTS

Public Works

a) Mr. Pincivero to provide Engineer's Report on Capital Works Project Status Report.

Deputy Mayor Foster then read the motion. Mr. Pincivero provided Committee with additional information with respect to his Engineer's Report on Capital Works Projects. He stated under Construction Projects; the one-year maintenance period has expired for the Sturgeon Creek Bridge Rehabilitation Project following a site inspection that was conducted. He noted the Shore Lane and Betty Boulevard Drainage Outlet Improvements Project; he will be meeting with Mr. Chapman regarding the cost sharing breakdown before year end.

Mr. Pincivero then spoke to the Design Projects. He stated the Tender for the Schoonertown Bridge Widening Design will be placed in the Wasaga Sun and the Town website this Friday. He indicated that the 80% finalized Contract package for the Traffic Signal and Intersection improvement tender documents and drawings for Powerline Road and River Road West intersection will be going to Tender in the spring of 2014.

Mr. Pincivero then outlined the Studies. He stated with respect to the Wasaga Beach Water Supply and Distribution Model Update Project, a report will be coming forward in early 2014. Mr. Pincivero then apologized for not having a report prepared with regards to the Status Studies Update Consultants screening and the Environmental Assessment that is to be undertaken. He indicated a meeting was held with the Ministry of Natural Resources on November 20th, 2013, and comments were received regarding the Class EA screening check list. Mr. Pincivero stated that the consultants are planning to submit their revised documents under the appropriate category before the end of the year.

Councillor Bercovitch then inquired as to who is responsible for the costs associated with any design changes that may occur from actual to what is projected during a construction project. Mr. Pincivero indicated that in some instances, when changes occur during construction, shop drawings are reviewed and in some instances there are cost savings, in other cases it may cost more, but there are always contingencies in place for these types of things.

Discussion then ensued as to the delay in paving some of the streets on the Knox Road East Servicing project. Councillor Wells then inquired if Public Works Staff and/or the Contractor is responsible in maintaining this area through the winter months. Mr. Lalonde noted that the Contractor is responsible in maintaining the granular base; however, winter maintenance will continue to be Public Works' responsibility. Public Works Staff will continue to plow this area during the winter months and will closely monitor this area on a regular basis for maintenance purposes, such as potholes, etc. Emergency contact numbers for the contractor have been circulated to the residents should issues related to the gravel surface arise. It was then;

MOVED BY S. WELLS

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2013-10-01

RESOLVED THAT the Public Works Committee does hereby receive the November 26, 2013 Engineer's Status Report on Capital Works Projects, for information.

CARRIED

b) Request For Quotation (RFQ PW2013-19) – Pedestrian Crossing Locations along Mosley Street through Beach Area 1.

Deputy Mayor Foster then read the motion. Councillor Bifulchi then expressed concern with the locations for the pedestrian crossings at 1st and 3rd Street. She stated following further discussions that were held at the recent Committee of the Whole meeting, she is struggling in establishing pedestrian crossings for these areas, as they are on corners and bends of the road. Mr. Lalonde stated they are focusing on improvements for the pedestrian crossing locations, and they have taken into consideration where pedestrians cross to accommodate these improvements. Mr. Lalonde then reviewed a summary table identifying the three locations, 3rd Street, Pedro's area and Main Street for overhead flashers, and outlined the speed limits, stopping site distances existing and proposed. He further mentioned that the information provided in the summary, complies and meets geometric design requirements for the placement of pedestrian crossings. Mr. Pincivero then presented a summary table explaining the sightline requirements and minimum stopping sight distances required to accommodate a pedestrian crossing based on the various design speeds. The table also referenced the existing conditions where crossings currently exist. Councillor Bifulchi stated she will support in moving forward, but she is still not comfortable with this, taking into account older people, and families with children crossing in these areas. Discussion then ensued with regards to the operation of pedestrian push-button crossovers versus a full signalized crossing and the conflicts that arise with cue lengths, if considered. Mr. Lalonde stated it is a busy location, and if bike lanes are introduced for this area it will help to provide area buffer between the traveled lane and the sidewalk. It was also stated that, prior to the commissioning of the pedestrian crossovers, the posted speed limit for the immediate area will be reduced to 40 km/hr.

It was then;

MOVED BY M. BERCOVITCH
SECONDED BY S. WELLS

RESOLUTION NO. 2013-10-02

RESOLVED THAT the Public Works Committee does hereby recommend to Council that the labour costs associated with the Request for Quotation regarding the installation of two overhead pedestrian crossovers on Mosley Street at 1st Street and at 3rd Street (RFQ #PW2013-19) be awarded to Guild Electric Limited in the amount of \$32,299.94 plus HST;

AND FURTHER THAT the Director of Public Works be authorized to purchase the materials for the overhead pedestrian crossovers at an estimated cost of \$16,000.00 plus HST.

