



PUBLIC WORKS COMMITTEE

REPORT

Held Thursday, May 2, 2013 at 8:30 a.m.
In the Classroom, Town Hall

PRESENT:

D. Foster	Deputy Mayor/Chair
M. Bercovitch	Councillor
N. Bifulchi	Councillor/Co-Chair
S. Wells	Councillor
G. Vadeboncoeur	Chief Administrative Officer/Deputy Clerk
K. Lalonde	Director of Public Works
M. Pincivero	Public Works Engineer
S. Chapman	Recording Secretary

ABSENT:

1. CALL TO ORDER

Councillor Bifulchi, Co-Chair called the meeting to order at 8:30 a.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Bifulchi declared no disclosure of pecuniary interest. She advised Committee that if they have a disclosure of pecuniary interest during the meeting, they can come forward at that time.

3. DEPUTATIONS/PRESENTATIONS

4. UNFINISHED BUSINESS

- a) Operation & Maintenance – Municipal Garbage Enclosures (Silver Bins) - *PW May 19, 2011.*

Councillor Bercovitch inquired about the cost for the thirty-five (35) silver bins that are placed throughout other areas of Town? He stated 75% of them are less than one quarter full and questioned why we were still emptying them? Mr. Lalonde stated the bins had been placed in these locations for quite some time, and it was understood that the bins were located in areas that are accessible and see greater pedestrian traffic. In addition, they were located in these areas as a means of convenience for the public. Mr. Lalonde indicated they appear to be serving more as advertising space than a receptacle and noted that staff continue to modify the collection frequency of these bins.

He stated if Committee wishes, he can facilitate to move some of the bins. He pointed out that a Contract is in place with Caring Hands until June 2016. He indicated that if changes were to be made, then arrangements would have to be made with Caring Hands, including amendments to the contract. Mr. Lalonde indicated that the intent of having the bins placed throughout, was not to make money.

Deputy Mayor Foster then entered the meeting at 8:33 a.m.

The CAO stated that with having the bins placed in these areas of town, they do provide a service to keep litter off the roadway, or boulevard. Councillor Bifulchi then asked if there were any extra bins, or any kind of receptacle, that could be placed on River Road East, just off Main Street, as this is an area that could really utilize a container for pedestrians walking in this area. Mr. Lalonde advised Committee that he had informed the representative from Caring Hands that he was bringing this information forward to Committee. Mr. Lalonde stated he is willing to work with the Town of Wasaga Beach. He noted that if there is the opportunity for relocation of bins, Public Works is responsible for constructing the base, and relocating the bin. Mr. Lalonde suggested that in terms of relocation of bins, this is something that could be reviewed. Councillor Wells expressed the bigger issue is the collection of garbage at the beachfront. He stated the Ministry of Natural Resources (MNR) does not have any bins on their beachfront and questioned why we are responsible for the garbage that is generated from their beachfront? He stated the Town is not in the business of collecting garbage. Discussion then ensued as to other beaches that Council members have visited such as Sauble Beach, Myrtle Beach, Clearwater Beach, etc. where there are 45 gallon containers for both garbage and recycling located on their beaches. It was then;

MOVED BY N. BIFOLCHI

SECONDED BY M. BERCOVITCH

RESOLUTION NO. 2013-04-01

RESOLVED THAT the Public Works Committee does hereby receive the May 2013 Staff Report regarding the operation and maintenance of the garbage and recycling collection bins (silver bins), for information.

CARRIED

The CAO stated if Committee wishes, he will write a letter to the Ministry of Natural Resources addressing this issue of garbage containers for the beachfront, due to the span of the beachfront area. Following discussion, Committee concurred.

- b) Report on Revised Minimum Maintenance Standards for Municipal Highways, Updated Winter Control Policy and anti-icing/pre-treatment techniques for winter control operations - *PW Feb7, 2013, PW Feb16, 2012.*

- c) Report on prohibiting the use of Engine Brakes. Incorporate with the No Heavy – Truck Traffic By-Law if possible - *PW Feb7, 2013*.

Mr. Lalonde informed Committee that staff have been speaking with Mr. Doug Vincent, Senior Municipal Law Enforcement Officer with respect to incorporating the prohibiting use of “jake brakes” into the No Heavy-Truck Traffic By-Law. He noted that By-law had inquired with a Justice of the Peace (JP) regarding the challenges of implementing such a By-law. Mr. Lalonde pointed out there are important safety aspects with the use of engine brakes, therefore, they cannot restrict the use of them. He stated from an enforceable stand point, it is understood that we cannot legally enforce this. Discussion then ensued as to why engine brakes would need to be utilized within town. Councillor Wells stated it reduces the wear on the brakes, but in most instances, there should be no need to use them within Town where there are 50 km/h posted speed signs. Councillor Wells suggested having signs placed indicating to refrain from utilizing engine brakes. Mr. Lalonde stated he will replace the existing signs.

