

**Gatherings of People Event Application Form 2019**



**Event Basics**

Event: \_\_\_\_\_ Run by: \_\_\_\_\_

Event Date(s): \_\_\_\_\_ Rain Date(s): \_\_\_\_\_

Event Start Time: \_\_\_\_\_ Event End Time: \_\_\_\_\_

Event Locations: \_\_\_\_\_ Estimated Attendance \_\_\_\_\_

Organization Name: \_\_\_\_\_

Organization registered as Not for Profit, # \_\_\_\_\_

Organization Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Website: \_\_\_\_\_

Organization Contact Person: \_\_\_\_\_

(For internal office use only)

Organization Contact Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Organization Day of Event Contact Person: \_\_\_\_\_

Organization Day of Event Contact Cell: \_\_\_\_\_

The event is a (please check all that apply):

- PARADE/RUN/WALK/BIKE OR AUTO PROCESSION \*
- BLOCK/STREET PARTY
- SPORTING EVENT
- BEACH EVENT
- WEDDING/RECEPTION/DANCE
- SHOW/EXHIBITION
- OTHER \_\_\_\_\_

The event is:

- Private (invitation only)
- Open to the General Public
- Ticketed
- 19+

Please indicate the various event activities: Note, License & other permits may be required:

- ALCOHOL\* Please complete **(B)** Section
- BLEACHERS
- MECHANICAL RIDES/DEVICES
- BANNERS/SIGNS
- FOOD VENDING/SAMPLING\* Please Complete **(C)** Section
- SHUTTLES/SATELLITE PARKING
- BEACH ACTIVITY
- LIVE MUSIC/BANDS \* Please see **(D)** section
- STAGING\* Permit may be required
- TENTS
- ROAD CLOSURE \* Please complete **(E)** Section
- PARKING LOT
- FUNDRAISING
- FIREWORKS\* Permit required
- OTHER \_\_\_\_\_

**(B) ALCOHOL**

The Town of Wasaga Beach will not apply for a Special Occasion Permit (SOP) on behalf of any event organizer. SOP applications can be obtained at the LCBO. All indoor and outdoor events with alcohol service must comply. Servers and event organizers must comply with the Municipal Alcohol Policy.

Size of service area is: \_\_\_\_\_ Sample Size is: \_\_\_\_\_

Alcohol being served is (please check all that apply):

- |                               |                                  |
|-------------------------------|----------------------------------|
| <input type="checkbox"/> BEER | <input type="checkbox"/> LIQUOR  |
| <input type="checkbox"/> WINE | <input type="checkbox"/> SPIRITS |

**(C) FOOD**

All special event food vendors must obtain Simcoe Muskoka District Health Unit approval to operate at Special Events. Please submit to the Simcoe Muskoka District Health Unit Collingwood office, at minimum 30 days prior to the event for review and processing.

Food will be:

- SOLD
- SAMPLED
- CATERED
- SERVED HOT
- SERVED COLD
- PREPARED, COOKED OR REHEATED

OUTDOORS\* Cooking system may  
require inspection

**(D) SOCAN FEES**

The Society of Composers, authors & music publishers of Canada under federal license area authorized to charge a fee under tariff 8 for using pre-recorded music. SOCAN fees will be charged where applicable. For more information, please visit [www.socan.ca/contact](http://www.socan.ca/contact).

**(E) ROAD CLOSURE**

Please provide specific details regarding which roads, lanes need to be closed including dates and timelines. -

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For more information or assistance in completing the form, please contact:

Special Events

30 Lewis St.

Wasaga Beach, ON

L9Z 1A1

705.429.3321 x 2202

[events@wasagabeach.com](mailto:events@wasagabeach.com)