



GENERAL GOVERNMENT COMMITTEE REPORT

Held Thursday, September 19, 2013 at 2:30 p.m.
In the Classroom, Town Hall

PRESENT:	R. Anderson	Councillor/Chair
	M. Bercovitch	Councillor
	S. Wells	Councillor
	D. Foster	Deputy Mayor
	G. Vadeboncoeur	CAO
	T. Nicholson	Clerk
	P. Archdekin	Deputy Clerk
	D. Vincent	Sr. MLEO
	M. Quinlan	Treasurer
	J. Legget	EDCCO

ABSENT: G. Watson Councillor

1. CALL TO ORDER

Councillor Anderson called the meeting to order at 2:30 p.m.

Councillor Anderson noted that Councillor Bercovitch is sitting in for Councillor Watson.

2. DISCLOSURE OF PECUNIARY INTEREST - None

3. DELEGATIONS/PRESENTATIONS - None

4. UNFINISHED BUSINESS

- a) Sign By-Law (reviewed) – March 12, 2009
- b) Business Licensing – Schedule ‘A20a’ (broaden mixed uses) – 15 April 2009
- c) Encroachment Policy – 2012

Councillor Anderson inquired about election signs being Unfinished Business that should be added to the Agenda. The Clerk responded that she plans to bring forward a report in October regarding Election Signs as it was last dealt with in June 2011. The Clerk noted Elections signs will be added to the list of Unfinished Business:

- d) Election Signs – June 2011

5. DEPARTMENT REPORTS

Municipal Law Enforcement

a) Monthly Report – August 2013

Deputy Mayor Foster inquired of the reference to water meter enforcement and firearms from the monthly report. Mr. Vincent provided a response on the firearms and noted that he has not been asked to action any water meter enforcement.

The Treasurer also spoke to the Public Works involvement in the water meter enforcement.

Councillor Bercovitch inquired of the property standards/clean yards incidents to which Mr. Vincent responded. Councillor Bercovitch also spoke to parking revenues and the competition for that revenue from private businesses. Mr. Vincent advised that our price is \$10.00 a day and Town revenues were down this year. The neighbouring businesses that operate parking lots were also down in revenue. Mr. Vincent also noted he is considering recommending an increase in the price to \$12.00; which would provide an opportunity to private parking lots to increase their revenues as well. The Dunkerron Lot is free during the week with payment only required on the weekend. The new 24th Street Lot sold over 100 passes and he hopes to advertise more for the residents next year to use the Town parking lots. 24th Street is a great promoter and residents were very happy with it.

Deputy Mayor Foster noted that he passes that lot quite often and has never seen more than two (2) cars in 24th Street at any time. He inquired if Mr. Vincent had any statistics of use on that lot to which Mr. Vincent responded it was not monitored by staff. It was then;

MOVED BY D. FOSTER

SECONDED BY S. WELLS

RESOLUTION NO. 2013-09-01

RESOLVED THAT the General Government Committee does hereby receive the August 2013 Municipal Law Enforcement Department's Report, for information.

CARRIED

b) Municipal Law Enforcement Accounts – August 2013

Economic Development and Communications

a) Monthly Report – August 2013

Councillor Wells inquired of the Zancor Business Park property and renewing initiatives to promote light industrial in that area. He felt the Town was wasting time, money and energy to continue to believe that it is going to be developed into a light industrial park and should consider negotiating with Zancor for a residential development.

Ms. Legget advised that Gary Swatzky of Kowabunga is considering selling his paddle board rental business and has interested people that have expressed interest in taking over the lease agreement. Before he gets into any purchase and sale he inquired if the Town would consider carrying over the existing lease with the new owner at the same term of lease and rate as he has.

Councillor Bercovitch supported Councillor Wells on the Business Park as it was a good thought, but nothing has happened for twenty years.

Deputy Mayor Foster inquired if the lease should be a Closed Session discussion.

Councillor Anderson noted we are not selling Town lands, just leasing. The Chief Administrative Officer was of the opinion that Council has the ability to say yes or no to the transfer of the lease. Ms. Legget is looking for direction if Committee would be prepared to entertain a transfer of the lease so Mr. Swatzky could get some direction for his negotiations.

Councillor Wells advised that he was not prepared to give a cart blanche approval because he has no idea what is being proposed. The Town may consider the transfer of the lease to Mr. Sawatsky from the previous owner once it knows more about the business.

Ms. Legget advised that any potential purchaser will operate the exact same business.

Councillor Wells indicated that until we know who it is, and their business plan, past businesses, etc., he not prepared to transfer the lease.

