



TOWN OF WASAGA BEACH SENIOR OF THE YEAR ELIGIBILITY & NOMINATION PROCESS

ELIGIBILITY FOR NOMINATION

The person nominated:

- Is a current living resident, who is at least 65 years of age.
- Is an unpaid volunteer, who within the past 5 years, has positively contributed and continues to positively contribute to the enhancement of life in the Town of Wasaga Beach.
 - Contributions are made in the Town of Wasaga Beach directly or in a location from which Wasaga Beach residents' benefit (such as a hospital volunteer)
 - Volunteer activities include but are not limited to fields such as: the arts (music, drama, writing, visual arts); community services; education; environment and humanitarian activities.
- Gives their permission to be nominated and verifies the information submitted is accurate.

Nominations are **not eligible** for consideration in the following scenarios:

- Activities or achievements are not eligible where:
 - The activity or achievement is related to a political appointment.
 - The individual received a payment for the activity.
- The nominee:
 - Has nominated themselves.
 - Was nominated by a family member.
 - Is a current member of the selection team.
 - Is a current Town staff or sitting Town politician.
 - Is a previous recipient of the Senior of the Year Award.

NOMINATION PROCESS

- Nominations must be submitted using the prescribed form.
- Nomination submissions are typically accepted from **November 1 until February 28th at 4 pm** each year (February 29th in leap years).
- **Note: For 2024 the submission deadline is extended to 4:00 p.m. March 30, 2024**
 - Nominations received after that time will not be accepted.
 - If the nominator wishes to have the late nomination considered for the following year, the nomination must be re-submitted in accordance with the requirements and timelines established for that year.



- All nomination packages must be delivered before the established deadline by one of the following methods:
 - Email: adultprograms.wbpl@wasagabeach.com
 - Physically delivered or mailed in a sealed envelope to:

Before December 31, 2023, please send to:

**Attn: Age-Friendly Community Advisory Committee (AFCAC)
c/o Wasaga Beach Public Library, 120 Glenwood Drive, Wasaga
Beach, ON L9Z 2K5**

After January 1, 2024, please send to:

**Attn: Age-Friendly Community Advisory Committee (AFCAC)
c/o Wasaga Beach Public Library,
544 River Road West, Wasaga Beach L9Z 2X2**

- After the established deadline, a master list of nominations is compiled. If further information about any nominee is required, selection team members will be assigned to seek out the information.
- During March, the selection team will use the prescribed evaluation rubric to identify the successful nominee.
- Only one award will be presented annually to an individual who meets the criteria.
- All deliberations and results are confidential.
- When a recipient is identified, the individual will be notified and invited to the presentation ceremony.
- If an unsuccessful nomination is, after the scoring process, considered highly eligible, the nominator will be contacted once the successful recipient is confirmed, and will be encouraged to resubmit the nomination the following year.

CRITERIA FOR REVIEWING THE SENIOR OF THE YEAR AWARD NOMINEES

Once eligibility for consideration has been confirmed, eligible nominations will be reviewed in relation to information provided in the following categories:

1. Community Contributions
2. Volunteer's Impact of Contributions
3. Service Time/Commitment to the Volunteer Role
4. Citizenship and Advocacy



Information provided in these categories will also support the following statements:

- The nominee has contributed to the well-being and improved lifestyle in Wasaga Beach as demonstrated by:
 - their demonstrated record of positive contributions in volunteer community service.
 - their leadership and/or participation in community organizations and institutions.
 - the amount of time they are engaged in volunteer activities.
 - their reputation as a respected citizen and role model who demonstrates positive behaviour.

EVIDENCE TO SUPPORT THE NOMINATION

- Specific examples of contributions are required to support the nomination.
- A limited number of attachments providing evidence of the nominee's accomplishments will be accepted. These may include items such as newspaper articles, up to two (2) letters of support, commentaries from peers, etc.

SENIOR OF THE YEAR AWARD SELECTION TEAM OF THE AGE-FRIENDLY COMMUNITY ADVISORY COMMITTEE

- The selection team will be a working group of the Wasaga Beach Age-Friendly Community Advisory Committee.
- The selection team will have a minimum of four (4) members and not more than six (6) members.
- At least one (1) of the members of the selection team will be a Town employee.
- Selection team membership will be for a period of approximately six (6) months during the nomination timeline.
- All members will be well-versed in the Town of Wasaga Beach community.
- Members will meet in accordance with the timeline (October – March).

COMMUNICATION AND ADVERTISING

- Press Release, Town of Wasaga Beach website, Facebook Page, local newspaper
- Downloadable nomination forms