5. DEPARTMENT REPORTS

Public Works

- a) **Mr. Pincivero to provide Engineer’s Report on Capital Works Project Status Report.**

Mr. Pincivero highlighted on additional information with reference to the Engineer’s Report. He stated under the Robinson Road SWM Pond Project, he advised Committee that there is a large ponding area that he has received two complaints from residents in the Iris Drive area. He stated they are looking at solutions to collecting water on Violet Street at the stub or rear lot catch basin on Iris Drive. Mr. Lalonde stated this area is low lying and historically wet; however, staff and our consultants are reviewing whether the fill has increased the ponding depths and restricted the flow.

Mr. Pincivero then spoke to the Design Projects; Trillium Creek Flow Containment Berm Project. He noted that the property agent has advised us that he will be retiring and a new agent will be engaged in order to complete the work. Mr. Pincivero further advised Committee that a report will be coming forward for the next Public Works Committee meeting with respect to declaring land surplus. Councillor Wells then declared a disclosure of pecuniary interest regarding this this topic, as the property involves an immediate family member that has a business relationship with the property owner. He then left the table. Mr. Pincivero stated the declaring of surplus land was previously discussed at the November 2012 Public Works Committee meeting in a Closed Session.

Discussion then ensued with the amount of water in the creek and if there had been any flooding issues reported. Mr. Lalonde stated there were no concerns noted this spring. He indicated that staff did clean out the inlets, and monitored the creek in advance and during major run-off events.

Councillor Wells then returned to the table.

Mr. Pincivero advised Committee that the award of the Knox Road East Servicing Contract Tender may go to Council on May 14th, 2013, however, our consultants are reviewing the bid submissions for completeness.

Mr. Pincivero then spoke to the Schoonertown Bridge Widening Design Project. He advised Committee that there has been no word on the Municipal Infrastructure Investment Initiative (MIII) application that was submitted on April 9th, 2013.

Mr. Pincivero stated with respect to the River Road West Widening Project, R.J. Burnside will be moving forward with the 100% design in order to accommodate for the installation of traffic signals at River Road West and Powerline Road, rather than holding off on the 100% design until they have further information on all utility relocations.

Mr. Pincivero then spoke with regard to the Studies. He stated the Nottawasaga River Crossing Environmental Assessment Public Information Centre is scheduled for May 22nd, 2013 at the Rec Plex between 7:00 to 9:00 p.m. Deputy Mayor Foster then asked if this information is posted on the Town website? Mr. Pincivero indicated that it was. It was then;

MOVED BY M. BERCOVITCH

SECONDED BY S. WELLS

RESOLUTION NO. 2013-04-02

RESOLVED THAT the Public Works Committee does hereby receive the April 23, 2013 Engineer's Status Report on Capital Works Projects, as information.

CARRIED

b) Nottawasaga River Crossing – Municipal Class Environmental Assessment – Public Information Centre (PIC) – May 22, 2013.

Deputy Mayor Foster then read the motion. Committee had no comments. It was then;

MOVED BY M. BERCOVITCH

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2013-04-03

RESOLVED THAT the Public Works Committee does hereby receive the Nottawasaga River Crossing Environmental Assessment (May 22, 2013) Public Information Centre (PIC) Boards, for information.

CARRIED

e) Engineering Consulting Services for Municipal Infrastructure Projects – Request for Pre-Qualification RFPQ # PW2013-01.

Mr. Lalonde commented on the process that was conducted for the Request for Proposal Quotation. He noted there were fifteen (15) consulting engineering firms that requested the Terms of Reference and seven (7) proposals were received and identified in his Staff Report. He stated that Mr. Gerald Reu, new Project Coordinator, Mr. Pincivero, and himself were all part of the Evaluation Team. He mentioned that the consultants were ranked independently and it was encouraging to see that the top four that were independently chosen were all picked by the Evaluation Team members in the same order. He indicated that the Engineering Consultants will be utilized for future capital projects over \$40,000.00. Councillor Wells then inquired if these consulting services will be for the entire project from inception to completion and not divided up into phases or works? Further discussion then ensued. Mr. Pincivero explained that this may not always be possible; for an example, it is not always practical to hire one consultant for design and construction administration if a project is going to be shelved with plans for future construction, pending available funding. Councillor Wells asked that if the project is done in independent stages, that it be explained clearly in the Staff Report identifying the reasoning for it. It was then;