CARRIED

Mr. Lalonde informed Committee that due to the extent of concrete work required for the pedestrian crossings and recognizing the fact that other works are planned in the area for the Beach Area 1 & 2 Implementation Initiative, this will be tendered as one Contract, and anticipates it will be issued before spring. Completion will be prior to the end of June 2014 to avoid conflict with the peak summer activities.

c) River Road West (Brillinger Drive to Powerline Road) Hydro Pole Relocation.

Deputy Mayor Foster then read the motion. Committee had no comments. It was then;

MOVED BY N. BIFOLCHI
SECONDED BY S. WELLS

RESOLUTION NO. 2013-10-03

RESOLVED THAT the Public Works Committee does hereby receive the River Road West, Brillinger Drive to Powerline Road Hydro Pole Relocations Report for information;

AND FURTHER THAT the estimated cost share of \$262,500.00, with Wasaga Distribution Inc. for the relocation of hydro poles along River Road West from Brillinger Drive to Powerline Road be accepted by Council.

CARRIED

d) Request For Quotation (Contract No. PW2013-21) For the Supply & Delivery of Pre-treated Salt.

Deputy Mayor Foster then read the motion. Committee had no comments. It was then;

MOVED BY M. BERCOVITCH
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2013-10-04

RESOLVED THAT the Public Works Committee does hereby recommend to Council that it award Contract No. PW2013-21 for the Supply of Pre-Treated Bulk Highway Coarse Salt to Sifto Canada Corporation in the amount of \$40,015.00 (excluding HST).

CARRIED

e) Nottawasaga Watershed Improvement Project (NWIP) – NVCA Funding Application.

Deputy Mayor Foster then read the motion. Councillor Bifulchi inquired if the Nottawasaga Watershed Improvement Project will help provide an easier concept and guidance for residents along the river in making improvements to their properties, such as breakwalls, etc. Mr. Pincivero stated it does not provide for structural design strategy, but rather more nutrient management, water quality and in-river habit. He stated he will be meeting with the Nottawasaga Valley Conservation Authority (NVCA) to review the shore wall strategy. Councillor Wells complimented Public Works Staff with taking on this approach. Committee strongly recommended when acceptable design options are being considered, that a reasonable approach be taken. The CAO then inquired if a location has been determined for the Pilot Project? Mr. Pincivero indicated not as yet. The CAO then suggested preparing a list of locations for consideration and asked if the area at the end of 20th Street South (former Nottawa Avenue) could be marked down as one of the locations to be considered. Councillor Wells suggested another area for consideration is the south side of the river at the end of Access Road, where there are old cedar rails that are falling into the river. It was then;

MOVED BY S. WELLS

SECONDED BY M. BERCOVITCH

RESOLUTION NO. 2013-10-05

RESOLVED THAT the Public Works Committee does hereby receive the Nottawasaga Valley Conservation Authority Nottawasaga Watershed Improvement Project Funding Application Letter of Support report for information.

CARRIED

f) Project Update Summary – Bay Colony Estates Area Servicing.

Deputy Mayor Foster then read the motion. Mr. Pincivero stated this is for Committee's information. He indicated there has been no outcome of the survey. He then referred to his Staff Report, indicating that appropriate consideration should be taken into account for the timing for the Phase 2 servicing contract, pending the results of the survey. It was then;

MOVED BY S. WELLS

SECONDED BY M. BERCOVITCH

RESOLUTION NO. 2013-10-06

RESOLVED THAT the Public Works Committee does hereby receive the Bay Colony Estates Ratepayers' Association Questionnaire Re: Municipal Servicing Phase 2 and Storm Drainage Improvements Report for information.

CARRIED

g) Financial Report – To Month Ending October 31, 2013.

Deputy Mayor Foster then read the motion. Mr. Lalonde spoke to the overrun on the transit insurance. He stated this was due to the addition of the third Wasaga Beach Transit bus and the increased liability coverage from 5 million to 8 million to meet provincial standards.

It was then;

MOVED BY N. BIFOLCHI
SECONDED BY S. WELLS

RESOLUTION NO. 2013-10-07

RESOLVED THAT the Public Works Committee does hereby receive the Public Works Department – Financial Report for the ten (10) months ending October 31, 2013, for information.

