



TOWN OF WASAGA BEACH JOB POSTING

Municipal Law Enforcement Officer/ Property Standards Officer/ Park Warden (MLEO/PSO/PW) (Full Time)

The Town of Wasaga Beach is seeking an energetic and self-motivated individual to join our team in the role of Municipal Law Enforcement Officer/ Property Standards Officer/ Park Warden (MLEO/PSO/PW).

General Responsibilities: This enforcement position requires the incumbent to function and perform combined duties of both a Municipal Law Enforcement Officer/Property Standards Officer (MLEO), appointed by Town Council pursuant to the Police Services Act and the Building Code Act, as well as those of a Park Warden (PW) appointed under the Provincial Parks and Conservation Reserves Act. This position, during the summer enforcement program, will focus on Park Warden/MLEO Supervision by providing daily direction and guidance. This position will also be required to perform enforcement duties in relation to all Municipal By-Laws.

Qualifications:

- Successful completion of a minimum two (2) year College/University Program preferably in Law & Security, Police Foundations/BA Human Services or related field and two (2) related experience;
- Thorough knowledge and understanding of the Building Code Act, Municipal Act, Provincial Offences Act, Dog Owners Liability Act, municipal by-laws, related legislation/Acts/statutes/regulations and current industry practices and procedures;
- Knowledge of Municipal governance structure and common issues of municipalities that involve the Municipal Enforcement Department;
- Demonstrated knowledge of Provincial Offences Act Part I and Part III process and procedures;
- Ability to work independently, and to interact effectively and courteously with all contacts in a political and community/client service environment, to exercise discretion and judgment when handling confidential/sensitive/controversial information and assure the security of such information/files;
- Ability to build cooperative/collaborating working relations;
- Excellent analytical, problem-solving, organizational, interpersonal, communications, report-writing, public relations, conflict resolution, time management and inspection skills;
- Ability to act in a confident and professional manner under stressful situations, including providing evidence in court, and respond promptly to customer needs;
- Experience in working in a computerized environment;
- Must be able to work in a variety of weather conditions and operate relevant equipment;
- A valid Class G Ontario Drivers' License in good standing, appropriate drivers' abstract and criminal records check, vulnerable sector;
- Standard First Aid and CPR Certificates;
- Successful completion of OMNRF Park Warden training resulting in an appointment; achieving annual recertification thereafter;
- Enhanced Security Screening;
- Initial Certification or Annual Certification Witness – one year;
- Able to work shift work, a variety of shifts, including evenings, weekends and statutory holidays, particularly in the winter and summer months and be on-call as required;
- Must be physically fit and able to work in extreme weather conditions.

* Please note that this position is subject to Council approval.

Annual Salary (40 hours per week): \$54,412.80 – \$63,648.00 (2018 rate)

Interested applicants are invited to apply outlining their qualifications and experience to: Human Resources, 30 Lewis Street, Wasaga Beach, ON, L9Z 1A1. Fax: 705-429-6732 or email at hr@wasagabeach.com until 4:30 p.m. on **March 25, 2019**.

The Town of Wasaga Beach is an equal opportunity employer and is committed to an inclusive, barrier-free environment. Accommodation will be provided in all steps of the hiring process, upon request. Please advise the Town of Wasaga Beach Human Resources Department if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process. We thank all applicants who apply for this position, but only those selected for interviews will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, and will be used for the purpose of candidate selection.