MOVED BY S. WELLS

SECONDED BY M. BERCOVITCH

RESOLUTION NO. 2013-04-04

RESOLVED THAT the Public Works Committee does hereby recommend to Council that the Ainley Group, R.J. Burnside & Associates Ltd., C.C. Tatham & Associates Ltd. and Genivar Inc., be pre-qualified for providing future Engineering Consulting Services for Municipal Infrastructure Projects for the Town of Wasaga Beach for a five-year term in accordance with the Request for Pre-qualification RFPQ # PW2013-01.

CARRIED

d) Engineering Consulting Services for a Roads Needs Study – Request for Proposals RFP # PW2013-02.

Deputy Mayor Foster then read the motion. Committee had no comments. It was then;

MOVED BY M. BERCOVITCH

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2013-04-05

RESOLVED THAT the Public Works Committee does hereby recommend to Council that it award the Consulting Engineering Services for the 2013 Roads Needs Study (RFP # PW2013-02) to C.C. Tatham & Associates Ltd., in the amount of \$32,500.00, which includes disbursements, plus a contingency amount of \$5,000.00, plus HST.

CARRIED

e) **Single Axle Plow & Sander Truck - Equipment Contract RFQ #2013-03 (Simcoe County RFP # 2013-010).**

Deputy Mayor Foster then read the motion. Committee had no comments. It was then;

MOVED BY N. BIFOLCHI
SECONDED BY S. WELLS

RESOLUTION NO. 2013-04-06

RESOLVED THAT the Public Works Committee does hereby recommend to Council that it award the heavy duty vehicle and equipment tender for a single axle plow and sander truck with options from Larochelle Equipment, to Lewis Motors in accordance with the competitive bid process issued by the County of Simcoe, in the amount of \$243,170.35 (including HST).

CARRIED

f) **Contract No. PW2013-05 for Supply and Placement of Hot Mix Asphalt.**

Mr. Lalonde informed Committee that as part of the Paving Contract a section of Golf Course Road, Longdale Road, Old Mosley Street, and 16th Street will be done. He further mentioned that on River Road West between Glen Eton Road and Riverdale Drive localized milling will be done for the repair of surface asphalt that has delaminated.

Mr. Lalonde then spoke to crack sealing operations that are required. He stated he will be putting out a Quotation for crack sealing, concentrating on the arterial corridor, as cracks are starting to open up. Further discussion then resulted on the various crack sealing applications. Mr. Lalonde stated he will be looking into the different methods and most suitable for our streets. A Report may be brought back to Committee in this regard.

Councillor Wells then inquired about resurfacing on Knox Road West between Seeley Court and 45th Street? He mentioned there were previous discussions with regard to interim resurfacing to be done at one point. Mr. Lalonde then spoke to this request, he stated this area is being considered for resurfacing in the future and is shown as a priority in the 10 Year Capital Works Forecast. It was then;

MOVED BY S. WELLS
SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2013-04-07

RESOLVED THAT the Public Works Committee does hereby recommend to Council that it award Contract No. PW2013-05 for the supply and placement of Hot Mix Asphalt to K.J. Beamish Construction Co. Limited in the amount of \$96,891.85 (including HST).

CARRIED

g) RFQ PW2013-06 for Supply and Placement of Granular “A”.

Deputy Mayor Foster then read the motion. Committee had no comments. It was then;

MOVED BY N. BIFOLCHI

SECONDED BY M. BERCOVITCH

RESOLUTION NO. 2013-04-08

RESOLVED THAT the Public Works Committee does hereby recommend to Council that it award RFQ#PW2013-06 for the supply and placement of Granular “A” to Walker Aggregates Inc. in the amount of \$30,114.50 (including HST).

CARRIED

h) Contract No. PW2013-08 – Traffic Line Painting & Pavement Marking.

