



30 Lewis Street
Wasaga Beach
Ontario, Canada
L9Z 1A1

PRE-AUTHORIZED PAYMENT PLAN (TAXES)

What is Pre-Authorized Payment Plan?

If you have any type of bank account with withdrawal privileges at any bank, credit union, trust company or other financial institution complete and sign the Authorization Agreement and return it along with a sample cheque marked "VOID". Cheques must be drawn in Canadian funds from a Canadian financial institution. This will permit the Town to automatically withdraw your tax payments from your bank account on either a monthly or due date basis depending on the option that you select. To activate the Pre-Authorized Payment Plan, the completed Agreement and void cheque must be received at least 10 days prior to a due date.

What benefits will the taxpayer receive upon enrollment in the Pre-Authorized Payment Plan?

You will benefit from the elimination of:

- Cheque writing
- Standing in the payment line-up
- Postage and cheque costs
- Late payment penalties
- Mail delays

-Check your tax bill for a message-

A message will display on your tax bill advising that your tax account is on a Pre-Authorized Payment Plan. This message will remain until such time as you withdraw from the Plan. Fifteen (15) days written notice, prior to a due date, is required to withdraw from the Plan.

Option # 1 – Payments on Regular Due Dates

This option is available for taxpayers who have no arrears, but wish to pay the four installments directly from their bank accounts. Both the interim and final tax bills will still be issued so that the taxpayer is aware of the due dates and installment amounts to be withdrawn on those four dates.

Option # 2 – 10 Equal Monthly Payments for Current Taxes (January – October)

This option is available for taxpayers who have no arrears. 10 equal monthly payments, based on previous year's taxes, will be withdrawn from your account on the 15th of the month or the next banking day. If there is an increase in the tax rate or an adjustment for the current year, the balance will be adjusted in July. There will be no payment in November and December.

A letter will be sent in December of the current year indicating the amount of the monthly payment for the next year. When the final tax bill is issued in July, we will advise you of the adjusted payment amount.

FURTHER INFORMATION is available by calling our Tax Department at (705) 429-3844 ext. 2234

Note: There will be a \$35.00 charge for any payment request refused by your bank due to insufficient funds or a closed account. A second occurrence will automatically cancel your pre-authorized payment arrangements. Any outstanding amount(s) will become due immediately. You must notify us immediately of any changes in accounts, residence, or sale of property.

PRE-AUTHORIZED PAYMENT PLAN FOR TAXES AUTHORIZATION AGREEMENT

Effective Date: _____

I/We hereby authorize the Town of Wasaga Beach to withdraw tax payments from my/our bank account by the following payment method:

Option # 1:

Payment on Regular Due Dates

Option # 2:

10 Equal Monthly Payments

PLEASE PRINT

Name: _____

Mailing Address: _____

Telephone: _____

Tax Account #: _____

Signature(s): _____

*For joint accounts, all depositors must sign when more than one signature is required on a cheque issued on that account.

Please complete all information requested, detach Authorization Agreement, attach a cheque marked "VOID"

**And forward to the
TOWN OF WASAGA BEACH
30 LEWIS ST
WASAGA BEACH, ONTARIO
L9Z 1A1
OR FAX TO (705) 429-6732**