



## PUBLIC WORKS COMMITTEE

# REPORT

Held Thursday, March 7, 2013 at 8:30 a.m.  
In the Classroom, Town Hall

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### PRESENT:

C. Patterson	Mayor
D. Foster	Deputy Mayor/Chair
N. Bifulchi	Councillor/Co-Chair
S. Wells	Councillor
G. Vadeboncoeur	Chief Administrative Officer/Deputy Clerk
M. Quinlan	Treasurer
K. Lalonde	Director of Public Works
M. Pincivero	Public Works Engineer
S. Chapman	Recording Secretary

### ABSENT:

M. Bercovitch	Councillor
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### 1. CALL TO ORDER

Deputy Mayor Foster called the meeting to order at 8:30 a.m.

### 2. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Foster declared no disclosure of pecuniary interest. He pointed out that Councillor Nina Bifulchi has declared a disclosure of pecuniary interest with respect to item 5. h) Public Works Accounts-January 2013, cheque #13694, as it pertains to a family member. He advised Committee that if they have a disclosure of pecuniary interest during the meeting, they can come forward at that time.

### 3. DEPUTATIONS/PRESENTATIONS

### 4. UNFINISHED BUSINESS

- a) Report on costs for full traffic signalization at Powerline Road and River Road West and advanced signalization at the intersection of Main Street and Stonebridge Blvd. and Zoo Park Road and River Road West - *PW Jan 20, 2011.*

Councillor Wells inquired if any further information will be forthcoming with respect to this item? Mr. Lalonde indicated that he will be providing further information on this item at the next Public Works Committee meeting.

He stated there were no warrants through the Ministry of Transportation (MTO) analysis that was undertaken by the Ainley Group as part of the Transportation Study Update. He stated as previously discussed, the cost for full signalization at River Road West and Powerline Road is in excess of \$150,000.00 and will be included as part of the River Road West Urbanization Project that is currently at detail design stage.

- b) Report on operation costs for the waste and recycling receptacles that are placed throughout Town - *PW May 19, 2011.*
- c) Report on anti-icing/pre-treatment techniques for winter control operations - *PW Feb 16, 2012.*
- d) Report on non-compliant Sewer/Water Service Connections - *PW Sept 20, 2012.*

Mr. Lalonde noted that out of the 52 non-compliant properties, 48% of the owners have confirmed their intentions to comply as outlined in his Staff Report. He thanked the Treasury Department for all their efforts during this process. He stated twenty seven (27) property owners have yet to respond or even acknowledge the multiple notices issued by the Town of Wasaga Beach. It was then;

MOVED BY S. WELLS

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2013-02-01

RESOLVED THAT the Public Works Committee does hereby receive the Staff Report from the Director of Public Works regarding the status of outstanding sanitary sewer and/or water service connections, for information;

AND FURTHER THAT all remaining non-compliant properties be referred to the Senior Municipal Law Enforcement Officer for compliance actions, which may include, but not limited to, pursuance of offences in accordance with the respective Water and/or Wastewater Utility By-Laws per the *Municipal Act and Provincial Offences Act.*

CARRIED

## 5. DEPARTMENT REPORTS

### Public Works

- a) **Mr. Pincivero to provide Engineer's Report on Capital Works Project Status Report.**

Mr. Pincivero spoke to the Trillium Creek Flow Containment Berm and the Knox Road East Servicing Design Projects with respect to the butternut tree issues.

He advised Committee that staff will be meeting with the Ministry of Natural Resources (MNR) tomorrow regarding the environmental issues. He stated the Butternut Tree Assessor is considering a mitigation plan and planting site selection to place the trees into one area, including those identified as part of the Trillium Creek Berm Project.

Mr. Pincivero then spoke to the Schoonertown Bridge Widening Design Project; He stated the Municipal Infrastructure Investment Initiative (MIII) funding application is due April 9<sup>th</sup> for this project. He pointed out that a separate recommendation for the Sturgeon Creek Bridge Rehabilitation (Phase 2 – Bridge Rehabilitation) is on the Agenda for discussion.

Mr. Pincivero then outlined the River Road West Widening – Brillinger Drive to Powerline Road Project; He stated he had a meeting this past Monday with the various utilities and following that meeting, R.J. Burnside & Associates Limited has decided to wait to complete the 100% submission, as there is the potential for significant changes with the Enbridge Gas relocation before the storm sewer application is finalized.

Mr. Pincivero then reviewed the Powerline Road Geometric Improvements and Klondike Park Road Watermain Project; He stated he is trying to coordinate and schedule a meeting with the Ministry of Natural Resources (MNR) with respect to property issues and he has not been successful. He pointed out that Committee should expect delays with the completion date of this project as it is at a standstill at this point. He further mentioned that he will have a recommendation come forward at the May Public Works Committee meeting for the Request for Proposal and the subsequent General Engineering Services for the Road Needs Study. He noted it will be advertised this month.