Mr. Lalonde pointed out to Committee that in his Staff Report it was noted that the 2013 Line Painting/Pavement Marking budget estimate was \$65,000.00 and that the quantity outlined in this Tender Contact is not as high as it should have been. He stated with the additional remaining budget funds, additional durable line painting may be considered. Deputy Mayor Foster then suggested to Mr. Lalonde that he bring the additional work quantities and costing back to Committee at a later time. Mr. Lalonde stated the Contractor will be advised that the centre lines must be completed before the May long weekend. It was then;

MOVED BY M. BERCOVITCH

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2013-04-09

RESOLVED THAT the Public Works Committee does hereby recommend to Council that it award Contract No. PW2013-08 for the Supply and Placement of Traffic Line Painting and Pavement Marking to Imperial Linemarking Services Ltd. in the amount of \$51,481.50 (including HST).

CARRIED

i) RFQ PW2013-09 for the Supply & Application of Dust Suppressant.

Deputy Mayor Foster then read the motion. Committee had no comments. It was then;

MOVED BY S. WELLS

SECONDED BY M. BERCOVITCH

RESOLUTION NO. 2013-04-10

RESOLVED THAT the Public Works Committee does hereby recommend to Council that it award RFQ# PW2013-09 for the Supply and Application of Dust Suppressant to 513125 Ontario Limited (O/A Da-Lee Dust Control) in the amount of \$5,500.00 + HST.

CARRIED

j) Municipal Servicing Strategy to Lots within the Floodplain Area.

Councillor Bercovitch thanked Mr. Lalonde for providing a detailed report. Councillor Bifulchi agreed.

Mr. Pincivero stated he met with the Nottawasaga Valley Conservation Authority (NVCA) to discuss potential amendments required for the Official Plan and Zoning By-law to address lots within the floodplain areas, the requirement of updating the Town's current Flood Contingency Plan, as well as the implications that potential restrictions to development in the floodplain areas may have on the provision of individual services for the upcoming Knox Road East Area Servicing Contract. Mr. Pincivero pointed out that there are more lots than actual properties. He then spoke to a "lot of record". He stated this is any lot that was created through a registered plan of subdivision, which could potentially be multiple lots of record grouped into one Assessment Roll Number (ARN) and/or Property Identification Number (PIN) through the Registry Office, under one ownership. He further stated that although severances are not permitted within floodplain areas, these lots of record are legally independent parcels and are separately conveyable without the requirement for severance. Mr. Pincivero then displayed an example of a property on a map, where there were two buildings straddling three lots. He then explained the summary of the three identified alternatives in providing one set of municipal sanitary sewer and water service to either an existing dwelling, lot of record or (ARN)/(PIN), as outlined in the Staff Report. Mr. Pincivero explained that before a Building Permit may be issued, each property will need to be reviewed independently and dealt with on a case by case basis depending on the site conditions. Councillor Bifulchi asked that the residents be notified of this information.

Discussion then ensued regarding merging of the lots and how they are handled if they are under the same ownership. Ms. Jarrett, Zoning Administrator explained that certain plans could remain separate, with no severances required. She then spoke to the deeming of lots that can involve bringing three separate lots into one. Further discussion then ensued as to how the lots are then identified by roll number if they are separated.

Councillor Bifulchi expressed that the (NVCA) will continue to work with the Town on this, but with the timeframe involved, information should be provided as soon as possible. The Treasurer advised Committee that funds are available if there are any costs to the municipality for providing services to lots that could potentially not be developed. Councillor Bifulchi suggested that some sort of system should be set up to keep easy record keeping of this information.

It was then;

MOVED BY S. WELLS

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2013-04-11

RESOLVED THAT the Public Works Committee does hereby recommend to Council that the Municipal servicing strategy for lots within the floodplain area under Contract No. 112078 (Knox Road East Area Servicing) be received for information;

AND FURTHER THAT one set of Municipal sanitary sewer and water services be provided to each Assessment Roll Number (ARN) property within the Knox Road East Servicing area, including floodplain properties;

AND FURTHER THAT one set of Municipal sanitary sewer and water services be provided to each existing dwelling within the Knox Road East Servicing area;

AND FURTHER THAT individual sets of Municipal sanitary sewer and water services be installed for the landlocked properties within the Knox Road East Servicing area;

AND FURTHER THAT the Treasurer be authorized to defer the capital servicing charge for vacant lots within the floodplain and landlocked properties until such time as Building Permits have been applied for and servicing easement agreements have been negotiated, respectively.

CARRIED

k) Knox Road East Area Servicing (Contract No. 112078) Butternut Tree Mitigation Planting Location – “Pridham Park”.