CARRIED

h) Public Works Accounts - October 2013.

Councillor Bifolchi then left the table. Deputy Mayor Foster then read the motion. Committee had no comments. It was then;

MOVED BY M. BERCOVITCH
SECONDED BY S. WELLS

RESOLUTION NO. 2013-10-08

RESOLVED THAT the October 2013 Accounts, as reviewed by the Public Works Committee, are hereby confirmed.

CARRIED

Councillor Bifolchi then returned to the table.

6. OTHER AGENCY REPORTS

Transit

a) Wasaga Beach-Collingwood Link – Transit Service Agreement.

Deputy Mayor Foster then read the motion. Mr. Lalonde stated he will address comments that were received from the Town of Collingwood, when the By-law is established and it moves forward to Council. It was then;

MOVED BY N. BIFOLCHI
SECONDED BY S. WELLS

RESOLUTION NO. 2013-10-09

RESOLVED THAT the Public Works Committee does hereby receive the Wasaga Beach-Collingwood Link Transit Service Agreement, for information;

AND FURTHER THAT the Mayor and staff be authorized to execute the Transit Services Agreement.

CARRIED

b) Wasaga Beach Transit Report – October 2013 and Monthly Ridership Statistics.

Deputy Mayor Foster then read the motion. Committee had no comments. It was then;

MOVED BY M. BERCOVITCH
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2013-10-10

RESOLVED THAT the Public Works Committee does hereby receive the Wasaga Beach Transit Reports for October 2013, for information.

CARRIED

c) Wasaga Beach-Collingwood Link Ridership – October 2013 Statistics.

Deputy Mayor Foster then read the motion. Mr. Lalonde advised Committee that the bus stop signs have been installed along Route #1 Extension. He further mentioned that Georgian Coach Lines (GCL) will be monitoring the ridership with the recent extension of the service along Ramblewood Drive. He stated recommendations based on ridership and its effectiveness will be brought forward to a future Committee Meeting, once the results have been evaluated. It was then;

MOVED BY N. BIFOLCHI
SECONDED BY S. WELLS

RESOLUTION NO. 2013-10-11

RESOLVED THAT the Public Works Committee does hereby receive the Wasaga Beach-Collingwood Link Ridership Statistics for October 2013, for information.

CARRIED

7. CLOSED SESSION

a) Litigation or potential litigation affecting the municipality with respect to the Landfill.

Deputy Mayor Foster then read the motion. It was then;

MOVED BY M. BERCOVITCH
SECONDED BY S. WELLS

RESOLUTION NO. 2013-10-12

RESOLVED THAT pursuant to Section 239 of the *Municipal Act, 2001, as amended*, the next portion of the Public Works Committee meeting be closed to the public to consider a litigation or potential litigation matter affecting the municipality regarding the Landfill Site.

CARRIED

MOVED BY S. WELLS
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2013-10-13

RESOLVED THAT the closed session of the Public Works Committee meeting adjourns and the open session resumes.

CARRIED

MOVED BY S. WELLS
SECONDED BY M. BERCOVITCH

RESOLUTION NO. 2013-10-14

RESOLVED THAT the Public Works Committee does hereby confirm the direction given to the Director of Public Works during the Closed Session regarding the Landfill Site.

CARRIED

Councillor Wells asked Staff to consider the possibility of extending the Wasaga Beach Transit Route to the Oxbow Park Drive area on a trial basis.

Mr. Lalonde advised Committee that Public Works will be holding their Annual Christmas Luncheon on December 20th, 2013 at noon, and Committee is welcome to attend.

Mr. Lalonde informed Committee that a preliminary meeting was held with the Ministry of Transportation, the Town of Collingwood, the Town of Clearview and the Town of Wasaga Beach with respect to the downloading of Beachwood Road and Lyons Court. He noted in this initial meeting many concerns were tabled and that the proposed design for the rehabilitation of Beachwood Road was discussed. In addition, concerns were raised with respect to drainage in the west end, including Brocks Creek, 71st Street Canal, among others. He indicated he will be preparing comments to the Ministry of Transportation and will address Committee in the New Year. He pointed out that a defined timeline for assuming Beachwood Road and Lyons Court has yet to be confirmed.

Deputy Mayor Foster then thanked Committee for all their work during the year and wished everyone a Merry Christmas.

8. DATE OF NEXT MEETING

Thursday, February 6, 2014 at 8:30 a.m. in the Classroom.

9. ADJOURNMENT

Deputy Mayor Foster adjourned the meeting at 10:28 a.m.