



**WASAGA BEACH AGE-FRIENDLY COMMUNITY ADVISORY COMMITTEE**  
**Advisory Committee Meeting**  
Tuesday December 12, 2017  
12:00-2:00pm  
Town Hall Classroom  
**MINUTES**

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**Present:**

Jackie Beaudin – Chair, Chief Librarian  
Nathan Wukasch – Planner  
Louise Coker – Age Friendly Community Coordinator  
Nancy Clarke, Community Member  
Ruth McArthur, Simcoe Muskoka District Health Unit  
Carol Runnings, Simcoe County Community/Social Services  
Charles Christie, Community Member  
Karen Storing – YMCA  
Susan Luciani - Healthy Community Network  
Colleen Sedgman, Community member  
Colin Throop, Community Member  
Tara Bone, Red Cross

**Guests:**

Councillor Joe Belanger

**Regrets:**

Fred Heyduk, Accessibility Committee  
Councillor Bonnie Smith

1. **Call to Order** – J. Beaudin called the meeting to order at 12:06pm
2. **Disclosures of Pecuniary Interest** - none
3. **Confirm Agenda** –one addition to the agenda. Motion to approve the amended agenda by Tara Bone, seconded by Susan Luciani, carried.
4. **Minutes of Previous Meeting:**  
Minutes to be reviewed and approved by email.

**ACTIONS: Louise will send minutes out for approval**

**Deputations/Presentations:** None

**5. Standing Items**

a. **AFC Coordinator Report**

**Volunteer Insurance Information-** Louise contacted a local insurance company to investigate if insurance is required for volunteer drivers. There are multiple definitions regarding driving as daily or infrequent and based on different companies. Red Cross drivers have to be insured individual but they are getting paid to drive. Another consideration going forward.

**December 5<sup>th</sup> AFC Provincial meeting** – Louise attended the last meeting and informed the group there were 1000 applications for the Community Grants.

**45<sup>th</sup> Medical Center Information Hub** – Louise reached out to the 45<sup>th</sup> medical street hub. Still waiting to hear from him about putting resource display in the center

**YMCA AFC Information Hub** – Resources are in place and are being utilized well. Louise welcomes all community partners to share their resources with her. Funding for the resource spinners/signage will be taken from the New Horizons grant.

**Website** – Louise will follow-up with Brian to update the site

**Future meetings** – 3<sup>rd</sup> Wed of month – 12:30-3:30 until April in the Classroom and then move them to a morning meeting

**Facebook Page** – Being updated as information comes up

**Tech Help Sessions**- continue in the library

**Spring Rec Guide**- Advertisement is ready for the guide

**Newsletter** – Louise has drafted a newsletter that needs to be reviewed by committee members. Considering a name for the document “Age Friendly Connection”

**Volunteers** – Louise is investigating volunteers for Cyber Seniors

**Presentation** – is up to date and ready for outreach for committee members.

### **AFC Expo Report**

Nancy informed us that the work continues with planning for the event. Save the date letters will be sent out in January. Next meeting will be in January.

## **6. Unfinished Business:**

- a. Public Works presentation  
Louise has posted the “Connecting with public Works/Snow removal” on the AFC website as a link  
Ruth has added the Volunteer driving insurance review to the action chart  
**ACTION: Add Action plan to standing items**
- b. Terms of Reference Change – Addition of SGBCHC  
Refer to new business
- c. Seniors Active Living Centers Program – Ministry of Seniors Affairs, Grant  
Refer to new business

## **7. New Business:**

- a. Collingwood General and Marine Hospital – Request  
Louise heard from Anne Marie Underhill with a request to attend a Seniors Friendly Advisory Committee meeting at the hospital on Tuesday January 30<sup>th</sup> 2:00-2:30pm.  
This action was follow up from a discussion of Ruth contacting Anita Chevalier at the hospital. Ruth had provided her with an overview of the AFC project and some of the action plan items that included education from hospital to home and the need to connect patients to resources once they return home from discharge. Anita was very interested in strengthening partnerships

in the community and with the AFC community Advisory Committee. Anita informed Ruth there is a senior friendly hospital mandate at CGM hospital and they have a senior advisory council. There is also a Regional committee that works on senior's initiatives. Agreed there is a disconnect between seniors and discharge instructions and the ability to connect to resources in the community. Anita has since sent a request to CGM Anne Marie to organize the AFC to attend a meeting.

**ACTION: Nancy and Tara to attend the hospital meeting on behalf of the AFC committee**

b. Terms of Reference – New Membership

Have identified a recent opportunity to involve new members SGBCHC and the Recreation Department. Discussed the possibility of considering these new members for the TOR. Also discussed the role of the Chair and consider a community member to take this position in the New Year.

The current TOR have been created to ensure a place for different staff members to rotate (facilities, recreation depart). This does ensure representation for specific goals within our action plan. Identified the current work of the recreation department and recent grant applications for the seniors Community Grant and the Seniors Active Living Center. There would be a benefit to having the recreation department at our meetings.

Discussed the Chair position for the committee. Discussed the idea of changing the TOR to reflect a rotating chair each year as identified by the committee.

**Motion to recommend Terms of Reference change to invite the Recreation, Events and Facilities department as a representative of the Town of Wasaga Beach. Moved by Karen Storing and second Colin Thorpe, carried.**

**Motion to recommend Terms of Reference change to identify the Chair and Vice Chair to be appointed annually by the committee. Moved by Charles Christie, second by Colleen Sedgman, Carried**

**ACTION--Jackie to contact Town Clerk regarding steps required in revising the current TOR.**

c. AFC Chairperson

See above

d. SALC (Seniors Active Living Center) Grant update

This is a new grant from the Ministry of Seniors Affairs for Seniors Active Living Centers – there are 40 additional centers being created in the province. The focus is on vulnerable and socially isolated seniors. Jackie, Nathan, Louise and Ruth have taken the current action plan and matched it to the SALC priorities for the grant application. Josh Pallas (Recreation Coordinator) will be working with the grant writer to submit the grant in the next month.

e. Age-Friendly Community Recognition Program:

The Province has put a call out for the AFC recognition program. Discussed the opportunity to apply for this award. Decision to put a small committee together and create the application. Deadline is February 2<sup>nd</sup>.

**ACTION: Ruth, Louise, Nancy, Chuck, Colin to develop the application**

<https://www.ontario.ca/page/honours-and-awards-community#section-0>

f. Action Plan 2018

Discussed the need to update the AFC committee action plan with completed timelines and outcomes. There is a need to update this chart on an ongoing basis. Suggestion to have a separate quarterly meeting for Action Plan development/updates.

**ACTION:**

**Action plan to be a standing item on all agendas**

**Louise to set up a January meeting for the Action Plan update**

**8. Items for Future Meetings – LTC, LHIN speaker – Chris Brens (ask Bonnie to set up)**

**9. Date of Next Meeting: Wed Jan 17<sup>th</sup> 12:00pm-2:00pm - Classroom**

**10. Adjournment – Motion to adjourn at 1:36 pm by Colleen Sedgman and seconded Susan Luciani, carried.**