Councillor Wells inquired why the Sunnidale Road Cemetery grounds were not being utilized? Mr. Pincivero explained that the cemetery site was previously approved for fifteen (15) Butternut tree plantings required to mitigate the Trillium Creek Berm project. Mr. Pincivero informed Committee that the trees require a twenty-five (25) metre buffer and there would not be enough room to plant the fifteen (15) trees for the Trillium Creek Berm as well as the mitigation plantings for the Knox Road East project within the Cemetery, as this would reduce the potential for further expansion of the cemetery phasing. It was then;

MOVED BY N. BIFOLCHI

SECONDED BY S. WELLS

RESOLUTION NO. 2013-04-12

RESOLVED THAT the Public Works Committee does hereby recommend to Council that the Town owned “Pridham Park” Environmental Protection area be designated for planting of Butternut trees for the Knox Road East Area Servicing Contract (No. 112078) as well as other future potential Butternut Tree Mitigation Plan requirements.

CARRIED

l) DWQMS (Drinking Water Quality Management Standard) Management Review Meeting – Water Distribution & Supply System.

Mr. Lalonde stated under Legislative requirements, this is brought forward to Committee for their information. He then referred to Page 7 of 10 regarding the water usage and the volume of unaccounted non-revenue water. He mentioned that in general, a 10-20% allowance for unaccounted water is normal, but a loss of more than 20% requires priority attention and corrective actions. He stated it could be a number of factors, such as flushing of fire hydrants, the recent fill of the water tower, water meters that have not been installed, ‘T’ connections before the water meter, and water main breaks. He stated we need to monitor losses as there are leak detection techniques to isolate leaks in the system. It was then;

MOVED BY S. WELLS

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2013-04-13

RESOLVED THAT the Public Works Committee does hereby recommend to Council that the Drinking Water Quality Management Standard (DWQMS) Management Review Meeting Minutes for the Water Distribution & Supply Systems be received for information.

CARRIED

m) Public Works Accounts – March 2013.

Deputy Mayor Foster then read the motion. Committee had no comments. It was then;

MOVED BY N. BIFOLCHI

SECONDED BY S. WELLS

RESOLUTION NO. 2013-04-14

RESOLVED THAT the March 2013 Accounts, as reviewed by the Public Works Committee, are hereby confirmed.

CARRIED

6. OTHER AGENCY REPORTS

Transit

a) Wasaga Beach Transit Report – March 2013 and Monthly Ridership Statistics.

Councillor Bifolchi then spoke to an incident that she had reported to the CAO, whereby she had one of the buses stop in a left turning lane and a passenger had run out in front of her vehicle to get access to the bus.

She stated there are rules that the Transit operators have to follow, and they need to be reminded of this. The CAO stated he did follow up with Georgian Coach Lines (GCL) regarding this incident and also brought to their attention that the buses also need to make their stops at designated bus stop locations. It was then;

MOVED BY S. WELLS

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2013-04-15

RESOLVED THAT the Public Works Committee does hereby receive the Wasaga Beach Transit Report for March 2013, for information.

CARRIED

b) Wasaga Beach-Collingwood Link Ridership-March 2013 Statistics.

Deputy Mayor Foster then read the motion. Committee had no comments. It was then;

MOVED BY N. BIFOLCHI

SECONDED BY S. WELLS

RESOLUTION NO. 2013-04-16

RESOLVED THAT the Public Works Committee does hereby receive the Wasaga Beach - Collingwood Link Ridership Statistics from March 2013, for information.

CARRIED

Mr. Lalonde stated he recently met with Representatives from the Ministry of Natural Resources (MNR) on May 23rd, 2013 with respect to work plan requirements for river dredging. He stated the meeting went well, but it is anticipated that an Environmental Class EA is required to satisfy the Provincial Parks and Conservation Reserves Act. He pointed out the preliminary cost estimate for a Category C EA is \$40,000.00; however, this will be dependent on the screening criteria and what Category of EA applies. Depending on the proposed work plan, emphasis will be on mitigation due to the endangered species in the area, including Lake Sturgeon and Piping Plover. It was noted that a possible window for dredging that will have the least impact might be in January or February 2014; however, this will be confirmed during the Environmental Assessment process. Once approved, the EA is good for ten (10) years. Mr. Lalonde stated he will be attending the next River Resources Committee meeting and tabling this discussion.

Mr. Lalonde noted that a survey of the water levels in the river will be conducted once the barge is placed back into the water.

7. DATE OF NEXT MEETING

Thursday, June 6th, 2013 at 8:30 a.m. in the Classroom at the Town Hall.

8. ADJOURNMENT

Deputy Mayor Foster adjourned the meeting at 9:45 a.m.