Councillor Anderson felt a whole new lease would be more appropriate.

Ms. Legget spoke to the reason he is considering selling the business and will advise that before any consideration is given to transferring the lease, the person has to go through the same procedure before Committee as Mr. Swatsky did.

The Chief Administrative Officer stated that the issue of the Business Park has come up before and suggested it is something Committee of the Whole should discuss.

Therefore he will add it to Committee of the Whole Agenda for discussion with a staff report to enable a full discussion.

Councillor Wells requested an update on the water slide that has been removed with respect to the financial commitments to the Town.

Ms. Legget advised that the first \$5,000 was received and second \$5,000 is to be paid upon removal of the slide. All accounts have been paid; subcontractors, water etc. and as the water slide was being removed today, expects payment. It was then;

MOVED BY S. WELLS

SECONDED BY D. FOSTER

RESOLUTION NO. 2013-09-02

RESOLVED THAT the General Government Committee does hereby receive the August 2013 Economic Development and Corporate Communication Officer's Report, for information.

CARRIED

b) Economic Development & Communications Accounts – August 2013

Administration

a) CITO/Treasurer – Conversion of the Contract Information Systems Technician to a Full Time position

Councillor Anderson stated this item should be deferred to Committee of the Whole to be discussed during the budget, questioning why it came to General Government. The Chief Administrative Officer advised that staffing matters fall under the authority of the respective Standing Committee, with the full discussion to take place at Committee of the Whole as Budget Committee.

Deputy Mayor Foster preferred this as a Budget Committee consideration.

Councillor Wells would like it referred to Committee of the Whole as Budget Committee without any recommendation.

MOVED BY M. BERCOVITCH

SECONDED BY S. WELLS

RESOLVED THAT the General Government Committee does hereby recommend to Committee of the Whole as Budget Committee that it recommend to Council that it approve the creation of a Full Time Information Systems Technician immediately following the completion of the current contract position on October 31, 2014.

The Committee suggested several amendments be made to the motion. The Clerk advised that as substantial changes to the motion on the floor are being suggested, a vote by the Committee on amendments will be required first then a vote on the amended main motion.

Councillor Anderson called for a vote to the amendments on the main motion. Committee unanimously voted in favour of the amendments. It was then;

MOVED BY M. BERCOVITCH
SECONDED BY S. WELLS

RESOLUTION NO. 2013-09-03

RESOLVED THAT the General Government Committee does hereby refer to Committee of the Whole as Budget Committee the creation of a Full Time Information Systems Technician.

CARRIED

b) Deputy Clerk – Request to Purchase Public Property – 51 Forest Ave

Councillor Bercovitch inquired of price, to which the Clerk described the process. It was noted a normal road allowance is 66 feet wide.

Councillor Wells spoke to the road being proposed to be reduced to 63 feet and looking down the road to the future, it currently meets road allowance standards. He is reluctant to sell a full road allowance that somewhere in the future Council may want as a secondary access to the Fire Hall property with a full road width to accommodate large and heavy traffic. Councillor Wells advised he is not anxious to sell that property. It was then;

MOVED BY D. FOSTER
SECONDED BY S. WELLS

RESOLUTION NO. 2013-09-04

RESOLVED THAT the General Government Committee does hereby recommend to Council that a three foot strip of land on the west side of the walkway to the Fire hall abutting 51 Forest Avenue, be declared surplus to the Municipality's needs and sold to 51 Forest Avenue, as per Town policy.

CARRIED

c) Chief Administrative Officer – Conference Attendance – Local Government Program

Councillor Bervocitch inquired if consideration had been given to take Departments Heads to the conference. He felt the information could be used to the advantage of the Town. The Chief Administrative Officer noted that he and Department Heads have attended in the past and can make inquiries. It was then;

MOVED BY D. FOSTER
SECONDED BY S. WELLS

RESOLUTION NO. 2013-09-05

RESOLVED THAT the General Government Committee does hereby authorize the attendance of the Chief Administrative Officer at the University of Western Ontario School of Public Administration – Local Government Program Conference on Friday, November 8th, 2013.

CARRIED

d) Council and Administration Accounts – August 1-30, 2013

MOVED BY S. WELLS
SECONDED BY D. FOSTER

RESOLUTION NO. 2013-09-06

RESOLVED THAT the August 2013 Accounts as reviewed by General Government Committee, are hereby confirmed.

CARRIED

- 6. OTHER AGENCY REPORTS - None**
- 7. DATE OF NEXT MEETING – October 17, 2013**
- 8. ADJOURNMENT**

Councillor Anderson adjourned the meeting at 3:00 p.m.