Mr. Lalonde then spoke to the Municipal Infrastructure Investment Initiative (MIII) workshop held at the Ontario Good Roads/ROMA Combined Conference. He stated only a third of the EOI and pre-screening submissions received were successful and the Town of Wasaga Beach was one of the successful ones. He stated the full application submission must be completed by April 9<sup>th</sup>, 2013. He stated they are meeting this afternoon to review the Draft Terms of Reference for the Request for Proposal Quotation (RFPQ) for pre-qualified Engineering Consultants. The award of this (RFPQ) is anticipated in May. Following discussion, it was then;

MOVED BY N. BIFOLCHI  
SECONDED BY S. WELLS

RESOLUTION NO. 2013-02-02

RESOLVED THAT the Public Works Committee does hereby receive the Engineer's Status Report on Capital Works Projects, as information.

CARRIED

**b) Sturgeon Creek Bridge Rehabilitation-Phase 2 (Contract No. 212015-2) Tender Award Recommendation.**

Deputy Mayor Foster then read the Resolution and asked Committee if there were any further questions. It was then;

MOVED BY S. WELLS

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2013-02-03

RESOLVED THAT the Public Works Committee does hereby recommend to Council that it award the Sturgeon Creek Bridge Rehabilitation – Phase 2 (Contract No. 212015-2) Tender to McPherson-Andrews Contracting Limited, in the amount of \$265,144.10, plus HST.

CARRIED

**c) Robinson Road/Mapleside Drive Area Servicing Project Update Letter and Questionnaire.**

Councillor Bifulchi inquired about grading work on private property and if approval was required? Mr. Pincivero stated approval would be required from each individual property owner due to private property issues. Discussion then ensued as to whether the project were to proceed and whether all property owners provided approval to work on their property, how it would affect the overall project and if there would be any affects to other property owners with them not allowing the work to be done. Mr. Lalonde stated individual property owners would still need to comply with the overall grading plan; however, the grading design for each lot, typically submitted at Building Permit stage, will need to have regard for the low lying neighbouring lot and design accordingly, as per municipal standards. Alternatively, neighbouring owners could seek permission from one another to encroach such that a common lot line swale can be constructed. Mr. Pincivero pointed out they could also consider installing ditch inlets to provide an outlet to the storm sewer system. He stated each property will be dealt with on a case by case basis. It was then;

MOVED BY N. BIFOLCHI

SECONDED BY S. WELLS

RESOLUTION NO. 2013-02-04

RESOLVED THAT the Public Works Committee does hereby receive the Robinson Road/Mapleside Drive Area Servicing Project Update Letter and Questionnaire Report, for information.

CARRIED

**d) Wasaga Beach Drinking Water System – Ministry of Environment (MOE) 2012 Annual Inspection Report.**

Deputy Mayor Foster stated obtaining 100% inspection rating with no areas of non-compliance identified through the Ministry of Environment (MOE) Wasaga Beach Drinking Water System 2012 Annual Inspection Report is a good news story. Mr. Lalonde recognized all the hard work from Public Works staff as well as those from the Ontario Clean Water Agency (OCWA) in their roles in helping the Town achieve another exceptional rating and management of the Town's drinking water system. It was then;

MOVED BY S. WELLS

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2013-02-05

RESOLVED THAT the Public Works Committee does hereby receive the Ministry of the Environment (MOE) Wasaga Beach Drinking Water System Inspection Report dated January 23, 2013, for information.

CARRIED

**e) Wasaga Beach Well Supply System – 2012 Regulatory Reporting – Annual Report (Section 11); Safe Drinking Water Act. O.Reg. 170/03.**

Mr. Lalonde informed Committee that this report illustrates that the Town of Wasaga Beach has consistently provided required levels of high-quality drinking water to its residents throughout the reporting period. He stated he will be bringing forward a similar report at the next Public Works Committee meeting with respect to the Water Pollution Control Plant. Deputy Mayor Foster then inquired if this information is placed on the Town website for the public to view? Mr. Lalonde stated it is placed on the website and copies are also placed both at the Town Hall and at the Public Works Office for the public to have access to. He suggested he could speak with Ms. Legget to prepare a media release and highlight on this topic. It was then;

MOVED BY N. BIFOLCHI

SECONDED BY S. WELLS

RESOLUTION NO. 2013-02-06

RESOLVED THAT the Public Works Committee does hereby receive the 2012 Wasaga Beach Water Supply System – Annual Report, as required by Section 11 of Ontario Regulation 170/03, for information.

CARRIED

**f) Budget Variance Request – Electrical Safety Authority – Continuous Safety Services (CSS) Amending Agreement.**

Councillor Wells inquired if Ontario Clean Water Agency (OCWA) has always obtained permits up to this point with the facilities they operate? Mr. Lalonde stated they have taken out permits.

