

**TOWN OF WASAGA BEACH  
SENIOR OF THE YEAR NOMINATION  
PROVINCE OF ONTARIO AWARD**



**NOMINATION INVITATION**

January 23, 2019

Dear Wasaga Beach Community Member, Service Club or Community Group,

**RE: Wasaga Beach Senior of the Year Nomination, Province of Ontario Award**

It is with great enthusiasm we invite you to submit a nomination for the Provincial Senior of the Year award. Enclosed you will find and the NOMINATION PROCESS and the NOMINATION FORM describing the specific criteria for this honorable designation.

The deadline for submitting the nomination form is February 28, 2018. We look forward to reading about how seniors in Wasaga Beach are contributing positively towards the community and recognizing the outstanding contributions of your "all star" senior volunteers. The successful nominee will receive their senior of the year award during the June 19, 2019 Age Friendly Seniors Expo.

If you have questions about the nomination process, please contact Joshua R. Pallas, Recreation Coordinator. Nomination forms are also available electronically at [www.wasagabeach.com](http://www.wasagabeach.com).

Sincerely,

*Joshua R. Pallas*

Joshua R. Pallas, Recreation Coordinator  
Town of Wasaga Beach  
Office: (705) 429 – 3321 ext. 2504  
Email: [recreation@wasagabeach.com](mailto:recreation@wasagabeach.com)

# TOWN OF WASAGA BEACH SENIOR OF THE YEAR NOMINATION PROCESS PROVINCE OF ONTARIO AWARD



AGE-FRIENDLY  
COMMUNITY  
FOR SENIORS



## ELIGIBILITY FOR NOMINATION

- Minimum age – 65 (must be living)
- Candidate's contributions must have been made in the Town of Wasaga Beach when the individual was 65 years old or older, and the individual should still be involved in some or all activities.
- Candidates must have contributed to the enhancement of life in the Town of Wasaga Beach
- Activities must have been voluntary (unpaid positions)
- Volunteer activities may include, but not limited to, fields such as the arts (music, drama, writing, visual arts) community services, education, environment and humanitarian activities.
- No activities or achievements related to political appointments are eligible
- Individuals may not nominate themselves or family members
- Members of the selection committee are not eligible while they serve on the committee
- No city staff members or sitting town politician is eligible
- Previous recipients of the Senior of the Year Award are not eligible

## NOMINATION PROCESS

- Nominations must use the prescribed form
- Nomination submissions will be considered up to 2:00 pm on February 28<sup>th</sup> each year
- Submission will be accepted all year, but any received after the February 28<sup>th</sup> deadline will be considered for the following year.
- All nomination packages should be mailed in a sealed envelope to:
  - Attn: Volunteer & Seniors Active Living Centre Programmer  
30 Lewis Street, Wasaga Beach, ON L9Z 1A1
- After February 28<sup>th</sup>, a master list of nominations is compiled. If further information about any nominee is required, committee members will be assigned to see out the information.
- During March, the committee will use the prescribed evaluation rubric to identify the top 3 nominees.
- Only one award will be presented annually
- All deliberations and results are confidential
- Each nomination application is held for three consecutive years. If after three years, the nominee has not been selected, the name will be dropped from the list of eligible candidates.

- When a recipient is identified, the individual will be notified, and the invited to the presentation ceremony in June at the Annual Age Friendly Seniors Expo.

### **NOMINEE CRITERIA FOR THE SENIOR OF THE YEAR AWARD**

The nominee will have:

- A distinguished, well-rounded record of community service demonstrated through participation and leadership of community organizations and institutions
- Been an upstanding citizen and model of behaviour in and for various organization
- Contributed to well-being and improved life style in Wasaga Beach.
- Possibly been recognized for service to the broader community (province, county, internationally)
- Identifiable activities that have brought attention/recognition to the individual

### **EVIDENCE TO SUPPORT THE NOMINATION**

A limited number of attachments providing evidence of the nominee's accomplishments will be accepted. Consider things like newspaper articles, YouTube videos, not more than two letters of support, commentaries from peers, etc...

### **SENIOR OF THE YEAR AWARD SUB COMMITTEE OF AGE FRIENDLY COMMITTEE**

- The committee will be a working group of the Wasaga Beach Age Friendly Community Advisory Committee
- The committee will have a minimum of (4) members and not more than (6) members
- At least two (2) of the members of the committee will be town employees
- Committee membership will be for a period of 4 months
- All members will be well-versed in the Town of Wasaga Beach community
- Members will meet up to one (1) time each month (November – March) to evaluation nominations and make a final selection the beginning of April each year.