Mr. Lalonde advised Committee that the Town of Wasaga Beach is currently a member of the Electrical Safety Authority Continuous Safety Services (CSS) Program, and indicated that the facilities operated by OCWA are currently not under the program and recommended that all municipal facilities be included in this program. Discussion then ensued with respect to a reduction in fees from previous invoices received from OCWA. Mr. Lalonde stated there would be no entitlement in reduction fees from OCWA, he stated OCWA incorporates any permit fees into their invoices when they are sent through to the Town of Wasaga Beach. It was then;

MOVED BY S. WELLS

SECONDED BY N. BIFOLCHI

RESOLUTION NO. 2013-02-07

RESOLVED THAT the Public Works Committee recommends to Council to authorize the Mayor and Clerk to execute the Continuous Safety Services (CSS) Program Amending Agreement;

AND FURTHER THAT the Public Works Committee recommends to Council to allocate \$5,525.00, plus HST from Account No. 01-401-5402-05261 (OCWA Repairs and Maintenance) to offset the increased program fees associated with the CSS Amending Agreement.

CARRIED

**g) Public Works Department – 2012 Fourth Quarter Financial Report.**

Mr. Lalonde mentioned he did not have any further information to highlight on in the third quarter. He did note that \$65,000.00 was budgeted for the Public Works 2<sup>nd</sup> Floor Renovations (Engineering Division), and to date \$43,000.00 of the estimated budget has been expensed. Therefore, he indicated that a carry forward of \$16,500.00 is recommended to complete outstanding renovations in 2013. It was then;

MOVED BY N. BIFOLCHI

SECONDED BY S. WELLS

RESOLUTION NO. 2013-02-08

RESOLVED THAT the Public Works Committee does hereby receive the Public Works Department – 2012 Fourth Quarter Financial Report, for information.

CARRIED

**h) Public Works Accounts – January 2013.**

Councillor Bifulchi previously declared a disclosure of pecuniary interest with respect to cheque #13694, as it pertains to a family member. She then left the table. It was then;

MOVED BY S. WELLS

SECONDED BY C. PATTERSON

RESOLUTION NO. 2013-02-09

RESOLVED THAT the January 2013 Accounts, as reviewed by the Public Works Committee, are hereby confirmed.

CARRIED

Councilor Bifulchi then returned to the table.

**6. OTHER AGENCY REPORTS**

**Transit**

**a) Wasaga Beach Transit Report – January 2013 and Monthly Ridership Statistics.**

It was then;

MOVED BY N. BIFOLCHI

SECONDED BY S. WELLS

RESOLUTION NO. 2013-02-10

RESOLVED THAT the Public Works Committee does hereby receive the Wasaga Beach Transit Report for January 2013, for information.

CARRIED

**b) Wasaga Beach-Collingwood Link Ridership-January 2013 Statistics.**

It was then;

MOVED BY N. BIFOLCHI

SECONDED BY S. WELLS

RESOLUTION NO. 2013-02-11

RESOLVED THAT the Public Works Committee does hereby receive the Wasaga Beach - Collingwood Link Ridership Statistics from January 2013, for information.

CARRIED

The CAO then addressed Committee with respect to the Wasaga Beach-Collingwood Link. He stated Sinton Transportation is being sold to another bus company, as they are consolidating. He indicated there will be no change to the structure and impact on the service they currently provide. He did indicate that the Contract with Sinton Transportation expires this year and with Georgian Coach Lines. He stated he has been working with Brian McDonald, from the Engineering Department with the Town of Collingwood to propose a Contract involving both Communities. This would be done through a joint Request for Proposal (RFP). He stated there would be three components involved in this Contract; Town of Wasaga Beach, Town of Collingwood and the Link. The CAO stated however, that the Town of Collingwood is considering offering an extension of the Contract with Sinton Transportation for one more year, to bring the Contract up to the Spring of 2014. He then asked Committee if they would be interested in considering the same with Georgian Coach Lines (GCL)? Councillor Wells stated he supports the extension of the one year Contract, however, he recommends that a hard deadline date be provided to the Town of Collingwood in preparation of the Request for Proposal and if the deadline date is not met, the Town of Wasaga Beach will then proceed in preparing their own Request for Proposal. The CAO stated he will bring this information back to Mr. McDonald.

Mayor Patterson informed Committee that construction will commence during the week in the summer months on Highway 26 between Stayner and Edenvale. No weekend work will be done.

Mayor Patterson further mentioned that he recently heard that the Federal Government has declared the Nottawasaga River as a non-navigable waterway. He is pursuing to obtain further documentation on this. Councillor Wells stated through the Canadian Coast Guard, stationed out of Parry Sound, they had already deemed it as a non-navigable waterway. Mayor Patterson then spoke to dredging work that the Town of Thornbury is undertaking to conduct in their harbor. He mentioned they required no permits for this work. Mr. Lalonde stated that our challenges with dredging are unique as we have endangered species to account for.

## **7. DATE OF NEXT MEETING**

Thursday, April 4<sup>th</sup>, 2013 at 8:30 a.m. in the Classroom at the Town Hall.

## **8. ADJOURNMENT**

Deputy Mayor Foster adjourned the meeting at 9:00 a.m.