### **COMMUNICATION AND ADVERTISING**

- Town of Wasaga Beach website, Facebook Page
- Downloadable Nomination Forms
- Press Release
- Coordination with Town Council agendas and the Mayor

**TOWN OF WASAGA BEACH SENIOR OF THE YEAR  
PROVINCE OF ONTARIO AWARD**



**NOMINATION FORM**

This form, completed in its entirety, must be received by 2:00 pm February 28. Mail or delivered in a sealed envelop to, Attn: Joshua R. Pallas, Recreation Coordinator, Town of Wasaga Beach, 30 Lewis Street, Wasaga Beach ON L9Z 1A1

**NOMINEE INFORMATION** (person nominated for consideration as Wasaga Beach Senior of the Year)

Name:

Address:

City:

Prov:

Postal Code:

Telephone: (residence)

(business)

E-mail:

Date of Birth:

Occupation:

Year of retirement:

**NOMINATOR'S INFORMATION** (person submitting the nomination)

Date of submission:

Name:

Address:

City:

Prov:

Postal Code

Telephone: (residence)

(business)

E-mail:

The nominee, who is at least 65 years old, will have:

- A distinguished, well-rounded record of community service demonstrated through participation and leadership of community organizations and institutions
- Been an upstanding citizen and model of behaviour in and for various organization
- Contributed to well-being and improved life style in Wasaga Beach.
- Possibly been recognized for service to the broader community (province, county, internationally)

Identifiable activities that have brought attention/recognition to the individual

**REQUIRED INFORMATION:**

Please briefly provide information about the nominee in the six (6) categories below. Use the space provided for response, or append responses that correspond to the numbering and order of the categories.

**REMINDER TO NOMINATOR:**

- Be direct, and use concrete examples to illustrate points
- Please respond to all categories
- Focus on facts and evidence
- Emphasize what stands out about the nominee, and then provide evidence
- Refer to attachments as appropriate

**1. BACKGROUND INFORMATION:**

- List the organizations/institutions/clubs to which the nominee belongs or has belonged
- If possible, itemize the length of service in each
- Identify the roles held in the organization
- Identify the nature of non-group member’s personal contributions to the community

**2. COMMUNITY CONTRIBUTIONS:**

- Itemize the achievements or contributions made by the nominee that have benefited an individual, group or the greater community
- Describe the impact of the nominee’s participation on the organization and/or the community

**3. CITIZENSHIP AND ADVOCACY**

- Explain or describe how the nominee has engaged others in collective efforts to make a difference in the Town of Wasaga Beach and/or the broader community
- Describe the ways in which the candidate has acted a role model or inspiration for other, and how he/she demonstrated values to others.

**4. EVIDENCE TO SUPPORT THE NOMINATION:**

- You, as a nominator, you may find it helpful to submit a limited number of attachments providing evidence of the nominee’s accomplishments/achievements/service. Consider things like newspaper articles, on-line articles, YouTube videos, commentaries from peers, feedback from events, etc.
- You may want to include *not more than two (2)* letters of support. Try to ensure that the letters provide different perspectives on the nominee; in other words, do not tell the same story twice.
- Please do not include the nominee’s resumes, CV’s or job descriptions

## **TIME LINE FOR NOMINATIONS**

A nomination for the Town of Wasaga Beach Senior of the Year is valid for 3 years. If at first the nomination is not successful, it remains in play for two more years. Nominators may revise the nomination if needed.

If, at the end of three years, the nominee has not been selected, the nomination is dropped.

When this form is completed in its entirety, ensure that it is delivered by 2:00 pm on February 28 in a sealed envelop to:

Attn: Joshua R. Pallas, Recreation Coordinator  
Town of Wasaga Beach  
30 Lewis St.  
Wasaga Beach, ON L9Z 1A1

*To the extent that the forgoing information constitutes personal information as defined in the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, chapter M.56 as amended, the information subject to provision of that Act and will be used for the purpose of selecting a Senior of the Year. Questions about the collection of personal information should be directed to the Town Clerk, Town of Wasaga Beach, 30 Lewis St., Wasaga Beach, On, L9Z 1A1 (705) 429 – 3844.*

